

DEPARTMENT: PWD/Engineering

BY: Jim Petropulos
PHONE: 966-5356

RECOMMENDED ACTION AND JUSTIFICATION:

Authorize the purchase of a metal building for \$8,500.00, and \$10,000 for the materials to construct the building for the Building Department. The funds to purchase and construct would come from the Building Departments Budget.

Public Works was requested from Building to competitively bid the purchase of a 40' X 60' metal building that could be used for storage by the Building Department. Public Works solicited competitive bids and the lowest bid was for \$8,500.00. The \$10,000 is for the concrete slab and wood framing for end walls and partitions.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Building Department is currently in the process of converting all its paper files to digital, upon completion of this process they will need a place to store the paper documents, which is one of the things the proposed building will be used for. Public Works would be able to utilize the rest of the space, which would replace an existing building at the County Yard that is in drastic need of replacement. The Building Department will supply all the materials, and the Public Works Department would supply the labor to construct the proposed building.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not authorize and the Building Department won't purchase the building.

Financial Impact? (X) Yes () No	Current FY Cost: \$	Annual Recurring Cost: \$0
Budgeted In Current FY? () Yes (X) No () Partially Funded		
Amount in Budget: \$0		List Attachments, number pages consecutively
Additional Funding Needed: \$18,500		1. Budget Action Form
Source:		<u>MEMO</u>
Internal Transfer _____		_____
Unanticipated Revenue _____ 4/5's vote		_____
Transfer Between Funds _____ 4/5's vote		_____
Contingency X 4/5's vote		_____
() General () Other		_____

CLERK'S USE ONLY:

Res. No. 03-93 Ord. No. _____
 Vote - Ayes: _____ Noes: _____
 Absent: _____
 () Approved
 (s) Minute Order Attached () No Action Necessary

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended
 No Opinion
 Comments: _____

The foregoing instrument is a correct copy of the original on file in this office.
 Date: _____
 Attest: MARGIE WILLIAMS, Clerk of the Board
 County of Mariposa, State of California
 By: _____
 Deputy

CAO: PHI

BUDGET ACTION FORM

FUND	DEPT/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
600	0236	562-0620	Metal Building		\$18,500	
600	0236	562-1090	GENERAL CONTINGENCY Building			\$18,500
TOTAL					\$18,500	\$18,500

TRANSFER BETWEEN FUNDS						
TOTALS					\$0	\$0

ACTION REQUESTED: (Check all that apply)

Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget , or appropriating Reserve for Contingencies;

Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION: This building will be erected at Public Works to be utilized for storage of Building Department files which will be approximately 25% of the storage space and the remainder of the space would be for Public Works use.

DEPT HEAD SIGNATURE John E. Davis DATE 10-8-03
 APPROVED BY RES NO. 83-398 CLERK [Signature] DATE 11-4-03

BUILDING

AUDITOR'S USE ONLY BA #



COUNTY of MARIPOSA

P.O. Box 784, Mariposa, CA 95338 (209) 966-3222


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DISTRICT V
DISTRICT IV
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MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

TO: JIM PETROPULOS, Public Works Director
FROM: MARGIE WILLIAMS, Clerk of the Board 
SUBJECT: CONSTRUCTION OF A METAL BUILDING FOR THE BUILDING DEPARTMENT
Resolution No. 03-393

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,

ADOPTED THIS Order on November 4, 2003

ACTION AND VOTE:

CA-4 Authorize the Purchase of a Metal Building and Approve Budget Action Transferring Funds from the Building Contingency to Metal Building to Cover the Cost of the Building and the Materials to Construct the Building for the Building Department (\$18,000) (4/5ths Vote Required) (Public Works Director); Res. 03-393

Approval of the Consent Agenda (See End of the Minutes)

BOARD ACTION: Supervisor Balmain, pulled items 4 and 6 for discussion. (M)Stetson, (S)Balmain, the balance of the items was approved/Ayes: Unanimous. Supervisor Balmain initiated discussion relative to items 4 and 6, and expressed concern with the workload for Public Works. Jim Petropulos, Public Works Director, advised that due to the change in weather, he authorized the rebuilding of the well house in Yosemite West and that the project is complete. Following discussion, (M)Stetson, (S)Balmain, items 4 and 6 were approved. Supervisor Balmain asked about reviewing the status of the workload of the department and prioritizing projects. Chairman Pickard asked the County Administrative Officer and Public Works to review and come back to address concerns. Ayes: Unanimous.

cc: Rich Inman, County Administrative Officer
Ken Hawkins, Auditor
John Davis, Building Director
Mary Hodson, Administrative Analyst
File