

DEPARTMENT: LIBRARY

BY: JACQUELINE M. DODD MERIAM
PHONE: 966.8478

RECOMMENDED ACTION AND JUSTIFICATION:

New Automated Circulation System Installation Schedule and Library Closure

The Mariposa County Library, in conjunction with other member libraries of the San Joaquin Valley Library System, will be installing a new automated circulation system the week of November 10, 2003. During the transition, there will be some disruption of library service, with the circulation system being limited November 10-13. The current automated system—Dynix of Provo, Utah—has served the San Joaquin Valley Library system for thirteen years but is based on outdated technology. This new system—Horizon, developed by the same company—will provide greater flexibility to meet our expanding needs.

The automated system provides many functions to library staff and customers, including the circulation of library materials, the registration of library patrons, the acquisition and cataloging of library materials, and the online catalog. Library staff will endeavor to minimize any inconvenience this transition may present, but library patrons should be aware that there will be some limitations on service. The library will only be able to check items out.

The County Librarian is requesting that the Mariposa Main Library be closed Friday and Saturday, November 14 and 15 in order to bring the new circulation system online, check in all items (estimated to be 1,045 items,) return them to the shelves, enter new patron library card applications, to catalog the new books, and allow the staff to practice using the new circulation system.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board of Supervisors have approved other library hour changes, Res.02-234 and Res.02-246.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

If the library is not closed for the 2 days requested, the library staff will not be prepared to handle the upload, register new patrons applications, shelve all the items returned and practice using the new automated circulation system.

Financial Impact? () Yes (<input checked="" type="checkbox"/>) No	Current FY Cost: \$	Annual Recurring Cost: \$
Budgeted In Current FY? () Yes () No () Partially Funded		
Amount in Budget: \$ _____		List Attachments, number pages consecutively _____
Additional Funding Needed: \$ _____		_____
Source:		_____
Internal Transfer _____		_____
Unanticipated Revenue _____ 4/5's vote		_____
Transfer Between Funds _____ 4/5's vote		_____
Contingency _____ 4/5's vote		_____
() General () Other		_____

CLERK'S USE ONLY:

Res. No.: 03-382 Ord. No. _____
 Vote - Ayes: 5 Noes: _____
 Absent: _____
 Approved
 Minute Order Attached () No Action Necessary

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended
 No Opinion
 Comments: _____

The foregoing instrument is a correct copy of the original on file in this office.
 Date: _____
 Attest: MARGIE WILLIAMS, Clerk of the Board
 County of Mariposa, State of California
 By: _____
 Deputy

CAO: PHH



COUNTY of MARIPOSA

P.O. Box 784, Mariposa, CA 95338 (209) 966-3222

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MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

TO: JACQUE MERIAM, Librarian
FROM: MARGIE WILLIAMS, Clerk of the Board *MW*
SUBJECT: CLOSURE OF THE MARIPOSA MAIN LIBRARY IN ORDER TO BRING THE NEW
CIRCULATION SYSTEM ONLINE
Resolution No. 03-382

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,

ADOPTED THIS Order on October 21, 2003

ACTION AND VOTE:

Jacque Meriam, Librarian;

Authorize the County Librarian to Close the Mariposa Main Library Friday, November 14, 2003 and Saturday, November 15, 2003 in Order to Bring the New Circulation System Online, Check in all Items, Return Items to the Shelves, Enter New Patron Library Card Applications, Catalog New Books, and Allow Staff to Practice Using the New Circulation System

BOARD ACTION: Discussion was held. Supervisor Bibby requested that the closures be advertised in the papers and that notices be sent to the schools. (M)Stetson, (S)Bibby, Res. 03-382 was adopted approving the request/Ayes: Unanimous.

cc: Jim Petropulos, Public Works Director
Sandi Laird, Personnel/Risk Management Technician
Judie Beliera, Tourism and Economic Development
File