

**DEPARTMENT:** Sheriff

**BY:** Jim Allen

**PHONE:** 966-3615

**RECOMMENDED ACTION AND JUSTIFICATION:**

Approve budget action increasing revenue and corresponding expenditure accounts for unanticipated revenue from the California Law Enforcement Equipment Program (CLEEP) (\$17,857) and transferring funds from the Sheriff's Asset Forfeiture fund (\$1,142); and approve the purchase of a Dictaphone Freedom Recorder with these funds (\$18,999).

During the FY 2002-03 budget hearings it was uncertain if Mariposa County would receive CLEEP funds, so this funding was not included in the adopted budget. The Sheriff's department recently learned that the funding had been approved and has since received the funds. CLEEP money is to be used to enhance technology in law enforcement.

The Dictaphone is a telephone and radio recorder, which simultaneously records 12 telephone lines (including 9-1-1 lines) and the Sheriff's radio frequency. The Dictaphone allows the department to research/monitor calls for public safety, evaluate and play-back the exact call, validates what was said by whom, and helps prevent litigation.

The current Dictaphone has been in operation 24-hours-a-day, 7-days-a-week, since 1998, which equates to 12 years of use. It has been dependable, but is currently showing signs of wear and has had several costly repairs this year. The recommended new Dictaphone Freedom Recorder uses the new DVD Writer System, which is much more dependable and easier to store than the DAT tapes that the old Dictaphone uses. In addition the Freedom Recorder allows for pre-requested telephone and/or radio recordings to be emailed as an attachment when a records request is made, reducing the need to copy tapes.

**BACKGROUND AND HISTORY OF BOARD ACTIONS:**

In 1998 the Board approved the purchase of the ProLog Dictaphone System.

**ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

Do not approve the purchase of the Dictaphone Freedom Recorder and direct staff to investigate alternative technology uses for the CLEEP funds. There may be more costly repairs needed on the existing Dictaphone and the potential for loss of valuable voice and radio recordings.

Financial Impact? (X) Yes  No Current FY Cost: \$18,999

Annual Recurring Cost: \$0

Budgeted In Current FY? ( ) Yes (X) No ( ) Partially Funded

Amount in Budget: \$0

List Attachments, number pages consecutively

Additional Funding Needed: \$18,999

Budget Action

Source:

Internal Transfer

Unanticipated Revenue X 4/5's vote

Transfer Between Funds X 4/5's vote

Contingency \_\_\_\_\_ 4/5's vote

( ) General ( ) Other

**CLERK'S USE ONLY:**

Res. No.: 03-10 Ord. No. \_\_\_\_\_

Vote - Ayes: 5 Noes: \_\_\_\_\_

Absent: \_\_\_\_\_

*Amj* Approved

( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: \_\_\_\_\_

Attest: MARGIE WILLIAMS, Clerk of the Board  
County of Mariposa, State of California

By: \_\_\_\_\_  
Deputy

**COUNTY ADMINISTRATIVE OFFICER:**

\_\_\_\_\_ Requested Action Recommended

\_\_\_\_\_ No Opinion

Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CAO: *JMA*

# BUDGET ACTION FORM

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
001	0216	309-1600	Sheriff		(18,999)	
001	0216	521-0644	Fixed Assets		18,999	
324	1100	880-0787	Asset Forfeiture		1,142	
324	0000	242-0000	Fd Balance		(1,142)	
329	0209	305-6704	State Revenue - CLEEP		(17,857)	
329	0209	519-0787	Transfers Out - Sheriff		17,857	
001	0104	414-1090	Contingency			
<b>Totals</b>					<b>0</b>	<b>0</b>

TRANSFER BETWEEN FUNDS				DEBIT	CREDIT
329	0209	519-0787	SLESF Transfer-out	17,857.00	
324	1100	880-0787	Asset forfeiture	1,142.00	
001	0216	309-1600	Sheriff Transfer-in		18,999.00
<b>TOTALS</b>				<b>18,999.00</b>	<b>18,999.00</b>

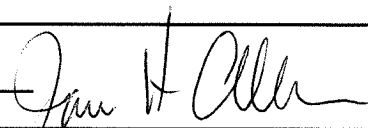
**ACTION REQUESTED: (Check all that apply)**

- Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies
- Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.

JUSTIFICATION:

Transfer and increase revenue and appropriations to reflect CLEEP funding.

DEPT HEAD SIGNATURE



DATE

APPROVED BY RES NO.

03-10

CLERK

*[Handwritten initials]*

DATE

1-14-03

DEPARTMENT

Superior Court

AUDITOR'S USE ONLY

BA #