

**From:** [Sarah Williams](#)  
**To:** [Sarah Williams](#)  
**Cc:** ["Alvaro Arias"](#)  
**Bcc:** [Corrina Miranda](#); [CL Rhodes](#); [REDACTED]; [Danette Toso](#); [REDACTED]; [Dave Breemer](#); [REDACTED]; [Eileen Collins](#); [REDACTED]; [Gabriel Edwards](#); [REDACTED]; [Karen Smith](#); [REDACTED]; [Karen Woblesky](#); [REDACTED]; [Lydia Clary](#); [REDACTED]; [Nancy Kemp](#); [REDACTED]  
**Subject:** CCAC - Set First Meeting  
**Date:** Wednesday, October 6, 2021 12:47:00 PM

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**RE: Set First Meeting**

Hello all,

Yesterday, the Board of Supervisors discussed Agenda Item I.8, which was entitled "Discussion and Direction Regarding Continuity of Brown Act Board and Committee Operations".

As a result of that discussion and state law (AB 361):

1. **Advisory committees have a choice of either meeting entirely in person or entirely telephonically:**
  - a. If CCAC members meet in person, social distancing and wearing of masks is required. We are able to use the Board Chambers for meetings (it is a large room and social distancing is possible).
  - b. If meeting telephonically, each committee must take action at the beginning of the meeting (each month) to adopt a resolution indicating that a state of emergency exists and the committee has determined, by majority vote, that as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees, committee members or staff.
  - c. Members of the public would still have the ability to call in to listen to and participate remotely in either an in-person or telephonic meeting.
2. There is the possibility for the County Health Officer to take action regarding this situation, to allow continued telephonic meetings. If this occurs, the resolution at the beginning of each meeting (described in 1.b above) would not have to happen.
3. Hybrid meetings, where some committee members meet in person and some attend telephonically is now not possible.

**QUESTION ONE FOR COMMITTEE MEMBERS:**

Do you prefer **in-person meetings** in the Board Chambers (Government Center, Mariposa) with social distancing and masks, OR do you prefer **telephonic meetings**?

**QUESTION TWO FOR COMMITTEE MEMBERS:**

Based on noticing requirements, the first CCAC meeting could be scheduled for:

- Wednesday, October 27, 2021 at 2 p.m.
- OR
- Wednesday, November 3, 2021 at 2 p.m.

What is your preference for the **first meeting date**?

BACKGROUND:

1. The County has been able to host virtual meetings (telephone) for Advisory Committees pursuant to the Governor's prior executive orders modifying Brown Act Requirements.
2. Those orders expired on September 30.
3. There is a replacement to the Governor's prior executive orders...that is AB 361. It is available as of October 1.
4. Pursuant to AB 361, in order for any County legislative body to be able to conduct any meetings virtually and not comply with all current Brown Act Requirements (as we had been doing), the legislative body would have to adopt a resolution that a Gubernatorial State of Emergency exists and the Board has determined that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees, supervisors and staff.
5. Current Brown Act Requirements allow for telephonic meetings, but there is additional noticing that must occur.

Please reply to me to let me know your answers to the two question above. I can also provide you with more information regarding AB 361, if you're interested in details.

Finally, I'm almost ready with the Homework for you ... I'm hoping to have all information posted by the end of the day today. I'll let you know when it's ready for you.

Thanks,

Sarah

**SARAH WILLIAMS**  
Director | Executive Officer

MARIPOSA PLANNING  
MARIPOSA LAFCO  
[swilliams@mariposacounty.org](mailto:swilliams@mariposacounty.org) | 209 966 5151 | 209 742 1215

[www.mariposacounty.org/planning](http://www.mariposacounty.org/planning)  
5100 Bullion Street, Mariposa, CA 95338  
P.O. Box 2039, Mariposa, CA 95338