MARIPOSA COUNTY BOARD OF SUPERVISORS | **AGENDA ACTION FORM** | **DATE:** Aug. 12, 2003 AGENDA ITEM NO. CA-1

DEPARTMENT: Public Works/Facilities

BY: James J. Petropulos
PHONE: 966-5356

RECOMMENDED ACTION AND JUSTIFICATION:

Approve Budget Action for Fiscal Year 2002-03 transferring funds within the Facilities Maintenance budget to cover utility costs that were higher than anticipated.

The original budget appropriation for utility expense for 2002-03 was $135,700, which matched actual expenses for 2001-02. Primarily because of increased usage of electricity, as well as increased rates for water and sewer, the overall expense has gone up by 9.8% over the prior year. We need to transfer $14,000 to cover the remaining utility costs for 2002-03.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board routinely approves transfers within a budget unit to cover unanticipated costs.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not approve the requested Budget Action transferring funds within the Facilities division. Since utility bills must be paid to continue receiving service, this would leave the utility line item in the Facilities budget in the red for fiscal year 2002-03.

Financial Impact? (X) Yes ( ) No Current FY Cost: $14,000 Annual Recurring Cost: $
Budgeted In Current FY? ( ) Yes ( ) No (X) Partially Funded
Amount in Budget: $135,378
Additional Funding Needed: $ 14,000
Source:
Internal Transfer X
Unanticipated Revenue _____ 4/5's vote
Transfer Between Funds _____ 4/5's vote
Contingency _____ 4/5's vote
( ) General ( ) Other

List Attachments, number pages consecutively
Budget Action Form

CLERK'S USE ONLY:
Res. No.: 03-290 Ord. No. _____
Vote – Ayes: 5 Noes: _____
Absent: _____
( ) Approved
( ) Minute Order Attached ( ) No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date: _____
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: _____
Deputy

COUNTY ADMINISTRATIVE OFFICER:
✓ Requested Action Recommended
_____ No Opinion
Comments:

CAO: _____

BUDGET ACTION FORM

FUND	DEPT/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
001	0128	473-0460	Utilities		14,000	
001	0128	473-0179	Maintenance Worker I & II			9,500
001	0128	473-0450	County Vehicle			4,500
001	0104	414-1090	GENERAL CONTINGENCY			
TRANSFER BETWEEN FUNDS						
			TOTAL		14,000	14,000

ACTION REQUESTED: (Check all that apply)

( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies

(X) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION: To cover the balance of utility costs for FY 2002-03.

DEPT HEAD SIGNATURE _____ DATE 07/29/03

APPROVED BY RES NO. 03-290 CLERK _____ DATE 8-12-03

0128 Facilities

AUDITOR'S USE ONLY
BA#

Budget Action Form Revised 11/95