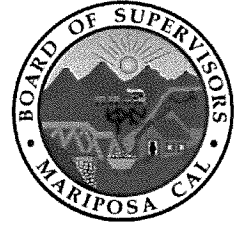


MARIPOSA COUNTY

Administration · 966-3222



RESOLUTION - ACTION REQUESTED 2018-203

MEETING: May 8, 2018

TO: The Board of Supervisors

FROM: Dallin Kimble, County Administrative Officer

RE: Approve an Agreement with J.S. West Propane to Provide Propane for All County Buildings

RECOMMENDATION AND JUSTIFICATION:

Terminate All Prior Agreements with J.S. West, Approve a Consolidated Agreement with J.S. West for Propane at Various County Facilities; and Authorize the Board of Supervisors Chair to Sign the Agreement.

The County currently has at least three separate agreements for propane services with J.S. West. A number of county facilities, including all County fire stations, also have contracts for propane with different vendors at a much higher rate. This action consolidates all J.S. West agreements into one easily modified contract for services that includes additional County facilities that were previously paying a higher price for propane.

The new agreement will initially serve 37 locations with the ability to add or remove locations as needed. It also secures a mutually agreeable price for propane through June 30, 2020.

Staff expects this action will simplify the administration of our propane contracts and yield cost benefits for the County. On that basis, staff recommends approval of the action as requested.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Solicitation for propane contract bids were advertised in the Mariposa Gazette on May 25 and June 1, 2017. The bid period closed on Thursday, June 15, 2017 at 4:00 PM and bids were opened publicly on Friday, June 16, 2017 at 10:00 AM in the lobby of the Public Works Administration building.

Since that time, several smaller agreements were entered including propane service for the human resources and agricultural commissioner offices. The proposed contract includes additional facilities and flexibility without exceeding the term of the original contract signed in 2017.

Resolution - Action Requested 2018-203

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not approve the consolidated agreement. Staff will continue to manage existing agreements and pursue new agreements for locations that are not included in the original.

ATTACHMENTS:

JS West Agreement (PDF)

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]

MOVER: Merlin Jones, District II Supervisor

SECONDER: Kevin Cann, District IV Supervisor

AYES: Smallcombe, Jones, Long, Cann, Menetrey