

DEPARTMENT: Human Services

BY: Cheryle Rutherford-Kelly  
PHONE: 966-2442 x32

**RECOMMENDED ACTION AND JUSTIFICATION:**

It is respectfully requested that your Board authorize the Department of Human Services to transfer funds from Equipment Under \$1,000 to Computer Equipment. The computer being used by the Human Services Office Technician is experiencing difficulties with the hard drive and the floppy drive. The existing computer is over five years old and does not have the level of security needed for this position.

**BACKGROUND AND HISTORY OF BOARD ACTIONS:**

**ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

Financial Impact? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Current FY Cost: \$1,419	Annual Recurring Cost: \$
Budgeted In Current FY? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Partially Funded		
Amount in Budget: \$0		List Attachments, number pages consecutively
Additional Funding Needed: \$ 1,419		Budget Action Form
Source:		
Internal Transfer <u> X </u>		
Unanticipated Revenue _____	4/5's vote	
Transfer Between Funds _____	4/5's vote	
Contingency _____	4/5's vote	
<input type="checkbox"/> General <input type="checkbox"/> Other		

**CLERK'S USE ONLY:**

Res. No. 03-224 Ord. No. \_\_\_\_\_  
 Vote - Ayes: 5 Noes: \_\_\_\_\_  
 Absent: \_\_\_\_\_  
 Approved  
 Minute Order Attached  No Action Necessary

**COUNTY ADMINISTRATIVE OFFICER:**

\_\_\_\_\_ Requested Action Recommended  
 No Opinion  
 Comments:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

The foregoing instrument is a correct copy of the original on file in this office.

Date: \_\_\_\_\_  
Attest: MARGIE WILLIAMS, Clerk of the Board  
County of Mariposa, State of California

By: \_\_\_\_\_  
Deputy

CAO: [Signature]

# BUDGET ACTION FORM

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
001	0507	672-0480	Human Services			1,419
001	0507	672-0642	Computer Equipment		1,419	
					1,419	1,419

TRANSFER BETWEEN FUNDS		DEBIT	CREDIT
TOTALS		0	0

**ACTION REQUESTED: (Check all that apply)**

Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget , or transferring appropriation from Contingencies

Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.

JUSTIFICATION:

To transfer appropriations to fund the purchase of a computer.

*CRT*

**DEPT HEAD SIGNATURE**

project #'s.

DATE 6/10/03

**APPROVED BY RES NO.** 03-224 **CLERK** mm

DATE 6-24-03

DEPARTMENT Auditor

**AUDITOR'S USE ONLY**

BA #