

DEPARTMENT: BUILDING DEPARTMENT

BY: JOHN E. DAVIS

PHONE: (209) 966-3934

RECOMMENDED ACTION AND JUSTIFICATION:

Approve the purchase of a 4-wheel drive pickup in the amount of \$26,000 for the Building Department to be funded from ^{Building} contingency. Presently, we are experiencing a shortage of vehicles. With the added building inspector and the increase in permit activity, it is required that all inspectors including the Director be in the field. The workload necessitates the use of all our staff with the versatility to accommodate inspections, meetings and questions in the field.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Due to the square mileage that our jurisdiction encompasses, type, length of inspection and locality, each inspector takes a different area with a varied number of inspections. It is not uncommon to experience 25-30 inspections per day. Each inspector is also responsible for his own complaints, follow-up inspections and meetings with owner-builders. In the past, we have always had a vehicle per inspector.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Continue to share vehicles and try to schedule a lighter load for each day in order to accommodate the public requests within the constraints of the inspector availability and the flexibility of the owner's time schedule.

Financial Impact? (X) Yes () No	Current FY Cost: \$	Annual Recurring Cost: \$
Budgeted In Current FY? () Yes (X) No () Partially Funded		
Amount in Budget: \$		List Attachments, number pages consecutively
Additional Funding Needed: \$		Budget Action Form
Source:		
Internal Transfer		
Unanticipated Revenue	4/5's vote	
Transfer Between Funds	4/5's vote	
Contingency	X 4/5's vote	
() General (X) Other	Building Fund.	

CLERK'S USE ONLY:

Res. No.: 03-363 Ord. No. _____
 Vote - Ayes: 5 Noes: _____
 Absent: _____
 Approved
 () Minute Order Attached () No Action Necessary

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended
 No Opinion
 Comments:
 Building Fund Contingency
 Balance: \$ 157,239
 CAO: [Signature]

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____
 Attest: MARGIE WILLIAMS, Clerk of the Board
 County of Mariposa, State of California
 By: _____
 Deputy

BUDGET ACTION FORM

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
600	0236	562-0787	Transfer Out		26,000	
600	0236	562-0488	Gasoline		2,918	
600	0236	562-0450	Vehicle Maintenance		3,125	
703	0310	309-1650	Transfer-In		(26,000)	
703	0310	585-0640	Vehicles		26,000	
600	0236	562-1090	Building Fund Contingency			32,043
					32,043	32,043

TRANSFER BETWEEN FUNDS				DEBIT	CREDIT
600	0236	562-0787	Building Fund	32,043	
703	0310	309-1650	Vehicle Replacement Fund		32,043
TOTALS				32,043	32,043

ACTION REQUESTED: (Check all that apply)

- Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget , or transferring appropriation from Contingencies
- Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.

JUSTIFICATION:

To approve Contingency transfer within the Building Fund to pay for new four-wheel drive vehicle. This is an additional vehicle and not a replacement of existing vehicle.

Transfer to Vehicle Replacement to provide appropriations for this purchase.

John E. Davis
DEPT HEAD SIGNATURE

DATE
 DATE 10-14-03

APPROVED BY RES NO. 03-363 **CLERK** *mm*

DEPARTMENT Auditor	AUDITOR'S USE ONLY BA #
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Budget Revision Form Revised 12/18