

DEPARTMENT: Human Services/Social Services BY: Cheryle Rutherford-Kelly
PHONE: 966-2442

RECOMMENDED ACTION AND JUSTIFICATION:

It is respectfully recommended that your Board: (1) approve the attached ISAWS Consortium Memorandum Of Understanding (MOU) and Bylaws; and (2) authorize the Chair of the Board to sign the MOU.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Please See Attached Memo.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Please See Attached Memo.

Financial Impact? () Yes (X) No	Current FY Cost: \$	Annual Recurring Cost: \$
Budgeted In Current FY? () Yes (X) No () Partially Funded		
Amount in Budget: \$ _____		List Attachments, number pages consecutively
Additional Funding Needed: \$ _____		Board Memo, Page 1
Source:		MOU, Pages 1-7
Internal Transfer _____		General Bylaws, Pages A1-A7
Unanticipated Revenue _____ 4/5's vote		
Transfer Between Funds _____ 4/5's vote		
Contingency _____ 4/5's vote		
() General () Other		

CLERK'S USE ONLY:

Res. No. 03-213 Ord. No. _____
Vote - Ayes: 5 Noes: _____
Absent: _____
AW) Approved
() Minute Order Attached () No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

By: _____
Deputy

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended
 No Opinion
Comments:

CAO: *RK*



**MARIPOSA COUNTY
HUMAN SERVICES DEPARTMENT**

P.O. Box 7 • Mariposa, CA 95338 • (209) 966-2442 • Fax (209) 742-5854

**☐ Alcohol & Drug ☐ Community Action Housing Authority ☐ Mental Health ☐ Public
Guardian/Conservator ☐ Social Services**

CHERYLE RUTHERFORD-KELLY, MSW, DIRECTOR

May 31, 2003

TO: Members Board of Supervisors

FROM: Cheryle Rutherford-Kelly

RE: Request to Approve Interim Statewide Automated Welfare System (ISAWS) Consortium
Memorandum of Understanding (MOU) and Bylaws

Recommendation

It is respectfully recommended that your Board: (1) approve the attached ISAWS Consortium Memorandum Of Understanding (MOU) and Bylaws; and (2) authorize the Chair of the Board to sign the MOU.

Background

Thirty-five California Counties share use of the interim Statewide Automated Welfare System (ISAWS) system for eligibility determination and benefit calculation for public assistance programs administered by County Social Service Departments. The system is connected to the local Auditor and results in the issuance of checks and other benefits. The ISAWS programming is maintained and operated on behalf of the Counties by the Health and Human Services Data Center (HHSCD) and their subcontractor, Deloitte Consulting. System maintenance changes are initiated and prioritized by the 35 member Counties and implemented by the HHSDC.

The major objective of the ISAWS Consortium is to ensure the automated system provides timely, accurate, and cost effective services to member counties. The ISAWS Counties have conducted business for several years as a voluntary Consortium adhering to very general draft governance documents.

Current Situation

The voluntary Consortium currently in place needs to be formalized. Not only is the State Department of Social Services concerned about an informal process, but the system needs to be maintained and upgraded. System upgrade is planned for 2005. There is little doubt that once a new system is in place, or about to go into place, that an entirely new set of MOU's and by-laws will be necessary.

The MOU and by-laws (attached for your convenience) put a systematic decision-making structure in place for the 35 Counties and formalizes the current process regarding ISAWS maintenance changes.

Fiscal

The ISAWS MOU and by-laws do not contain fiscal obligations or requirements for the County. There are no costs associated with the documents.