

DEPARTMENT: PLANNING

BY: Tony Lashbrook

PHONE: 966-5151

**RECOMMENDED ACTION AND JUSTIFICATION:** Resolution authorizing internal transfers in Planning Dept. Budget. I have identified a \$1600.00 cost saving in Special Dept. (Planning Commission) which I am proposing to transfer to the legal notices, office expense and travel line items. The increase spending for legal notices and office expense is based upon our increased work load in both current and advanced planning. The increased travel cost is created by un-budgeted travel at the request of the Board and a substantial increase in applications and required site inspections in the far reaches of the County, i.e. Yosemite West, etc. This year's travel budget is \$3700.00. This line item covers all in-County travel for site inspections as well as all continuing education for my staff. The **BACKGROUND AND HISTORY OF BOARD ACTIONS:** requested transfer is critical to cover anticipated expenses.

N/A

**LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

Deny requested transfer. It is unlikely we could comply with our current and advanced planning programs without these transfers.

**COSTS:** ( ) Not Applicable  
A. Budgeted current FY \$ 1600.00  
B. Total anticipated costs \$ 1600.00  
C. Required Add'l funding \$ -0-  
D. Source: Internal Transfer

**SPECIAL INSTRUCTIONS:**  
List the attachments and number the pages consecutively:  
Budget Action Form

**SOURCE:** ( ) 4/5ths Vote Required  
A. Internal transfers \$ 1600.00  
B. Unanticipated revenues \$  
C. Reserve for contingency \$  
D. Description:  
Balance in Reserve for Contingencies, if approved: \$

**CLERK'S USE ONLY:**  
Res. No.: 90-129  
Ord. No.:  
Vote - Ayes: 4 Noes:  
Absent: Abstained:  
Approved ( ) Denied  
( ) Minute Order Attached

**ADMINISTRATIVE OFFICER'S RECOMMENDATION:**  
This item on agenda as:  
 Recommended  
 Not Recommended  
 For Policy Determination  
 Submitted with Comment  
 Returned for Further Action

The foregoing instrument is a correct copy of the original on file in this office.

Date:  
**ATTEST:** MARGIE WILLIAMS  
Clerk of the Board of Supervisors  
County of Mariposa, State of CA  
By: Deputy

Comment:  
A.O. Initials: [Signature]

BE IT RESOLVED by the Board of Supervisors of Mariposa County, a political subdivision of the State of California, that pursuant to the provisions of the Government Code of the State of California, Sections 29120 et seq., the following APPROPRIATIONS and/or TRANSFERS within the Budget of the County of Mariposa are hereby adopted:

<u>Department</u>	<u>APPROPRIATIONS (4/5ths Vote Required)</u> <u>Item</u>	<u>Account No.</u>	<u>Amount</u>
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<u>Department</u>	<u>TRANSFERS (3/5ths Vote Required)</u> <u>Item</u>	<u>Account No.</u>	<u>Amount</u>
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Planning			
<u>FROM:</u>	Special Departmental	019-400-2-230	\$1,600.00
<u>TO:</u>	Office Expense	019-400-2-170	500.00
	Legal Notices	019-400-2-190	400.00
	Travel	019-400-2-250	700.00