

DEPARTMENT: PLANNING

BY: Eric Jay Toll
PHONE: 966-0302

RECOMMENDED ACTION AND JUSTIFICATION:

Please see attached memo

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Mariposa Planning has been using similar equipment personally owned by departing employee. We need to replace the equipment.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Financial Impact?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Current FY Cost: \$ 2,000	Annual Recurring Cost: \$ 0
Budgeted Current FY?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	Partially Funded	
Amount in Budget:	\$2,000 <u>\$6,729</u>		List Attachments, number pages consecutively _____	
Additional Funding Needed:	<u>\$0</u>			
Source:	Info Services	Approved \$\$		
Internal Transfer				
Unanticipated Revenue	<input type="checkbox"/>	4/5's vote	<input type="checkbox"/>	
Transfer Between Funds	<input type="checkbox"/>	4/5's vote	<input type="checkbox"/>	
Contingency	<input type="checkbox"/>	4/5's vote	<input type="checkbox"/>	
General	<input type="checkbox"/>	Other	<input type="checkbox"/>	

CLERK'S USE ONLY:

Res. No.: 03-128 Ord. No. _____
Vote - Ayes: 5 Noes: _____
Absent: _____
 Approved
 Minute Order Attached No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date: _____
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: _____
Deputy

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended
 No Opinion
Comments:
The current balance in the
computer replacement line item
is \$6,729

CAO: [Signature]



MARIPOSA PLANNING

COUNTY OF MARIPOSA

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Eric Jay Toll, Director
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MEMORANDUM

Date: May 6, 2003
To: Board of Supervisors
Rich Inman, County Administrative Officer
From: Eric Jay Toll, Director
Topic: Authorization to acquire a laptop computer and software for Mariposa Planning

With Steve Engfer's promotion to the County's Solid Waste Manager in the Public Works Department, Mariposa Planning loses more than just a rock-solid customer-oriented planner. We lose one of our laptops as Steve has been allowing the Department to use his personal laptop.

Information Systems has existing approved funds in the current year budget for the acquisition of hardware. We have obtained Rick Peresan's approval to use \$2,000 from this fund to acquire a laptop computer and necessary software for Departmental use.

Staff has obtained bids for the Toshiba 2430 laptop with all the necessary equipment required for County hardware/software compatibility. This equipment will be used at Planning Commission and other Planning Advisory Committee meetings, as well as accommodating Staff special needs for portable equipment.

Staff seeks Board approval to acquire a Toshiba 2430-S255 laptop computer with 3-year onsite warranty, 512K memory, Intel Pentium 4 2.4 ghz processor, 40 mb hard drive, Windows XP Professional operating system and Office XP Professional software. We obtained three written bids, and GovConnection was the lowest price for the same equipment.

Total price including sales tax and shipping is \$2,000.00.

Your approval of this request will be greatly appreciated. The Public Works Department is getting an incredibly valuable employee. We wish him luck, but he would not leave us his laptop no matter how nice we were.

Our Mission is to provide our clients with professional service and accurate information in a respectful, courteous, and enthusiastic manner resulting in a well-planned rural environment.