

DEPARTMENT: PLANNING

BY: ERIC JAY TOLL
PHONE: 966-0302

RECOMMENDED ACTION AND JUSTIFICATION:

See attached memo.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Financial Impact? () Yes () No	Current FY Cost: \$	Annual Recurring Cost: \$
Budgeted In Current FY? () Yes () No () Partially Funded		
Amount in Budget: \$1,094		List Attachments, number pages consecutively
Additional Funding Needed: \$0		1. Cover Memo
Source:		2. Budget Action Form
Internal Transfer X		
Unanticipated Revenue _____ 4/5's vote		
Transfer Between Funds _____ 4/5's vote		
Contingency _____ 4/5's vote		
() General () Other		

CLERK'S USE ONLY:

Res. No.: 03-25 Ord. No. _____
 Vote - Ayes: 5 Noes: _____
 Absent: _____
 Approved
 Minute Order Attached () No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____
 Attest: MARGIE WILLIAMS, Clerk of the Board
 County of Mariposa, State of California
 By: _____
 Deputy

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended
 No Opinion
 Comments:

CAO: [Signature]



MARIPOSA PLANNING

COUNTY OF MARIPOSA

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Eric Jay Toll, Director
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MEMORANDUM

Date: March 25, 2003
To: Board of Supervisors
From: Eric Jay Toll, Director *EJT*
Topic: Budget adjustment for webpage services

As Board members know, Mariposa Planning has a rather large webpage. Recently, we had some major problems on the internet site and needed to bring in computer program consultant to fix the technical problems.

I erroneously wanted to use "Maintenance of Equipment" funds to cover this cost, but the Auditor explains that this is a professional service. This transfer of existing funds moves the cost of the programmers services from Maintenance of Equipment to Professional Services.

Our Mission is to provide our clients with professional service and accurate information in a respectful, courteous, and enthusiastic manner resulting in a well-planned rural environment.

BUDGET ACTION FORM

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
001	0249	575-0412	Maintenance of Equipment			\$1,094
001	0249	575-0418	Professional Services		\$1,094	
001	0104	414-1090	GENERAL CONTINGENCY			
TOTALS					\$1,094	\$1,094

TRANSFER BETWEEN FUNDS					DEBIT	CREDIT
TOTALS						

ACTION REQUESTED: (Check all that apply)

- () Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget , or transferring appropriation from Contingencies
- (X) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION Transfer of funds to Professional services to pay for technical problems fixed on the web site that were beyond staff capabilities due to public access complaints.

DEPT HEAD SIGNATURE _____ DATE: February 13, 2003

APPROVED BY RES NO. 03-85 CLERK [Signature] DATE 3-25-03

DEPARTMENT _____ AUDITOR'S USE ONLY
BA #