

DEPARTMENT: Probation

BY: Gail Neal
PHONE: 966-3612

RECOMMENDED ACTION AND JUSTIFICATION:

Approve budget action Transferring Funds from Accounting Clerk III salary to Probation Professional Services(\$6,820.00)

Account Clerk III employee is on extended medical leave. There are no eligible individuals on the county list to temporarily fill the position. Therefore, it is requested to transfer \$6,820.00 from Account Clerk III line item into Professional Services to cover expenses of employee hired through Boyer Temporary Personnel. The employee's anticipated date of return is 9-5-03. The requested transfer amount would cover through 9-12-03 to cover the absence and transition period.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board has previously approved intrabudget transfers to cover unanticipated expenses.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Use general fund money to pay salaries and bills.

Financial Impact? (X) Yes () No	Current FY Cost: \$6,820.00	Annual Recurring Cost: \$
Budgeted In Current FY? (X) Yes () No () Partially Funded		
Amount in Budget: \$		List Attachments, number pages consecutively
Additional Funding Needed: \$6,820.00		_____
Source:		_____
Internal Transfer	X	_____
Unanticipated Revenue	_____ 4/5's vote	_____
Transfer Between Funds	_____ 4/5's vote	_____
Contingency	_____ 4/5's vote	_____
() General () Other		_____

CLERK'S USE ONLY:

Res. No.: 03-215 Ord. No. _____
Vote - Ayes: 5 Noes: _____
Absent: _____
AW) Approved
() Minute Order Attached () No Action Necessary

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended
 No Opinion
Comments: _____

The foregoing instrument is a correct copy of the original on file in this office.
Date: _____
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: _____
Deputy

CAO: LAH

