



**Keith M. Williams**  
**Treasurer – Tax Collector and**  
**County Clerk**

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Treasurer (209) 966-2830 - Tax Collector (209) 966-2621 - County Clerk / Registrar of Voters (209) 966-2007 - Fax (209) 966-6496

**January 1, 2014**

**TO:** All Customers

**FROM:** Keith M. Williams, Mariposa County Treasurer, Tax Collector  
and County Clerk

**SUBJECT: Identification Requirement for Fictitious Business Name filings**

Effective January 1, 2014 pursuant to Assembly Bill 1325, the Mariposa County Treasurer, Tax Collector, and County Clerk's Office will require the presentation and/or verification of a valid, government issued photo identification with the filing of any Fictitious Business Name Statement (original, refile and change of information).

**Over the Counter:** Business owners are required to present a valid, government issued photo identification at the time of filing their Fictitious Business Name Statement in order to verify that they are the authorized signer. Any filings by a third party agent will require the presentation of identification and completion of an agent authorization form.

**Mail-In:** Business owners have the option to either submit a copy of their identification or fill out the Affidavit of Identity form, have the bottom acknowledged by a notary and mail it in along with the completed FBN form and payment.

Please note that no additional fee will be charged.

This requirement has been made in accordance with the legislative amendment of Business and Professions code sections 17913, 17916, 17922, 17923, 17927 and 17929.