

DEPARTMENT: Administration

BY: Richard Inman

PHONE: 209-966-3222

RECOMMENDED ACTION AND JUSTIFICATION:

Adopt a Resolution Authorizing the Assignment of County Vehicles for the Public Works and the District Attorney Departments. Chapter 2.76 of the County Ordinance requires that the Board of Supervisors annually assign county vehicles as well as authorize which vehicles are allowed to be used as take-home vehicles.

Please see the attached justification for recommended take-home vehicles.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

On October 28, 2003, the Board adopted Resolution 03-389 assigning certain county vehicles to departments and county positions, and designating which are to be take-home vehicles. The Board directed staff to bring back justification for their recommendation regarding the Public Works and District Attorney departments take-home vehicles.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Financial Impact? () Yes () No	Current FY Cost: \$	Annual Recurring Cost: \$
Budgeted In Current FY? () Yes () No () Partially Funded		
Amount in Budget: \$ _____		List Attachments, number pages consecutively
Additional Funding Needed: \$ _____		Memo regarding District Attorney
Source:		Memo from District Attorney
Internal Transfer _____		Justification for Public Works
Unanticipated Revenue _____ 4/5's vote		
Transfer Between Funds _____ 4/5's vote		
Contingency _____ 4/5's vote		
() General () Other		

CLERK'S USE ONLY:


Res. No.: 03-413 PWD Ord. No. _____
Vote - Ayes: 03-414/DA Noes: _____
Absent: _____
() Approved
(x) Minute Order Attached () No Action Necessary

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended
 No Opinion
Comments:

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: _____
Deputy

CAO: 



COUNTY of MARIPOSA

P.O. Box 784, Mariposa, CA 95338 (209) 966-3222

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MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

TO: RICH INMAN, County Administrative Officer
FROM: MARGIE WILLIAMS, Clerk of the Board *MW*
SUBJECT: ASSIGNMENT OF COUNTY VEHICLES FOR THE PUBLIC WORKS
AND DISTRICT ATTORNEY DEPARTMENTS
Resolution Nos. 03-413 and 03-414

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,

ADOPTED THIS Order on November 18, 2003

ACTION AND VOTE:

9:58 a.m. B) Adopt a Resolution Authorizing the Assignment of County Vehicles for the Public Works and the District Attorney Departments (Continued From 11-04-03)

BOARD ACTION: Rich Inman presented his recommendation, and discussion was held. Supervisor Balmain stated he feels the policy should include a condition that vehicles are not allowed to go out-of-County on a take-home basis. He also stated he feels that the vehicles should be parked in a secure location when they are taken home; especially those assigned to Public Works with tools. Bob Brown, District Attorney, advised that he has an understanding with the Sheriff, CHP and Fish and Game that the investigator in his department is available to assist, and he cited recent incidences where assistance was provided. (M)Parker, (S)Bibby, Res. 03-413 was adopted approving the assignment of County vehicles for Public Works as recommended by the County Administrative Officer. Further discussion was held. Supervisor Pickard suggested that an inventory of items assigned to each vehicle be required and monitored. Dana Hertfelder, Assistant Public Works Director, responded to questions relative to the assignment of call-outs. Rich Inman stated he would further review the inventory and parking location security issues. Ayes: Unanimous. (M)Balmain, (S)Bibby, Res. 03-414 was adopted authorizing the investigator in the District Attorney's Office to take the vehicle home/Ayes: Stetson, Balmain, Bibby, Pickard; Noes: Parker.

cc: Jim Petropulos, Public Works Director
Bob Brown, District Attorney
Ken Hawkins, Auditor
File