

DEPARTMENT: Administration

BY: Rick Benson  
PHONE: 966-3222

**RECOMMENDED ACTION AND JUSTIFICATION:**

Postpone the layoff of a Building Inspector position in the Building Department until December 31, 2009. Postponing the layoff of this position will provide the Department sufficient time to ensure staffing levels are adequate to meet service level demands. Current allocated and funded positions in the Building Department include a Building Director, two Building Inspectors, and a Senior Development Services Technician. The recommended action will also allow Personnel/Administration to continue to work on a possible reorganization of the Building Department. There is sufficient funding in the Extra-Help line item to cover the recommended action. Necessary budget adjustments will be presented to the Board during the Mid-Year review.

**BACKGROUND AND HISTORY OF BOARD ACTIONS:**

During the 2009-10 Final Budget Hearings, the Board approved the layoff of a Building Inspector position effective October 31, 2009.

**ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

Do not postpone the layoff of a Building Inspector position in the Building Department. There may be insufficient staff to meet service demands.

Financial Impact? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Current FY Cost: \$	Annual Recurring Cost: \$
Budgeted In Current FY? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Partially Funded		
Amount in Budget: \$		List Attachments, number pages consecutively
Additional Funding Needed: \$10,000		
Source:		
Internal Transfer <input checked="" type="checkbox"/> At Mid-Year		
Unanticipated Revenue _____ 4/5's vote		
Transfer Between Funds _____ 4/5's vote		
Contingency _____ 4/5's vote		
<input type="checkbox"/> General <input type="checkbox"/> Other		

**CLERK'S USE ONLY:**

Res. No.: 09-526 Ord. No. \_\_\_\_\_  
 Vote - Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_  
 Absent: \_\_\_\_\_  
 Approved  
 Minute Order Attached  No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: \_\_\_\_\_  
Attest: MARGIE WILLIAMS, Clerk of the Board  
County of Mariposa, State of California

By: \_\_\_\_\_  
Deputy

**COUNTY ADMINISTRATIVE OFFICER:**

Requested Action Recommended  
 No Opinion  
 Comments: \_\_\_\_\_

CAO: RB

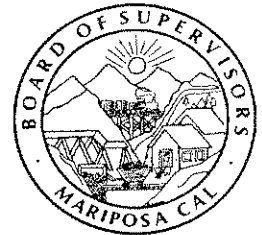


# COUNTY of MARIPOSA

P.O. Box 784, Mariposa, CA 95338 (209) 966-3222

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DISTRICT V



## MARIPOSA COUNTY BOARD OF SUPERVISORS

### MINUTE ORDER

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TO: RICHARD J. BENSON, CAO  
FROM: MARGIE WILLIAMS, Clerk of the Board *MW*  
SUBJECT: Postpone the Layoff of a Building Inspector Position in the Building Department until December 31, 2009

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA

ADOPTED THIS Order on October 27, 2009

#### ACTION AND VOTE:

Postpone the Layoff of a Building Inspector Position in the Building Department until December 31, 2009 (County Administrative Officer/Personnel/Risk Manager)

**BOARD ACTION:** Discussion was held with Rick Benson relative to the request, costs, workload of the Building Department, revenue status for the Department, and options for extending the layoff date. Chris Ebie and Mary Hodson/Deputy County Administrative Officer responded to questions from the Board relative to the budget status of the Department – revenues and expenses and the status of the loan amount. Chris Ebie provided a reminder that his office needs time to handle the processing that occurs when an employee leaves employment.

Input from the public was provided by the following:

Eleanor Keuning stated she agrees with the concern about treating employees fairly; and she referred to the request to create a new position in the proposed reorganization of the Department and asked for clarification as that position will cost more.

Ruth Catalan stated she agrees with treating employees fairly and with providing more notice versus having an employee not know the status of their job.

Dick Hutchinson referred to information from the contractors and commented on the organization of the Department; asked how much extra help funds are left; and stated he feels that the politics need to be left out of this and the problem taken care of.

(M)Allen, (S)Cann, Res. 09-526 was adopted postponing the layoff of the building inspector position until the end of March 2010. Supervisor Cann clarified that if, at any point prior to the end of March 2010, there is a need to change this situation, another action can be taken. Ayes: Unanimous.

Cc: Fred Lustenberger, Building Director  
Sandi Laird, Personnel  
Mary Hodson, Deputy CAO  
File