

DEPARTMENT: Public Works/Fleet

BY: James J. Petropulos  
PHONE: 966-5356

**RECOMMENDED ACTION AND JUSTIFICATION:**

**Authorize Public Works/Fleet Services Waive the Formal Bid Process to Purchase a 2004 Toyota Prius Hybrid Vehicle in the Amount of \$22,000 from the State Bid List on Behalf of the Health Department**

Public Works is requesting the Board authorize, pursuant to the Fleet Services Policy, the purchase of a 2004 Toyota Prius Hybrid vehicle for the Health Department/Air Pollution District. The Health Department has received a 100% grant to purchase a clean air vehicle. The proposed vehicle has just been listed on the State Bid List thus enabling the Board the option to waive the formal bid process and purchase the item through the State of California.

Total cost for the purchase of the vehicle is \$22,000 which includes delivery and a procurement fee to the State.

**BACKGROUND AND HISTORY OF BOARD ACTIONS:**

From time to time, the Board has approved to waive the formal bid process for the purchase of vehicles and equipment from the State Bid List.

**ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

Negative action may result in the loss of grant funding.

Financial Impact? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Current FY Cost: \$ 22,000	Annual Recurring Cost: \$ 0
Budgeted In Current FY? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Partially Funded		
Amount in Budget: \$ 22,000		List Attachments, number pages consecutively
Additional Funding Needed: \$ 0		1. Budget Action Form
Source:		2. October 1, 2003 memo from Dr. Mosher
Internal Transfer _____		3. September 10, 2003 memo from Dr. Mosher
Unanticipated Revenue <input checked="" type="checkbox"/> 4/5's vote		
Transfer Between Funds <input checked="" type="checkbox"/> 4/5's vote		
Contingency _____ 4/5's vote		
<input type="checkbox"/> General <input type="checkbox"/> Other		

**CLERK'S USE ONLY:**

Res. No. 03-406 Ord. No. \_\_\_\_\_  
Vote - Ayes: 5 Noes: \_\_\_\_\_  
Absent: \_\_\_\_\_  
*AW* ) Approved  
 Minute Order Attached  No Action Necessary

**COUNTY ADMINISTRATIVE OFFICER:**

\_\_\_\_\_ Requested Action Recommended  
 No Opinion  
Comments:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The foregoing instrument is a correct copy of the original on file in this office.  
Date: \_\_\_\_\_  
Attest: MARGIE WILLIAMS, Clerk of the Board  
County of Mariposa, State of California  
By: \_\_\_\_\_

CAO: *[Signature]*

**BUDGET ACTION FORM**

FUND	DEPT/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
001	0401	305-5201	Health Dept Air Pollution Subvet		(22,000)	
001	0401	621-0787	Health Dept - Transfer Out		22,000	
703	0310	585-0640	Vehicles		22,000	
703	0310	309-1650	Transfers In		(22,000)	
001	0104	414-1090	GENERAL CONTINGENCY			
<b>TRANSFER BETWEEN FUNDS</b>						
703	0310	309-1650	Transfers In		(22,000)	
001	0401	621-0787	Transfers Out		22,000	
118	0000	227-0000	Air Pollution Trust		22,000	
001	0401	305-5201	Health Dept-Air Pollution Subvet		(22,000)	
TOTAL					0	0

ACTION REQUESTED: (Check all that apply)

Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;

Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION: See Attached Board Item. Fund 118 is a trust fund, hence, the transfer into the operating department, 001-0401.

DEPT HEAD SIGNATURE \_\_\_\_\_ DATE 11/4/03  
 APPROVED BY RES NO. 33-406 CLERK \_\_\_\_\_ DATE 11-18-03

703 Vehicle Replacement

AUDITOR'S USE ONLY BA#
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Budget Revision Form Revised 11/95

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