

LAFCO RESOLUTION NO. 2015- 3

**RESOLUTION OF THE MARIPOSA
LOCAL AGENCY FORMATION COMMISSION
ADOPTING THE FISCAL YEAR 2015-2016 BUDGET**

WHEREAS, the Local Agency Formation Commission (LAFCo) is required by Section 56381 et seq. of the California Government Code (Cortese/Knox/Hertzberg Local Government Reorganization Act) and by Chapter 17 of the LAFCo policies, procedures, and standards, to adopt its final budget for the following fiscal year by June 15; and

WHEREAS, the Commission has previously, at its April 22, 2015 meeting, invited comments on and adopted the preliminary LAFCo budget for the Fiscal Year 2015-2016; and

WHEREAS, the final budget has been advertised and noticed as required by the Cortez/Knox/Hertzberg Reorganization Act, and there has been opportunity for the citizens of Mariposa County to comment on the budget at a public hearing conducted on June 10, 2015; and

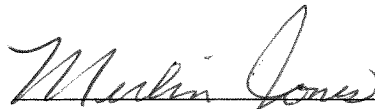
WHEREAS, the final budget provides a funding mechanism for LAFCo programs in Fiscal Year 2015-2016. The funding amount is less than the amount provided in the previous year's LAFCo budget, due to the level of anticipated LAFCo applications for the coming year.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED by the Mariposa Local Agency Formation Commission as follows:

1. The Fiscal Year 2015-2016 final budget for the Mariposa Local Agency Formation Commission is hereby adopted.
2. Pursuant to Section 56381 of the California Government Code, and by Chapter 17 of the LAFCo policies, procedures, and standards, the Executive Officer is directed to submit this final budget to the Mariposa County Board of Supervisors, which is responsible for funding the Commission's annual operating budget.

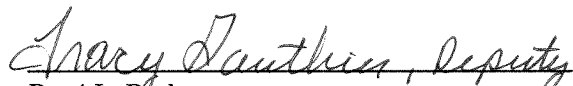
This resolution was adopted and is effective upon signature by the Chairperson as of June 10, 2015.

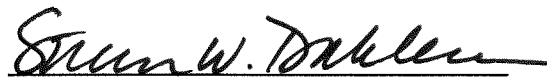
AYES: CASTO, CANN, JONES
NOES: NONE
ABSENT: SMALLCOMBE
ABSTAINS: NONE


Merlin Jones, Chair
Mariposa County Local Agency Formation
Commission

ATTEST:

APPROVED AS TO FORM:


René LaRoche
Clerk of the Mariposa County
Local Agency Formation Commission


Steven W. Dahlem
County Counsel

Elected Commissioners

**Merlin Jones
Kevin Cann
Rosemarie Smallcombe
Marshall Long, Alternate**

Sarah Williams, Executive Officer



Local Agency Formation Commission

**P. O. Box 2039, Mariposa, CA 95338
(209)742-1215 • FAX (209) 742-5024**

www.mariposacounty.org/planning/LAFCO Home Page.htm

Public Commissioners

**Kris Casto
Vacant
Vacant, Alternate**

June 5, 2015

**LAFCo of Mariposa County
P.O. Box 2039
Mariposa CA 95338**

Commissioners:

LAFCo adopted their final LAFCo Fiscal Year (FY) 2014-2015 budget last year on May 28, 2014. However, some of the LAFCo budget numbers were later changed by the Board of Supervisors, when the Board adopted the final county budget.

There were no LAFCo revenue-producing projects during FY 2014-2015. Because LAFCo has some minimal operating expenses each year, the budget unit ran into a negative balance. In order to remedy this, prior to the Board of Supervisors' adoption of the County's budget for FY 2014-2015, the CAO's office arranged for funds to be transferred into the LAFCo budget to balance out the negative balance and to have some reserve funds for on-going expenses. This necessitated a minor amendment be made to the final LAFCo FY 2014-2015 budget by the Board (no LAFCo action was taken to approve the amended budget). Budget Worksheets "A" shows the final (adopted) figures, next to the proposed figures.

When the LAFCo proposed budget for FY 2015-2016 was provided for your review on April 22, 2015, the numbers that were provided for last year's budget were incorrect (they did not show the minor amendments described in the paragraph above). This was mentioned during the staff presentation; staff stated that correct and updated figures would be provided for LAFCo's consideration of the final budget.

Attached is a final budget worksheet with amended numbers from last year that reflect the actual budget that was adopted by the Board of Supervisors, along with amended numbers for the FY 2015-2016 budget which reflect fund balances and adjustments to anticipated revenues (Budget Worksheets "B"). However, it should be noted that the numbers presented for LAFCo action on June 10, 2015 may be again amended by the CAO during the county budget process. Amendments would address outstanding bills that are projected to be paid but not shown on the expense line. These bills are for meeting publication costs and should not be more than \$100 and are expected to be billed and paid out of FY 2014-2015 budget.

Please let Carol Suggs or me know should you have any questions.

Sincerely,

**Sarah Williams
LAFCo Executive Officer**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Planning Department at 209-966-5151.

BUDGET WORKSHEETS "A"

**ACTUAL ADOPTED NUMBERS THAT WERE FINALED
DURING LAST YEARS BUDGET HEARINGS**

FY 2014-2015

**COUNTY OF MARIPOSA
FINAL BUDGET WORKSHEET**

FISCAL YEAR 2014-2015

SUMMARY

DEPARTMENT: LAFCo **DEPT. NO.:** 370-0245

INSTRUCTIONS: Complete this summary after all other forms have been completed. In Column A insert current year adopted budget. In Column B insert your requested budget for next fiscal year. Column C should be left blank.

	A FY 13/14 ADOPTED	B FY 14/15 REQUESTED	C FY 14/15 REC'D
REVENUE	\$51,230	\$10,000	\$15,000

Trans in from General Fund			\$2,324
YEAR END FUND BALANCE:			\$670

Total Revenue:	\$51,230	\$10,000	\$17,994
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	A FY 13/12 ADOPTED	B FY 14/15 REQUESTED	C FY 14/15 REC'D
PERSONNEL SERVICES (Prepared by Auditor)			

SUPPLIES & SERVICES	\$41,230	\$18,085	\$17,994
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FIXED ASSETS			
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CONTINGENCY:			
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Total Expenditures:	\$41,230	\$18,085	\$17,994
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**COUNTY OF MARIPOSA
FINAL BUDGET WORKSHEET**

FISCAL YEAR 2014/15

BUDGET: MATERIALS, SUPPLIES & SERVICES

DEPT. LAFCo DEPARTMENT NUMBER: 370-0254-574

INSTRUCTIONS: In Column A enter the account number for the expense category (0406, 0417, etc.). In Column B enter the actual description of the expense category. In Column C enter the adopted budgeted amount for this current fiscal year. In Column D enter the amount you are requesting for next fiscal year. Leave Column E blank. In Column F give the justification for your request.

A ACCT. #	B EXPENSE DESCRIPTION	C FY 13/14 BUDGET	D FY 14/15 REQUEST	E FY 14/15 REC'D	F JUSTIFICATION
0415	Membership	\$725	\$760	760	Yearly commission membership dues for CALAFCO
0416	Misc Expense	\$250		159	Est costs for overnight fees (mailing) and unforeseen expenses
0417	Office Expense	\$1,060	\$200	200	Estimated office supplies associated with the operation of LAFCO
0418	Professional Services	\$35,000	\$10,000	10000	Estimated contractual costs of undertaking Sphere of Influence (SOI), Municipal Service Review (MSR) and/or environmental review fees and studies for a major County annexation proposal and to provide for smaller possible annexation / detachment or other proposals elsewhere in Meriposa County during FY 2014/2015
0429	Publications/Legal Notices/ NODs	\$2,570	\$500	500	Estimated costs for noticing, publication and environmental determinations associated with meetings, budget review and approval, annexation proposals and/or Municipal Service Reviews for County districts.
0433	Commission	\$600	\$600	600	3 public commissioners @ \$50 per meeting + mileage
0490	Training & Seminars	\$725	\$725	475	Estimated cost for training opportunities
0491	Private Vehicle Use & Per Diems	\$300	\$300	300	Private vehicle expense for LAFCo Public members and meetings.
0787	Transfer Out	\$10,000	\$5,000	5000	Represents billable staff hours, including extra help and contract planning hours, for any district reorganization proposals.
TOTAL				17994	

BUDGET WORKSHEETS "B"

FY 2015-2016

BUDGET FOR LAFCo BOARD APPROVAL

**COUNTY OF MARIPOSA
FINAL BUDGET WORKSHEET**

FISCAL YEAR 2015-2016

SUMMARY

DEPARTMENT: LAFCo **DEPT. NO.:** 370-0245

INSTRUCTIONS: Complete this summary after all other forms have been completed. In Column A insert current year adopted budget. In Column B insert your requested budget for next fiscal year. Column C should be left blank.

	A FY 14/15 ADOPTED	B FY 15/16 REQUESTED	C FY 15/16 REC'D
REVENUE	\$15,000	\$13,927	
Transfers in from General Fund	\$2,324	\$2,324	
YEAR END FUND BALANCE:	\$670	\$1,749	

Total Revenue:

Total Revenue:	\$17,994	\$18,000	
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	A FY 14/15 ADOPTED	B FY 15/16 REQUESTED	C FY 15/16 REC'D
PERSONNEL SERVICES (Prepared by Auditor)			

SUPPLIES & SERVICES	\$17,994	\$18,000	
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FIXED ASSETS			
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CONTINGENCY:			
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Total Expenditures:

Total Expenditures:	\$17,994	\$18,000	
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**COUNTY OF MARIPOSA
FINAL BUDGET WORKSHEET**

FORM 3

FISCAL YEAR 2015/16

BUDGET: MATERIALS, SUPPLIES & SERVICES

DEPT. LAFCO

DEPARTMENT NUMBER: 370-0254-574

INSTRUCTIONS: In Column A enter the account number for the expense category (0406, 0417, etc.). In Column B enter the actual description of the expense category. In Column C enter the adopted budgeted amount for this current fiscal year. In Column D enter the amount you are requesting for next fiscal year. Leave Column E blank. In Column F give the justification for your request.

A ACCT. #	B EXPENSE DESCRIPTION	C FY 14/15 BUDGET	D FY 15/16 REQUEST	E FY 15/16 REC'D	F JUSTIFICATION
0415	Membership	\$760	\$775		Yearly commission membership dues for CALAFCO
0416	Misc Expense	\$159	\$150		Est costs for overnight fees (mailing) and unforeseen expenses
0417	Office Expense	\$200	\$200		Estimated office supplies associated with the operation of LAFCO
0418	Professional Services	\$10,000	\$10,000		Estimated contractual costs of undertaking Sphere of Influence (SOI), Municipal Service Review (MSR) and/or environmental review fees and studies for a major County annexation proposal and to provide for smaller possible annexation / detachment or other proposals elsewhere in Mariposa County during FY 2015/2016
0429	Publications/Legal Notices/ NODs	\$500	\$500		Estimated costs for noticing, publication and environmental determinations associated with meetings, budget review and approval, annexation proposals and/or Municipal Service Reviews for County districts.
0433	Commission	\$600	\$600		3 public commissioners @ \$50 per meeting + mileage
0490	Training & Seminars	\$475	\$475		Estimated cost for training opportunities
0491	Private Vehicle Use & Per Diems	\$300	\$300		Private vehicle expense for LAFCO Public members and meetings.
0787	Transfer Out	\$5,000	\$5,000		Represents billable staff hours, including extra help and contract planning hours, for any district reorganization proposals.
TOTAL		17,994	18,000		