

DEPARTMENT: Public Works/Solid Waste

BY: Jim Petropulos

PHONE: 966-5356

RECOMMENDED ACTION AND JUSTIFICATION:

Public Works is requesting the transfer of funds within the compost project budget unit to adjust for the cost of advertising, publishing and distributing of various documents for the composting project, and to cover the cost of travel expenses to investigate companies interested in building the compost facility (Herhof Canada and ECS). The sum of \$8,000 will be removed from the Professional Services line item and distributed to the Publication line item (\$2,000), Office Expenses (\$1,000), and Travel (\$5,000) in order to make sure that there are more than sufficient funds to pay the expenses incurred including the mailing and advertising of the Request for Proposals for the composting system and publication of environmental documents per the requirements of the United States Department of Agriculture (USDA). This action will satisfy the County Auditor's requirements to adjust the budget to properly account for the expenditures within the project.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

From time to time the Board authorizes routine adjustments within budget units.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Negative action will delay payment for services rendered to keep the composting project moving forward in a timely manner and to secure USDA funding.

|   |                           |  |
|---|---------------------------|--|
| Financial Impact? (x) Yes (x) No                            | Current FY Cost: \$ 8,000 | Annual Recurring Cost: \$                    |
| Budgeted In Current FY? (X) Yes ( ) No (x) Partially Funded |                           |  |
| Amount in Budget: \$ 1,500                                  |                           | List Attachments, number pages consecutively |
| Additional Funding Needed: \$ 8,000                         |                           | Budget Action Form                           |
| Source:   |                           |  |
| Internal Transfer <u> X </u>                                |                           |  |
| Unanticipated Revenue _____                                 | 4/5's vote                |  |
| Transfer Between Funds _____                                | 4/5's vote                |  |
| Contingency _____   | 4/5's vote                |  |
| ( ) General ( ) Other                                       |                           |  |

CLERK'S USE ONLY:

Res. No.: 03-269 Ord. No. \_\_\_\_\_  
 Vote - Ayes: 5 Noes: \_\_\_\_\_  
 Absent: \_\_\_\_\_  
 Approved  
 Minute Order Attached  No Action Necessary

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended  
 No Opinion  
 Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

The foregoing instrument is a correct copy of the original on file in this office.  
 Date: \_\_\_\_\_  
 Attest: MARGIE WILLIAMS, Clerk of the Board  
 County of Mariposa, State of California  
 By: \_\_\_\_\_  
 Deputy

CAO: Dati

