

DEPARTMENT: Human Services

BY: James Rydingsword  
PHONE: (209) 966-2000

**RECOMMENDED ACTION AND JUSTIFICATION:**

Resolution authorizing Chairman to execute Lease Agreement with James Bardini for office and classroom space for the Department of Human Services for a one year period commencing July 1, 2009. The monthly rent sum of \$980.50 reflects a 2% increase from the FY 08/09 prior Board approved Lease Agreement.

**BACKGROUND AND HISTORY OF BOARD ACTIONS:**

The Board has approved renewal of this Lease Agreement since 1995 to provide office and classroom space for the Department of Human Services. A First Amendment to the original Lease Agreement was approved by the Board in FY 06/07 increasing the square footage to include an additional 405 square feet of classroom space. A description of the property is included in Exhibit A. This property houses The Community Action Agency (CAA) and the Housing Authority (HA).

The cost will be shared by CAA/HA and Human Services.

**ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

- (1) Do not authorize Agreement. Locate another facility for office space; however, sites to accommodate this usage are sparse.
- (2) Approve Agreement as requested.

Financial Impact? <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Current FY Cost: \$	Annual Recurring Cost: \$
Budgeted In Current FY? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Partially Funded		
Amount in Budget: \$11,766		List Attachments, number pages consecutively
Additional Funding Needed: \$ -0-		Board Memo, Page 1
Source:		Agreement, Pages 2-6
Internal Transfer		Exhibit A, Page 7
Unanticipated Revenue	4/5's vote	
Transfer Between Funds	4/5's vote	
Contingency	4/5's vote	
( ) General ( ) Other		

**CLERK'S USE ONLY:**  
 Res. No.: 09-273 Ord. No. \_\_\_\_\_  
 Vote - Ayes: 5 Noes: \_\_\_\_\_  
 Absent: \_\_\_\_\_  
 Approved  
 Minute Order Attached  No Action Necessary

**COUNTY ADMINISTRATIVE OFFICER:**  
 Requested Action Recommended  
 No Opinion  
 Comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

The foregoing instrument is a correct copy of the original on file in this office.  
 Date: \_\_\_\_\_  
 Attest: MARGIE WILLIAMS, Clerk of the Board  
 County of Mariposa, State of California  
 By: \_\_\_\_\_  
 Deputy

CAO: [Signature]




**MARIPOSA COUNTY  
HUMAN SERVICES DEPARTMENT**

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□ Behavioral Health & Recovery □ Community Action □ Housing Authority □ Public Guardian/Conservator □ Social Services  
JAMES A. RYDINGSWORD, DIRECTOR

May 29, 2009

TO: Members; Board of Supervisors  
Richard Benson, CAO

FROM: James A. Rydingsword 

RE: Community Action, Housing and Human Services / Lease Agreement with Mr. James Bardini

**Recommendation**

It is respectfully requested that your Board; (1) approve a Human Services Department Lease Agreement with James Bardini; and (2) authorize your Chairman to sign the lease.

**Background/Current Situation**

Mariposa County Department of Human Services currently leases real property known as 5174 and 5172 Highway 49 North, Mariposa from James Bardini. The Community Action Agency (CAA) and Housing Authority (HA) are currently housed in 5174 Highway 49 N and the classroom space at 5172 Highway 49 North is currently utilized for various office functions.

This agreement results in adequate space for CAA/HA and provides a meeting and training space for the Department of Human Services (shaded area). See Exhibit A, attached.

**Financial**

The lease cost will increase to \$980.50 per month based on a 2% increase from prior Lease Agreement. The cost will be shared by CAA/HA and Human Services in the following amounts:

CAA	335-0514-941.04-31	\$402.01
HA	332-0512-921.04-31	\$402.00
HSD	001-0501-661.04-31	<u>\$176.49</u>

Total: \$980.50