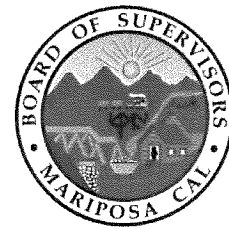


# MARIPOSA COUNTY

Human Services • (209) 966-2000



## **RESOLUTION - ACTION REQUESTED 2018-321**

MEETING: July 10, 2018

TO: The Board of Supervisors

FROM: Chevon Kothari, Human Services Director

RE: Human Services Admin Year End Budget Adjustment

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### **RECOMMENDATION AND JUSTIFICATION:**

Approve Budget Action Transferring Funds Within the Human Services Budget for Fiscal Year 2017-2018 to Cover Increased Expenditures and Close the Fiscal Year (\$150,000). This budget action is necessary due to increased expenditures and to allow for year end journal entries and fund transfers to close the fiscal year and bring the General Fund budget units to a zero county cost.

Specifically, the following budget action will:

Budget 001-0402 Mental Health: Increase revenue to align with actuals and increase transfers out to the HS Admin budget (\$35,835)

Budget 001-0403 Alcohol and Drug: Reduce expenditure line item and increase transfers out to the HS Admin budget (\$2,655)

Budget 001-0501 - Social Services: Reduce expenditure line item and increase transfers out to the HS Admin budget (\$37,005)

Budget 001-0507 - Human Services Administration: Increase expenditure line items and increase transfers in from various HS budgets (\$150,000).

Budget 001-0528 Employment and Community Services: Reduce expenditure line items and increase transfers out to the HS Admin budget (\$52,020)

Fund 410-0436 - Mental Health Services Act CSS: Reduce expenditure line item and increase transfers out to the HS Admin budget (\$19,635)

Fund 410-0437 - Mental Health Services Act PEI: Reduce expenditure line item and increase transfers out to the HS Admin budget (\$720)

Fund 410-0439 - Mental Health Services Act INN: Reduce expenditure line item and increase

## Resolution - Action Requested 2018-321

transfers out to the HS Admin budget (\$2,130)

### **BACKGROUND AND HISTORY OF BOARD ACTIONS:**

The Board historically approves budget actions necessary to cover expenditures between categories and must approve all budget actions increasing revenue and appropriations.

### **ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

Should this budget action not be approved, various year end expenditures may not get paid.

### **FINANCIAL IMPACT:**

**This budget action is necessary to complete the 2017-2018 fiscal year and fund various adjustments and transfers.**

### **ATTACHMENTS:**

**8372 HS Admin Year End Budget Action (PDF)**

**RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]**

**MOVER:** Merlin Jones, District II Supervisor

**SECONDER:** Kevin Cann, District IV Supervisor

**AYES:** Smallcombe, Jones, Long, Cann, Menetrey

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## BUDGET ACTION FORM

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
001	0507	672.04-12	Equipment Maintenance		25,000	
001	0507	672.04-13	Building Maintenance		25,000	
001	0507	672.04-18	Professional Services		50,000	
001	0507	672.04-31	Rents/Leases Buildings		25,000	
001	0507	672.04-60	Utilities		25,000	
001	0507	309-16.84	Transfer in MHSA fund 410		(22,485)	
001	0507	672.09-10	Transfer in SS 001-0501-661-0910		(37,005)	
001	0507	672.09-12	Transfer in MH 001-0402-622-0910		(35,835)	
001	0507	672.09-13	Transfer in ECS 001-0528-677-0910		(52,020)	
001	0507	672.09-14	Transfer in AOD 001-0403-623-0910		(2,655)	
001	0402	622-09.10	Transfer out to 001-0507-672-0912		35,835	
001	0402	307-19.01	Patient Fees		(5,835)	
001	0402	307-19.06	Conservator Reimbursement		(30,000)	
<b>TOTALS</b>					0	0

TRANSFER BETWEEN FUNDS				DEBIT	CREDIT
<b>TOTALS</b>				0	0

**ACTION REQUESTED:** (Check all that apply)

Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies

Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION To allow for payments from and required transfers to the administrative overhead budget

DEPT HEAD SIGNATURE *Cherron Katt* DATE 7/16/18  
 APPROVED BY RES NO. 18-321 CLERK *Lucy LaRoche* DATE 7-11-18

DEPARTMENT <u>Human Services</u>	AUDITOR'S USE ONLY BA #
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### BUDGET ACTION FORM

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
001	0403	623-09.10	Transfer out to 001-0507-672-0914		2,655	
001	0403	623-04.28	MIS Contract			2,655
001	0501	661-09.10	Transfer out to 001-0507-672-0910		37,005	
001	0501	661-04.62	County Only/Non GA			37,005
001	0528	677-09.10	Transfer out to 001-0507-672-0913		52,020	
001	0528	677-04.18	Professional Services			18,020
001	0528	677-04.19	Subsidized Employment			34,000
410	0436	668-07.90	Transfer out to 001-0507-309-1684	ASOC	11,760	
410	0436	668-07.90	Transfer out to 001-0507-309-1684	CSOC	7,875	
410	0436	668-04.28	MIS Contract	ASOC		11,760
410	0436	668-04.28	MIS Contract	CSOC		7,875
410	0437	670-07.90	Transfer out to 001-0507-309-1684		720	
410	0437	670-04.33	Client Activities			720
410	0439	686-07.93	Transfer out to 001-0507-309-1684		2,130	
410	0439	686-04.37	Purchased Services			2,130
<b>TOTALS</b>					<b>114,165</b>	<b>114,165</b>

TRANSFER BETWEEN FUNDS					DEBIT	CREDIT
<b>TOTALS</b>					<b>0</b>	<b>0</b>

**ACTION REQUESTED:** (Check all that apply)

Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget , or transferring appropriation from Contingencies

Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION To allow for payments from and required transfers to the administrative overhead budget

DEPT HEAD SIGNATURE *Chern Kater* DATE 7/6/18  
 APPROVED BY RES NO. \_\_\_\_\_ CLERK \_\_\_\_\_ DATE \_\_\_\_\_

DEPARTMENT <u>Human Services</u>	AUDITOR'S USE ONLY BA #
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