



MARIPOSA COUNTY

Administration • 966-3222



RESOLUTION - ACTION REQUESTED 2018-431

MEETING: September 11, 2018
TO: The Board of Supervisors
FROM: Dallin Kimble, County Administrative Officer
RE: Approve the Employee Allocation List for FY 18/19

RECOMMENDATION AND JUSTIFICATION:

Approve the Employee Allocation List for Fiscal Year 2018/19. The Board of Supervisors annually approves the list along with the budget, this year the list was not included in the budget and will need to be approved separately.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Employee Allocation list is typically approved along with the annual budget.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

If an employee allocation list is not approved, Mariposa County would be out of compliance with state requirements. Employee allocations must be reviewed and approved annually and submitted with the budget to the state controller's office.

ATTACHMENTS:

Employee Allocation Tracking FY19 page 1 (PDF)
Employee Allocation Tracking FY19 page 2 (PDF)
Employee Allocation Tracking FY19 page 3 (PDF)
Employee Allocation Tracking FY19 page 5 (PDF)
Employee Allocation Tracking FY19 page 4 (PDF)

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]

MOVER: Kevin Cann, District IV Supervisor

SECONDER: Merlin Jones, District II Supervisor

AYES: Smallcombe, Jones, Long, Cann, Menetrey

DEPARTMENT	DIVISION	POSITION TITLE	Sum of FY18 END OF YI	Sum of FY19 APPR
ADMINISTRATION	Administration	Assistant County Administrative Officer	1	1
		County Administrative Officer	1	1
		Executive Assistant	1	1
	Administration Total	3	3	
	Community Development	Administrative Analyst	1	1
Community Development Total	1	1		
ADMINISTRATION Total		4	4	
AGRICULTURAL COMMISSIONER	Agricultural Commissioner	Agricultural & Standards Program Tech. I/II	1	1
		Agricultural Commissioner/County Sealer	1	1
		Agricultural Standards Inspector I/II	1	1
		Deputy Ag Commissioner/County Sealer	1	0
		Office Technician	0.5	0.5
Agricultural Commissioner Total	4.5	3.5		
AGRICULTURAL COMMISSIONER Total		4.5	3.5	
ASSESSOR/RECORDER	Assessor/Recorder	Appraiser I/II	3	3
		Assessment/Recording Clerk I/II	3	3
		Assessment/Recording Clerk III	1	1
		Assessment/Recording Office Manager	1	1
		Assessor/Recorder	1	1
		Assistant Assessor-Recorder	1	1
		Cadastral Drafting Technician I/II	1	1
		Auditor / Appraiser	0	1
		Assessor/Recorder Total	11	12
		ASSESSOR/RECORDER Total		11
AUDITOR	Auditor	Accountant I/II	1	1
		Accounting Technician I/II	1	1
		Accounting Technician III	2	2
		Assistant Auditor	1	1
		Auditor	1	1
		Payroll Specialist	1	1
		Senior Account Clerk	1	1
		Accountant I/II - Auditor	1	1
Auditor Total	9	9		
AUDITOR Total		9	9	
BOARD OF SUPERVISORS	Board of Supervisors	Board of Supervisors	5	5
		Clerk of the Board	1	1
		Deputy Clerk of the Board I/II	2	2
Board of Supervisors Total	8	8		
BOARD OF SUPERVISORS Total		8	8	
BUILDING	Building	Building Director	1	1
		Building Inspector	1	1
		Development Services Technician	1.8	1.8
		Plan Checker / Inspector	0.8	1
		Senior Development Services Technician	1	1
Building Total	5.6	5.8		
BUILDING Total		5.6	5.8	
CHILD SUPPORT SERVICES	Child Support Services	Child Support Accounting Specialist	1	0
		Child Support Assistant I/II	2	1
		Child Support Services Director	1	0
		Child Support Specialist I/II	1	1
		Child Support Specialist III	2	2
		Child Support Supervisor	1	1
		Child Support Account Tech	0	1
Child Support Services Total	8	6		
CHILD SUPPORT SERVICES Total		8	6	
COMMUNITY SERVICES	Senior Nutrition	Community Services Director	0.25	0.25
		Kitchen Assistant	0.7	0.7
		Program Assistant I/II	0.5	0.5
		Senior Nutrition Cook/Site Supervisor	0.8	0.8
	Senior Nutrition Total	2.25	2.25	
	Senior Services	Community Services Director	0.35	0.35
		Program Assistant I/II	0.08	0.08
	Senior Services Total	0.43	0.43	
	Transit	Community Services Director	0.3	0.3
		Program Assistant I/II	0.42	0.42
Transit System Bus Driver		2	2	
Transit Total	2.72	2.72		
Veterans' Services	Community Services Director	0.1	0.1	
Veterans' Services Total	0.1	0.1		
COMMUNITY SERVICES Total		5.5	5.5	

COOPERATIVE EXTENSION	Cooperative Extension	4H Coordinator	1	1	
		Office Technician	0.5	0.5	
Cooperative Extension Total			1.5	1.5	
COOPERATIVE EXTENSION Total			1.5	1.5	
COUNTY COUNSEL	County Counsel	County Counsel	1	1	
		Legal Executive Assistant	1	1	
County Counsel Total			2	2	
COUNTY COUNSEL Total			2	2	
DISTRICT ATTORNEY	Criminal Division	Assistant District Attorney	1	1	
		Deputy District Attorney I/II	1.25	2	
		District Attorney	1	1	
		District Attorney Investigator	1	1	
		Legal Executive Assistant	1	1	
		Legal Secretary I/II	2.9	3	
		Senior Office Assistant	1	1	
	Criminal Division Total			9.15	10
	Drug Enforcement Grant	Deputy District Attorney I/II		0.25	0
			Legal Secretary I/II	0.1	0
	Drug Enforcement Grant Total			0.35	0
	Victim Witness	Victim Witness Advocate		1.8	1.8
			Victim Witness Coordinator	0.5	1
	Victim Witness Total			2.3	2.8
	Vertical Prosecution Grant	Deputy District Attorney I/II		0.5	0
Victim Witness Coordinator			0.5	0	
Vertical Prosecution Grant Total			1	0	
DISTRICT ATTORNEY Total			12.8	12.8	
FIRE	Fire	Deputy Fire Chief	1	0	
		Office Technician	1	1	
	Fire Total			2	1
	Fire/OES	Office Assistant I/II		1	1
			Sheriff's Sergeant - Patrol	1	1
Fire/OES Total			2	2	
FIRE Total			4	3	
HEALTH	Health	Administrative Analyst I/II	1	1	
		County Health Officer	0.8	0.8	
		Development Services Technician	2.3	2.3	
		Environmental Health Manager	1	1	
		Executive Assistant		1	
		Office Assistant I/II	1	1	
		Office Technician	3	1	
		Program Assistant I/II	3.2	3.2	
		Public Health Educator	1	1	
		Public Health Emergency Response Coord.	1	1	
		Public Health Nurse I/II	1.6	1.6	
		Public Health Nursing Manager	1	1	
		Registered Environmental Health Specialist	2	2	
		Senior Environmental Health Specialist	1	1	
	Accounting Tech I/II		1		
Health Total			19.9	19.9	
HEALTH Total			19.9	19.9	
HUMAN RESOURCES/RISK MANAGEMENT	Human Resources / Risk Management	Administrative Analyst I/II	1	1	
		Human Resources Director/Risk Manager	1	1	
		Office Assistant I/II	0	0.6	
		Senior Administrative Analyst	1	1	
		Senior Office Assistant	0.6	0	
Human Resources / Risk Management Total			3.6	3.6	
HUMAN RESOURCES/RISK MANAGEMENT Total			3.6	3.6	

HUMAN SERVICES	(blank)	Accountant II	2	2
		Administrative Analyst II	1	1
		Executive Assistant	1	1
		Maintenance Worker III	1	1
		Office Assistant II	7	7
		Office Technician	5	5
		Program Manager	1	1
		Senior Account Clerk	3	3
		Senior Administrative Analyst	3	3
		Senior Office Assistant	5	5
		Services Support Assistant III	1	1
		Social Services Aide	4	4
		Social Worker III	5	5
		Social Worker Supervisor II	8	8
		Staff Development Coordinator	1	1
		System Support Analyst	2	2
		A & D Specialist II	1	1
		Account Clerk II	1	1
		Account Technician II	3	3
		Administrative Analyst I	2	2
		Assistant Director	1	1
		Deputy Director BH	1	1
		Deputy Director ECS	1	1
		Deputy Director SS	1	1
		Director	1	1
		Legal Secretary II	1	1
		Licensed Vocational Nurse	1	1
		Maintenance Worker II	2	1
		MH Aide	1	1
		MH Assistant I	3	3
		MH Assistant I (WPC)	1	1
		MH Assistant II	4	4
		MH Assistant III	5	5
		MH Assistant III (AOD)	1	1
		MH Assistant III (Probation)	1	1
		MH Assistant III (WPC)	1	1
		MH Clinician	11	11
		Nurse Practitioner	1	1
		Office Assistant II (80% perm)	0.8	0.8
		Office Tech Supervisor	2	2
		On-Call Coordinator (50% perm)	0.5	0.5
		PC Technician	1	1
		Program Assistant II	1	1
		Social Worker I	4	4
		Social Worker II	2	2
		Social Worker IV	7	7
		Social Worker Supervisor I	2	2
		Staff Services Analyst I	1	1
		Staff Services Analyst II	4	4
		Eligibility Specialist I	4	3
		Eligibility Specialist II	9	10
		Eligibility Specialist III	4	4
		Eligibility Supervisor	2	2
		Fiscal Officer II	1	1
		Maintenance Worker I		1
		Network Administrator II	1	1
	(blank) Total		141.3	141.3
HUMAN SERVICES Total			141.3	141.3
LIBRARY	Library	County Librarian	1	1
		Senior Library Assistant	2	1.5
		Library Assistant I/II	1.5	1.5
	Library Total		4.5	4
LIBRARY Total			4.5	4

PLANNING	Planning	Assistant Planner	1	1	
		Associate Planner	1	1	
		Code Compliance Technician	1	1	
		Deputy Planning Director	1	1	
		Executive Assistant	1	1	
		GIS Specialist I/II	1	1	
		Planning Director	1	1	
		Planning Technician	1.8	1	
		Senior Geographic Information Systems Specialist	1	1	
		Senior Office Assistant	1	1	
		Senior Planner	1	1	
		Community Design and Development Planner	0	0.8	
Planning Total			11.8	11.8	
PLANNING Total			11.8	11.8	
PROBATION	Probation	Assistant Chief Probation Officer	1	1	
		Chief Probation Officer	1	1	
		Deputy Probation Officer I/II	2	2	
		Deputy Probation Officer III	2	2	
		Executive Assistant	1	1	
		Probation Technician	1	1	
		Senior Office Assistant	1	1	
		Probation Total		9	9
	Probation Corrections	Probation Corrections Officer	2	2	
	Probation Corrections Total		2	2	
	Probation Grants	Deputy Probation Officer I/II - Drug Enf. (0224)	1	1	
		Deputy Probation Officer I/II - JJCPA (0224)	1	1	
		Deputy Probation Officer I/II - SB 678 (434)	2	2	
		Deputy Probation Officer I/II - YOBG (417)	1	1	
		Deputy Probation Officer III(432)	0	1	
	Probation Grants Total		5	6	
	Revenue & Recovery	Accounting Tech II	1	1	
Revenue & Recovery Total		1	1		
PROBATION Total		17	18		
PUBLIC WORKS	Administration	Accountant I/II	1	1	
		Administrative Technician	1	1	
		Deputy Director of Public Works	1	1	
		Director of Public Works and Transportation	1	1	
		Executive Assistant	1	1	
		Office Assistant II	1	1	
		Senior Account Clerk	1	1	
		Senior Administrative Analyst	1	1	
		Senior Office Assistant	1	0	
		Administrative Analyst I	1	1	
		Transportation Planner	1	1	
		Administration Total		11	10
		Facility Maintenance	Custodian	4	4
	Facilities and Recreation Manager		0.5	0.5	
	Maintenance Supervisor - Facilities		1	1	
	Maintenance Worker I/II - Facilities		5	5	
	Maintenance Worker III - Facilities		2	2	
	Supervising Custodian		1	1	
	Facility Maintenance Total		13.5	13.5	
	Fleet	Equipment Mechanic Supervisor	1	1	
		Equipment Mechanic/Heavy Equip. Mechanic	4	3	
		Fleet Manager	1	1	
	Fleet Total		6	5	
	Parks & Recreation	Facilities and Recreation Manager	0.5	0.5	
		Recreation Supervisor	1	1	
	Parks & Recreation Total		1.5	1.5	
	Plant Operations	Plant Operator I/II	3	3	
Utilities Manager		1	1		
Senior Plant Operator		1	1		
Plant Operations Total		5	5		
Roads - Operations	Maintenance & Construction Supervisor	5	5		
	Maintenance Worker I/II - Roads	11	11		
	Maintenance Worker III - Roads	4	4		
	Roads and Bridges Manager	1	1		
	Public Works Superintendent	1	1		
Roads - Operations Total		22	22		

PUBLIC WORKS	Solid Waste & Recycling	Maintenance Worker I/II - Solid Waste	9	9
		Maintenance Worker III - Solid Waste	2	2
		Solid Waste and Recycling Manager	1	1
		Public Works Superintendent	1	1
	Solid Waste & Recycling Total		13	13
	Surveyor & Engineering	Associate Engineer	1	1
		County Engineer	1	1
		County Surveyor	1	1
		Engineering Technician I/II/III	3	3
		Junior Engineer	1	1
	Survey Technician	1	1	
Surveyor & Engineering Total		8	8	
PUBLIC WORKS Total		80	79	
SHERIFF/CORONER/PUE	Boating Safety	Sheriff's Deputy	2	2
	Boating Safety Total		2	2
	Court Security	Bailiff	1	1
	Court Security Total		1	1
	Jail	Custodial Deputy	16	16
		Jail Lieutenant	1	1
		Jail Sergeant	3	3
	Jail Total		20	20
	Sheriff/Coroner/Public Adm	Administrative Technician	1	1
		Animal Control Officer	3	3
		Executive Assistant	1	1
		Office Technician	1	1
		Sheriff/Coroner	1	1
		Sheriff's Captain	2	2
		Sheriff's Deputy	20	21
		Sheriff's Detective	1	1
		Sheriff's Dispatcher	6	6
		Sheriff's Evidence Technician	1	1
		Sheriff's Sergeant - Patrol	5	5
	Undersheriff	1	1	
Sheriff/Coroner/Public Administrator Total		43	44	
Sheriff's Grants	Sheriff's Deputy - Cal-MMET (436)	1	1	
	Sheriff's Deputy - RCCP (001-0216)	4	4	
	Sheriff's Deputy - SLESF (001-0216)	2	2	
	Sheriff's Detective - Drug Enf. (001-0216)	1	1	
	Sheriff's Dispatcher - RCCP (001-0216)	1	1	
	Sheriff's Sergeant - RCCP (001-0216)	1	1	
Sheriff's Grants Total		10	10	
SHERIFF/CORONER/PUBLIC ADMINISTRATOR Total		76	77	
TECHNICAL SERVICES	Technical Services	Information Systems Specialist	1	1
		Network Administrator I/II	1	1
		PC Techincian	1	1
		Senior Information Systems Specialist	1	1
		Technical Services Director	1	1
	Technical Services Total		5	5
TECHNICAL SERVICES Total		5	5	
TREASURER/TAX COLLE	County Clerk	Account Clerk I/II	1	1
		Elections Clerk I/II	1	1
	County Clerk Total		2	2
	Elections	Chief Deputy County Clerk	1	1
	Elections Total		1	1
	Treasurer / Tax Collector	Accounting Technician III	1	1
		Chief Deputy Treasurer/Tax Collector	1	1
		Deputy Treasurer	1	1
Treas/Tax Col/Co Clerk		1	1	
Treasurer / Tax Collector Total		4	4	
TREASURER/TAX COLLECTOR/COUNTY CLERK Total		7	7	
Grand Total		442	439.7	