

DEPARTMENT: County Counsel BY: Jeffrey G. Green

PHONE: 966-3222

RECOMMENDED ACTION AND JUSTIFICATION:

Request approval to transfer existing funds from the Professional Services line item and Office Expense line item to Fixed Assets in County Counsel's budget for the purchase of a replacement computer. (\$1,685.85)

The existing computer has been experiencing severe problems which have caused documents to be lost and not be recoverable. These problems have been occurring on a regular basis causing staff much frustration when documents have to be completely recreated. The computer continues to "freeze up" at random several times a day resulting in the computer having to be turned off and on again with no recovery of documents available. Additionally, the existing computer does not contain sufficient memory to adequately run some of the new programs, Palm Pilot Desktop for example.

County Counsel has funds in its budget for FY 2002-2003 to cover the cost of a replacement computer and is not likely to have those funds available in the next fiscal year.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board has approved Intrabudget transfers in the past.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

- ❖ Approve intrabudget transfer to purchase replacement computer thereby eliminating the above problems.
- ❖ Do not approve intrabudget transfer, which will result in further frustration and lack of productivity since staff will need to continue to recreate lost documents and will be unable to run some programs.

Financial Impact? Yes () No Current FY Cost: \$1,685.85 Annual Recurring Cost: \$0
 Budgeted In Current FY? () Yes No () Partially Funded
 Amount in Budget: \$0 List Attachments, number pages consecutively
 Additional Funding Needed: \$1,686 Intrabudget Transfer Form Budget Action
 Source: Computer Order Form
 Internal Transfer X
 Unanticipated Revenue _____ 4/5's vote
 Transfer Between Funds _____ 4/5's vote
 Contingency _____ 4/5's vote
 () General () Other

CLERK'S USE ONLY:

Res. No.: 03-143 Ord. No. _____
 Vote - Ayes: 5 Noes: _____
 Absent: _____
 Approved
 () Minute Order Attached () No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____
 Attest: MARGIE WILLIAMS, Clerk of the Board
 County of Mariposa, State of California
 By: _____
 Deputy

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended
 _____ No Opinion
 Comments:

 CAO: *Rish*

