

MARIPOSA COUNTY
BOARD OF SUPERVISORS

AGENDA
ACTION FORM

6-3-03
DATE: 5-20-2003
AGENDA ITEM NO.: CA-10

DEPARTMENT: Sheriff

BY: PHONE: 966-3615

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes ___ No X)

Approve transfer of funds from within Sheriffs Budget. This transfer is due to the expense of upgraded software that had been placed on the departments computers.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Board has allowed items of this nature when there has been funding within the budget.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

⇒
⇒

COSTS: (x) Not Applicable

A. Budgeted current FY \$ _____
B. Total anticipated costs \$ _____
C. Required additional funding \$ _____
D. Internal transfers \$ _____

SOURCE: () 4/5ths Vote Required

A. Unanticipated revenues \$ _____
B. Reserve for contingencies \$ _____
C. Source description: _____
Balance in Reserve for Contingencies, if approved: \$ _____

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:

CLERK'S USE ONLY:

Res. No.: 03-201 Ord. No. _____
Vote - Ayes: _____ Noes: _____
Absent: _____ Abstained: _____
 Approved () Denied
 Minute Order Attached () No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____
ATTEST: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: _____
Deputy

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on agenda as:

Recommended
 Not Recommended
 For Policy Determination
 Submitted with Comment
 Returned for Further Action

Comment: _____

C.A.O. Initials: PH

Through grant money the Sheriff purchased 19 laptops that were installed with Windows XP operating software. Word 97 (the Sheriff's word processing software) was not compatible with Windows XP or with the recently upgraded TracNet (the Sheriff's law enforcement software). To remedy this situation and make the laptops operational, it was necessary to install Word XP resulting in the unanticipated expense of purchasing the licensing agreements for this software. There are savings in the Professional Services line item to cover this unexpected cost.

BUDGET ACTION FORM

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
001	0216	521-0418	Professional Services			4,400
001	0216	521-0481	Software		4,400	
TOTALS					4,400	4,400

TRANSFER BETWEEN FUNDS	DEBIT	CREDIT
TOTALS	0	0

ACTION REQUESTED: (Check all that apply)

- Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget , or transferring appropriation from Contingencies
- Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION Transfer within budget to allow payment for computer software.

DEPT HEAD SIGNATURE *Jan L. Allen* DATE 5-20-03

APPROVED BY RES NO 03-201 CLERK *mmw* DATE 6-8-03

DEPARTMENT _____

AUDITOR'S USE ONLY
 BA # _____