

DEPARTMENT: ASSESSOR/RECORDER

BY : Robert Lowrimore
PHONE: 966-2332

RECOMMENDED ACTION AND JUSTIFICATION:

This will allow for easier reading when indexing and certifying recording documents.

Purchase of 2 flat screen monitors

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Board approval as there is no impact on the General Fund

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

To not approve could result in eye fatigue and possible erroneous input of documents.

Financial Impact? () Yes (X) No	Current FY Cost: \$	Annual Recurring Cost: \$
Budgeted In Current FY? () Yes (X) No () Partially Funded		
Amount in Budget: \$		List Attachments, number pages consecutively
Additional Funding Needed: \$2991.94		Budget Action Form
Source:		001-0109-308.01-17 to 001-0109-423.06-42
Internal Transfer Yes		
Unanticipated Revenue 4/5's vote		
Transfer Between Funds Yes 4/5's vote		
Contingency 4/5's vote		
() General () Other		

CLERK'S USE ONLY:

Res. No.: 0331 Ord. No.
Vote - Ayes: 4 Noes: 5
Absent: _____

Approved
() Minute Order Attached () No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date: _____
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: _____
Deputy
Revised Dec. 2002

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended
 No Opinion
Comments:

Funds for the monitors are requested to come from the Recorders Modernization Trust Fund.
CAO: [Signature]

BUDGET ACTION FORM

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
001	0109	309-1600	Assessor Transfer in		(2,992)	
001	0109	423-0642	Computer equipment		2,992	
001	0104	414-1090	Contingency			
					07	- 0 - 2

TRANSFER BETWEEN FUNDS				DEBIT	CREDIT
135	0000	220-0000		2,992	
001	0109	309-1600			2,992
TOTALS				2,992	2,992

ACTION REQUESTED: (Check all that apply)

- Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget , or transferring appropriation from Contingencies
- Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.

JUSTIFICATION:

Transfer from Modernization Trust to pay for two large flat screen monitors.

<i>R. Dunning</i>	project #'s.
DEPT HEAD SIGNATURE	DATE 9-12-03
APPROVED BY RES NO. 03-361 CLERK <i>mmw</i>	DATE 10-14-03
DEPARTMENT Auditor	AUDITOR'S USE ONLY BA #

Budget Revision Form Revised 12/18

Assessor-Recorder



COUNTY of MARIPOSA

P.O. Box 784, Mariposa, CA 95338 (209) 966-3222

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MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

TO: BOB LOWRIMORE, Assessor

FROM: MARGIE WILLIAMS, Clerk of the Board *MW*

SUBJECT: BUDGET ACTION FOR PURCHASE OF 2 FLAT SCREEN MONITORS
FOR RECORDING
Resolution No. 03-361

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,

ADOPTED THIS Order on October 14, 2003

ACTION AND VOTE:

CA-11 Approve Budget Action Transferring Funds within the Recorder's Budget to Computer Equipment from Modernization Funds to Purchase Two Flat Screen Monitors for Recording (\$2,992) (4/5ths Vote Required) (Assessor/Recorder); Res. 03-361

Consent Agenda item 11 – Supervisor Bibby initiated discussion relative to the amount requested for the monitors.

- Becky Crafts, Assessor/Supervising Appraiser, provided input relative to the request and of discussions with the Technical Services Director, and she advised that the requested monitors are ergonomically correct.

Following discussion, (M)Bibby, (S)Balmain, item 11 was approved. Chairman Pickard requested that more information be included in these types of requests in the future and that the requests include a recommendation from Technical Services. Ayes: Balmain, Bibby, Parker, Pickard; Noes: Stetson.

cc: Ken Hawkins, Auditor
Mary Hodson, Administrative Analyst
Rick Peresan, Technical Services Director
File