

DEPARTMENT: Public Works/Airport

BY: Dana Hertfelder  
PHONE: 966-5356

**RECOMMENDED ACTION AND JUSTIFICATION:**

Authorize the Department of Public Works to Issue a Request For Proposal for A Fixed Base Operator for Mariposa-Yosemite Airport.

The Mariposa County Board of Supervisors directed the Department of Public Works to develop options for staffing the airport terminal building after March 31, 2010. One option that the Department of Public Works is looking at is a Fixed Base Operator. The Fixed Base Operator would be responsible for the day to day operation of the airport including staffing the terminal building and managing the fuel concession. In order to determine the feasibility of having a fixed base operator manage the airport, the Department of Public Works is requesting Board approval to solicit proposals for this service.

**BACKGROUND AND HISTORY OF BOARD ACTIONS:**

The fiscal year 2009/2010 budget provides for the Airport Terminal Building to be staffed five days per week through March 2010. The terminal building will be opened Thursday through Sunday during this time period. This action was taken to eliminate the general fund contribution to the Airport which is an enterprise fund.

**ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

Financial Impact? ( ) Yes (x) No	Current FY Cost:	Annual Recurring Cost: \$
Budgeted In Current FY? ( ) Yes ( ) No ( ) Partially Funded		
Amount in Budget: \$ _____		1. _____
Additional Funding Needed: \$ _____		_____
Source:		_____
Internal Transfer _____		_____
Unanticipated Revenue _____ 4/5's vote		_____
Transfer Between Funds _____ 4/5's vote		_____
Contingency _____ 4/5's vote		_____
( ) General ( ) Other		_____

**CLERK'S USE ONLY:**

Res. No.: 09-608 Ord. No. \_\_\_\_\_  
Vote - Ayes: 4 Noes: \_\_\_\_\_  
Absent: Bobby  
Approved \_\_\_\_\_  
Minute Order Attached ( ) No Action Necessary

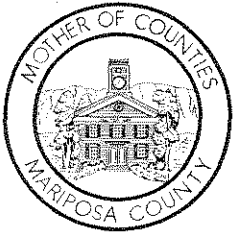
**COUNTY ADMINISTRATIVE OFFICER:**

Requested Action Recommended  
 No Opinion  
Comments:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The foregoing instrument is a correct copy of the original on file in this office.

Date: \_\_\_\_\_  
Attest: MARGIE WILLIAMS, Clerk of the Board  
County of Mariposa, State of California  
By: \_\_\_\_\_  
Deputy

CAO: [Signature]

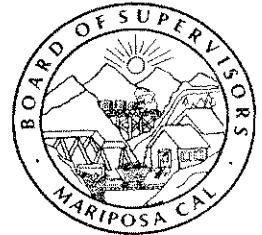


# COUNTY of MARIPOSA

P.O. Box 784, Mariposa, CA 95338 (209) 966-3222

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## MARIPOSA COUNTY BOARD OF SUPERVISORS

### MINUTE ORDER

TO: DANA HERTFELDER, Public Works Director

FROM: MARGIE WILLIAMS, Clerk of the Board *to MW*

SUBJECT: Authorize the Department of Public Works to Issue a Request For Proposal (RFP) for a Fixed Base Operator for Mariposa-Yosemite Airport (Continued from December 1, 2009)

RESOLUTION 09-608

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA

ADOPTED THIS Order on December 15, 2009

#### ACTION AND VOTE:

Dana Hertfelder, Public Works Director;

Authorize the Department of Public Works to Issue a Request For Proposal (RFP) for a Fixed Base Operator for Mariposa-Yosemite Airport (Continued from December 1, 2009)

**BOARD ACTION:** Discussion was held with Dana Hertfelder. Rick Benson advised of the updated RFP that was distributed.

Input from the public was provided by the following:

Marvin Wells clarified the 9-5, seven days a week schedule for operation. He advised that he agrees with the selection of the ad hoc committee to work on the Airport issues.

Dick Hutchinson asked how the RFP falls within the guidelines of the ad hoc committee and the Advisory Committee. Dana Hertfelder responded that this is one of three business plan proposals that have been reviewed.

Rita Kidd stated this sounds like a good move. She commented on privatization and contracting for the service and the government not abrogating responsibility or oversight of those services; and she recommended that there be no obligation to award from this RFP, and that selection of the vendor be to the most qualified and not the least cost.

Peter Schimmelfennig stated he is a member of the ad hoc committee, and he provided input on the three business plans that the committee is working on.

Discussion was held. (M)Turpin, (S)Cann, Res. 09-608 was adopted approving the issuance of the RFP. The motion was amended by the second, agreeable with the maker, to include the recommendations that there be no obligation to award the RFP and to go with the best value/Ayes: Aborn, Turpin, Cann, Allen; Excused: Bibby.

Cc: File