



ROAD NAME APPLICATION AND GENERAL INFORMATION

Mariposa County Planning Department
5100 Bullion Street, P.O. Box 2039
Mariposa, CA 95338

Telephone (209) 966-5151 FAX (209) 742-5024

www.mariposacounty.org planningdept@mariposacounty.org

THINKING OF NAMING YOUR ROAD?

Mariposa County has established criteria and procedure to follow to name non-County roads that provide primary access to two or more parcels.

What names are appropriate for roads?

Mariposa County has established the following standards for the naming of all non-County roads:

1. Road names shall be developed around significant features in the County which include one of the following:
 - Historical (historical event or name)
 - Botanical (plants – trees, flowers, shrubs, etc.)
 - Zoological (animal)
 - Geological (rock formations, or other natural features)
2. Roads shall not be named after any numbers or letters unless they are related to Standard No. 1 above.
3. The first name of historically significant people shall not be used without including the last name.
4. If a road has already been named, any extensions to the road shall have the same name.
5. The name of the road cannot be the same as an existing County road or any non-County road in the County. For example, Oak Road and Oak Lane are considered the same name, but Blue Oak and Black Oak Road are different names.

How do I get a road named?

Mariposa County requires that an application be submitted to the Planning Department for review. Following receipt of a complete application, the Planning Department reviews the proposed road name for compliance with County Resolution No. 92-541 (attached) and makes a recommendation to the Board of Supervisors. The Board of Supervisors takes final action on the application.

A complete application must include the following:

1. A completed application form.
2. The assessor's parcel map(s) showing the road to be named. The road must be outlined on the map(s). The map(s) may be obtained from the Planning Department free of charge.
- 3.

4. A signed agreement to the proposed road name from property owners who own a majority (more than 50%) of the parcels served by the road. This includes property owners who do not presently live on the property. All property owners who are served by the road must be contacted even though a majority may already agree to the road name. The application requires that proof be submitted indicating that all property owners have been contacted. Proof must consist of the certified mail return receipt signed by the affected property owner and a copy of the letter sent to the property owner. These property owners must be allowed at least twenty-one (21) days to respond to the road name request application. The County Assessor's office can assist you in finding the names and addresses of all property owners.

Who needs to be contacted?

All property owners who own parcels that have access from the road must be contacted about the road name request application. For parcels that already have a house built on it, the parcel will have access from the road if its driveway encroaches or comes off the road. For parcels that are unimproved or vacant, the parcel will have access from the road if it fronts along the road or is served by an easement that comes off the road.

Will my address change?

Yes. Existing unnamed roads in Mariposa County that are officially named in accordance with County Resolution No. 92-541 will result in a change of the physical street address of the property and also your mailing address if mail is delivered to your street address. According to the post office, a one (1) year grace period is provided to allow for the change of address.

What about the new road name sign installation?

Please contact the Public Works Department at (209) 966-5356 regarding the costs and installation of road name signs; ask for the County Surveyor.

If you have any questions or need assistance with this application, please contact the Planning Department at (209) 966-5151, or visit us at the Mariposa Government Center, 5100 Bullion Street, 1st Floor, Mariposa, California.



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FOR OFFICE USE ONLY	
Date Submitted _____	Received By _____
Fees Paid \$ _____	Receipt No. _____ Received By _____
Application No. _____	Application Complete _____
Final Action _____	Date _____

Applicant _____

Address _____

Telephone _____ E-Mail Address _____

PROPOSED ROAD NAME (please list a first, second and third choice of road name)

1st choice _____

2nd choice _____

3rd choice _____

Is this application being submitted to comply with a condition for a Land Division Application? YES NO

If yes, please indicate the Land Division Application Number _____

EXPLAIN THE MEANING AND REASON FOR CHOOSING THE PROPOSED ROAD NAME

(as it relates to the Mariposa County Road Naming Policy):

Number of properties served by the road in question _____.

In accordance with the adopted policy on street/road names, property owners who own a majority of the parcels having access to the road must approve the road name under consideration. The spaces below are provided for the signature of property owners who either approve or disapprove of the name. Owners of undeveloped parcels must be included. Separate letters may also provide signatures. Please be advised that naming an existing unnamed road will change your physical street address and mailing address if your mail is delivered to your street address.

<u>Approve</u>	<u>Disapprove</u>	<u>Printed Name</u>	<u>Signed Name</u>	<u>Assessor's Parcel Number</u>
<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____

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<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____
<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____

If this application is part of a tentative map there may not be a fee. Check with your planner. If this application is naming a new road or renaming a road that is not part of a tentative map the following costs will apply:

- 1. Payment of application fees as determined by Mariposa Planning. Additional fees maybe charged by other agencies or county offices, depending on the type of application.

Application Fee (If consent agenda item for Board of Supervisors).....	270.00
Additional Fee if timed item for Board of Supervisors \$240.00.....	_____
Document Conversion Fee.....	5.00
Public Noticing Fee estimate (based on 1, 1" notice in the paper).....	39.00
TOTAL FEE.....	\$_____

REQUIRED SIGNATURE(S)

Affidavit

I/we, the undersigned (Property Owner and Applicant), agree to defend, indemnify, and hold harmless the County and its agents, officers and employees from any claim, action or proceeding against the County arising from the Property Owner and Applicant project.

I/we declare under the penalty of perjury that the statements and information submitted in this application are in all respects true and correct to the best of my/our knowledge.

I/we acknowledge that I/we have read and understand the information contained in the application package relating to the submittal and processing of this application.

I/we understand that the processing of the application will be delayed if any required information is incorrect, omitted, or illegible.

I/we declare that if an entity listed below is a Partnership, Limited Liability Corporation, Corporation or Trust the signer(s) below certifies that he/she is authorized by that entity to apply and sign the application attached herewithin.

<u>Property Owner</u> <i>(printed name):</i>	<u>2nd Property Owner</u> <i>(printed name):</i>	<u>Applicant</u> <i>(printed name):</i>
<u>Property Owner</u> <i>(signature):</i>	<u>2nd Property Owner</u> <i>(signature):</i>	<u>Applicant</u> <i>(signature):</i>
Date:	Date:	Date:

If there are more than two property owners, additional copies of this page shall be provided.

IMPORTANT: This page must be signed by all property owners and any authorized applicant.

IMPORTANT: Please note that if the property owner/s is/are authorizing someone other than themselves to act as the applicant or agent, the next page must also be signed.

IMPORTANT: Failure to have all necessary signatures will DELAY the commencement of processing the application. The application will be returned to the applicant to provide all necessary signatures.

This page to be signed **IF** the property owner(s) is (are) authorizing someone to act as an agent or applicant for this application.

Affidavit

Applicant/Agent Authorization:

I/we, _____, Property Owner(s) hereby authorize _____ to act as a representative/Applicant and/or _____ to act as a representative/Agent in all matters pertaining to the processing and approval of this application, including modifying the project, and agree to be bound by all representations and agreements made by the designated Applicant and/or Agent.

I/we declare that if the Property Owner and/or Applicant is a Partnership, Limited Liability Corporation, Corporation or Trust, the individual(s) listed below certifies that he/she/they is/are authorized by that entity to execute the application form attached herewithin.

<u>Property Owner (printed name):</u>	<u>Applicant (printed name):</u>	<u>Agent (printed name):</u>
<u>Property Owner (signature):</u>	<u>Applicant (signature):</u>	<u>Agent (capacity/title):</u>
<u>Property Owner (capacity/title):</u>	<u>Applicant (capacity/title):</u>	
Date:	Date:	
<u>2nd Property Owner (printed name):</u>	<u>Co-Applicant (printed name):</u>	
<u>2nd Property Owner (signature):</u>	<u>Co-Applicant (signature):</u>	
Date:	Date:	