

DEPARTMENT: Human Services

BY: James Rydingsword
PHONE: (209) 966-2000

RECOMMENDED ACTION AND JUSTIFICATION:

It is respectfully requested that your Board approve the attached budget action form to allow overtime to be paid within the eligibility unit (\$10,000.00).

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Please see attachment.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Financial Impact? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Current FY Cost: \$	Annual Recurring Cost: \$
Budgeted In Current FY? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Partially Funded		
Amount in Budget: \$ <u>6,750</u>		List Attachments, number pages consecutively
Additional Funding Needed: \$ <u>10,000</u>		Page 1 – Memo to the Board
Source:		Page 2 – Budget Action Form
Internal Transfer <u>X</u>		
Unanticipated Revenue _____	4/5's vote	
Transfer Between Funds _____	4/5's vote	
Contingency _____	4/5's vote	
<input type="checkbox"/> General <input type="checkbox"/> Other		

CLERK'S USE ONLY:

Res. No.: 04-237 Ord. No. _____
 Vote - Ayes: 5 Noes: _____
 Absent: _____
 Approved
 Minute Order Attached No Action Necessary

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended
 No Opinion
 Comments:

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____
 Attest: MARGIE WILLIAMS, Clerk of the Board
 County of Mariposa, State of California
 By: _____
 Deputy

CAO: [Signature]



**MARIPOSA COUNTY
HUMAN SERVICES DEPARTMENT**

P.O. Box 99 • Mariposa, CA 95338 • (209) 966-2000 • Fax (209) 966-2486
□ Behavioral Health and Recovery Services (209) 966-2000 □ Employment and Community Services (209) 966-3609
□ Fiscal Services (209) 966-2131 □ Social Services (209) 966-2442



JAMES A. RYDINGSWORD, DIRECTOR

May 1, 2009

TO: Members, Board of Supervisors
Rick Benson, CAO

From: James Rydingsword, Director *JAR*

RE: Overtime Request for Eligibility Unit in Human Services Department

Recommendation

It is respectfully requested that your Board approve the attached budget action form to allow overtime to be paid within the Eligibility Unit.

Background/Current Situation

The Human Services Department has seen an increase in the number of applications being made for public assistance. This increase in workload will require the eligibility unit to work overtime hours to meet the timeline required for determining eligibility for public assistance programs. A budget action is necessary to fund the needed overtime.

Financial

The attached budget action form moves \$10,000 from salary savings to the overtime line to allow for overtime to be granted to the Eligibility Unit within budget unit 001-0528. There is no impact to the general fund.

BUDGET ACTION FORM

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
001	0528	677.0130	Social Worker I-IV			10,000
001	0528	677.0230	Overtime		10,000	
TOTALS					10,000	10,000

TRANSFER BETWEEN FUNDS					DEBIT	CREDIT
TOTALS						

ACTION REQUESTED: (Check all that apply)

- () Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget , or transferring appropriation from Contingencies
- (X) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION To allow for overtime in eligibility unit.

DEPT HEAD SIGNATURE	DATE 4-29-09
APPROVED BY RES NO. 09-237 CLERK	DATE 5-26-09

DEPARTMENT Human Services- Employment & Community Services Division	AUDITOR'S USE ONLY BA #
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