

DEPARTMENT: Public Works/Airport

BY: Dana Hertfelder

PHONE: 966-5356

RECOMMENDED ACTION AND JUSTIFICATION:

Adopt a resolution approving the addition of two alternate members to the Airport Advisory Committee with voting rights if the Committee does not have a quorum; and modify the quorum requirements.

The modification to the quorum requirement is to change the number of members that must be present to conduct business at a regular or special meeting of the Committee from five (5) members to four (4) members.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

On September 8, 2009, the Board of Supervisors approved the appointment of two new members to fill vacancies on the Airport Advisory Committee; change Mr. Joe Coho's representation from the general public to a member residing in the influence area of the Airport. At that meeting, Public Works was directed to return to the Board to add two alternate positions with voting rights if the Committee does not have a quorum; and to modify the quorum requirements.

The Airport Advisory Committee was established as an advisory group to the Mariposa County Planning Commission and the Board of Supervisors. They advise and provide recommendations on the preparation and adoption of an airport comprehensive use plan, land use projects in the Mt. Bullion area, and an airport master plan for the Mariposa-Yosemite Airport.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Financial Impact? () Yes <input checked="" type="checkbox"/> No	Current FY Cost: \$	Annual Recurring Cost: \$
Budgeted In Current FY? () Yes () No () Partially Funded		
Amount in Budget: \$ _____	List Attachments, number pages consecutively _____	
Additional Funding Needed: \$ _____	Exhibit A _____	
Source:	_____	
Internal Transfer _____	_____	
Unanticipated Revenue _____ 4/5's vote	_____	
Transfer Between Funds _____ 4/5's vote	_____	
Contingency _____ 4/5's vote	_____	
() General () Other	_____	

CLERK'S USE ONLY:

Res. No.: 09-479 Ord. No. _____
 Vote - Ayes: 4 Noes: _____
 Absent: Cann
 Approved
 Minute Order Attached No Action Necessary

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended
 No Opinion
 Comments: _____

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____
 Attest: MARGIE WILLIAMS, Clerk of the Board
 County of Mariposa, State of California

By: _____
 Deputy

CAO: RJH

EXHIBIT A

1. MEMBERSHIP

The Airport Advisory Committee shall be established with seven (7) voting members, and two alternate members with voting rights to ensure a quorum of the Committee as follows:

- (A) Three (3) members with expertise in aviation. A person who, by way of education, training, business, experience, vocation or avocation has acquired and possesses particular knowledge of, and familiarity with, the function, operation, and role of airports shall be deemed to have expertise in aviation.
- (B) Two (2) members who reside or own property within the Airport Influence Area of the Mariposa-Yosemite Airport.
- (C) Four (2) members of the general public.
- (D) Two (2) alternate members with voting rights if the Committee does not have a quorum. Alternate 1 will have first voting rights if only one alternate is needed for a quorum. If both alternates are required for a quorum, or if alternate 1 is not available for a quorum, alternate 2 will have voting rights.

2. TERM OF OFFICE, VACANCIES AND APPOINTMENT

- (A) Committee members shall be appointed by majority vote of the Board of Supervisors. The Board of Supervisors may remove any member at any time without cause.
- (B) The term of office of each member shall be four (4) years and until the appointment and qualification of his or her successor. The expiration date of the term of office of each member shall be the first Monday in the year which his or her term is to expire. Any vacancy in the membership of the Committee shall be filled for the unexpired term by appointment by the Board of Supervisors.
- (C) Members of the Committee shall classify themselves by lot so that the term of office of two members is one (1) year, two members is two (2) years, two members is three (3) years and the remaining three members is four (4) years.
- (D) For any vacancy of the Committee, recruitment shall be done in accordance with the requirements of the Maddy Act.

3. COMMITTEE OFFICERS AND DUTIES

- (A) At the first meeting of each calendar year following adoption of this resolution, the Committee shall select a Chairman and a Vice Chairman by majority vote for the Committee. The Chairman shall serve a term of one (1) year and may not serve two consecutive terms. The Vice Chairman shall become the Chairman the succeeding year.
- (B) In subsequent years at the first meeting of the calendar year the Committee shall select a Vice Chairman who shall become Chairman in the following year.
- (C) Should either the Chairman or the Vice Chairman vacate his or her position on the Committee the Committee shall elect a new Chairman or Vice Chairman at the first meeting following the date the Chairman or Vice Chairman vacates his or her position.
- (D) It shall be the duty of the Chairman to conduct each meeting of the Committee and preside over each meeting. The Chairman may also appoint ad hoc committees from the Committee membership to address special issues or concerns that come before the Committee.
- (E) It shall be the duty of the Vice Chairman to act as the Chairman in the Chairman's absence and to do those tasks as assigned by the Chairman.

4. MEETINGS AND QUORUMS

- (A) The Committee shall meet as necessary to conduct the business of the Committee and fulfill its responsibilities.
- (B) The Committee shall meet at the call of the Committee Chairman or at the request of the majority of the Committee members.
- (C) Business may not be transacted at a regular or special meeting of the Committee without a quorum of four (4) members.

5. NOTICE OF COMMITTEE MEETINGS

Notice of a regular meeting of the Committee shall be posted in a prominent public place at the Mariposa-Yosemite Airport seventy-two (72) hours before said meeting.

6. STAFF ASSISTANCE AND OPERATING EXPENSES

County staff assistance to the Committee shall be provided by the Mariposa County Planning Department for land use matters and by the Mariposa County Public Works Department for matters involving the operation of the Mariposa-Yosemite Airport.

7. COMMITTEE DUTIES AND RESPONSIBILITIES

The Airport Advisory Committee is established as an advisory committee to the Mariposa County Planning Commission and Board of Supervisors. The powers, duties and responsibilities shall be as follows:

- (A) To advise and provide recommendations to the Board of Supervisors on the preparation and adoption of an airport comprehensive land use plan for the Mariposa-Yosemite Airport.
- (B) To review, advise and provide recommendations to the Planning Commission and the Board of Supervisors on land use projects in the Mt. Bullion area which may affect airport operations.
- (C) To advise and provide recommendations to the Board of Supervisors on the preparation and adoption of an airport master plan and the operation of the airport.

PASSED AND ADOPTED by the Mariposa County Board of Supervisors on this 6th day of October, 2009, by the following vote:

AYES: ABORN, TURPIN, BIBBY, ALLEN

NOES: NONE

ABSENT: CANN

ABSTAINED: NONE


BRAD ABORN, Chair

ATTEST:


MARGIE WILLIAMS, Clerk of the Board

APPROVED AS TO FORM


STEVEN W. DAHLEM, County Counsel