

DEPARTMENT: Human Services/Personnel

BY: Cheryle Rutherford-Kelly
PHONE: 966-2442

RECOMMENDED ACTION AND JUSTIFICATION:

It is respectfully recommended that your Board authorize Mariposa County employees to donate sick time or vacation time to Debbie Smith, Program Manager, Welfare to Work Employment and Training Division.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Please See Attached Memo.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Please See Attached Memo.

Financial Impact? () Yes (X) No	Current FY Cost: \$	Annual Recurring Cost: \$
Budgeted In Current FY? () Yes () No () Partially Funded		
Amount in Budget: \$ _____		List Attachments, number pages consecutively
Additional Funding Needed: \$ _____		Board Memo
Source:		_____
Internal Transfer	_____	_____
Unanticipated Revenue	_____ 4/5's vote	_____
Transfer Between Funds	_____ 4/5's vote	_____
Contingency	_____ 4/5's vote	_____
() General () Other		_____

CLERK'S USE ONLY:

Res. No.: 03-235 Ord. No. _____
Vote - Ayes: _____ Noes: _____
Absent: _____

() Approved
(X) Minute Order Attached () No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

By: _____
Deputy

COUNTY ADMINISTRATIVE OFFICER:

_____ Requested Action Recommended
(X) No Opinion
Comments: _____

CAO: [Signature]



MARIPOSA COUNTY
HUMAN SERVICES DEPARTMENT

P.O. Box 7 • Mariposa, CA 95338 • (209) 966-2442 • Fax (209) 742-5854

Alcohol & Drug Community Action Housing Authority Mental Health Public Guardian/Conservator Social Services
CHERYLE RUTHERFORD-KELLY, MSW, DIRECTOR

June 11, 2003

TO: Members, Board of Supervisors
FROM: Cheryle Rutherford-Kelly
RE: Resolution Allowing a Donation of Vacation or Sick Leave Hours by Mariposa County Employees to Debbie Smith

Recommendation

It is respectfully recommended that your Board authorize Mariposa County employees to donate sick time or vacation time to Debbie Smith, Program Manager, Welfare to Work Employment and Training Division.

Background/Current Situation

Your Board has a history of assisting county employees who are injured or ill by allowing other employees to donate time to them. We have an employee who very much needs assistance. The employee, Debbie Smith, has worked for twenty (20) years in Human Services. Debbie has dedicated her life to assisting the least fortunate members of our community and she is largely responsible for the zero percent error rate in those eligibility cases audited by the State Department of Social Services.

Financial

There is no financial impact on the general fund. This action would allow other employees to assist someone who has helped others for many years.

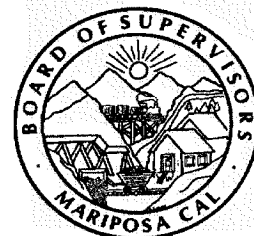


COUNTY of MARIPOSA

P.O. Box 784, Mariposa, CA 95338 (209) 966-3222

BOB PICKARD, CHAIR
GARRY R. PARKER, VICE-CHAIR
LEE STETSON
DOUG BALMAIN
JANET BIBBY

DISTRICT V
DISTRICT IV
DISTRICT I
DISTRICT II
DISTRICT III



MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

AMENDED

TO: CHERYLE RUTHERFORD-KELLY, Human Services Director
FROM: MARGIE WILLIAMS, Clerk of the Board *MW*
SUBJECT: APPROVAL TO DONATE VACATION TIME OR ACCRUED
COMPENSATORY TIME FOR USE BY AN EMPLOYEE
WHO IS IN NEED OF MEDICAL ATTENTION
Resolution No. 03-235

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,

ADOPTED THIS Order on June 24, 2003

ACTION AND VOTE:

C) Adopt a Resolution Authorizing Mariposa County Employees to Donate Accrued Sick Time and/or Vacation Time for Use by an Employee of the Welfare to Work Employment and Training Division Who is in Need of Medical Attention. All of the Employee's Sick and Vacation Leave Benefits will be Exhausted Prior to Using Donated Time (Human Services/Personnel)

BOARD ACTION: Discussion was held. Motion by Balmain to adopt Res. 03-235 approving the donation of accrued vacation time, and not sick time, was amended following further discussion. Motion was amended to also allow for the donation of accrued compensatory time, seconded by Stetson. Ayes: Unanimous.

cc: Ken Hawkins, Auditor
Sandi Laird, Personnel/Risk Management Technician
Policy Binder
File



COUNTY of MARIPOSA

P.O. Box 784, Mariposa, CA 95338 (209) 966-3222

BOB PICKARD, CHAIR
GARRY R. PARKER, VICE-CHAIR
LEE STETSON
DOUG BALMAIN
JANET BIBBY

DISTRICT V
DISTRICT IV
DISTRICT I
DISTRICT II
DISTRICT III



MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

TO: CHERYLE RUTHERFORD-KELLY, Human Services Director
FROM: MARGIE WILLIAMS, Clerk of the Board *MW*
SUBJECT: APPROVAL TO DONATE SICK TIME OR ACCRUED
COMPENSATORY TIME FOR USE BY AN EMPLOYEE
WHO IS IN NEED OF MEDICAL ATTENTION
Resolution No. 03-235

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,

ADOPTED THIS Order on June 24, 2003

ACTION AND VOTE:

C) Adopt a Resolution Authorizing Employees of the Human Services Department to Donate Accrued Sick Time and/or Vacation Time for Use by an Employee of the Welfare to Work Employment and Training Division Who is in Need of Medical Attention. All of the Employee's Sick and Vacation Leave Benefits will be Exhausted Prior to Using Donated Time (Human Services/Personnel)

BOARD ACTION: Discussion was held. Motion by Balmain to adopt Res. 03-235 approving the donation of accrued vacation time, and not sick time, was amended following further discussion. Motion was amended to also allow for the donation of accrued compensatory time, seconded by Stetson. Ayes: Unanimous.

cc: Ken Hawkins, Auditor
Sandi Laird, Personnel/Risk Management Technician
Policy Binder
File