



MARIPOSA COUNTY

Board of Supervisors · 209-966-3222



RESOLUTION - ACTION REQUESTED 2018-124

MEETING: March 27, 2018
TO: The Board of Supervisors
FROM: Rosemarie Smallcombe, District I Supervisor
RE: Mariposa Butterfly Festival

RECOMMENDATION AND JUSTIFICATION:

Designate the Mariposa Butterfly Festival as a County Sponsored Event; Approve the Activities Associated with the Festival; Approve Closure of Areas During the Festival; Approve a Letter to Caltrans Regarding Traffic Detours, and Authorize the Board of Supervisors Chair to Sign the Letter.

By designating the Mariposa Butterfly Festival to be a County sponsored event the County accepts a degree of responsibility for activities during the Festival, because the event will be covered by the County's liability insurance. Although there is no additional cost, if there is a claim it is possible that the County's insurance premium may be increased.

The Butterfly Festival has proven to be a boost for local businesses as it attracts visitors to Mariposa.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Butterfly Festival has been designated by your Board as a County sponsored event for several years.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Without the County's participation the cost of operating the Butterfly Festival would increase for its sponsors perhaps limiting their ability to conduct the annual event.

ATTACHMENTS:

Butterfly Festival letter to Dept. Trans 2018 (DOC)
Letter to the Board for Butterfly Festival (PDF)
Butterfly Festival PW encroachment permit app, letter from CHP, ETC. (PDF)

Resolution - Action Requested 2018-124

RESULT: ADOPTED BY CONSENT VOTE [UNANIMOUS]

MOVER: Merlin Jones, District II Supervisor

SECONDER: Marshall Long, District III Supervisor

AYES: Smallcombe, Jones, Long, Cann, Menetrey

Mariposa County Board of Supervisors



DALLIN KIMBLE
County Administrative Officer

RENE LAROCHE
Clerk of the Board

P. O. Box 784
Mariposa, CA 95338
(209) 966-3222
(800) 736-1252

Fax (209) 966-5147

www.mariposacounty.org/board

District 1 ... ROSEMARIE SMALLCOMBE
District 2 MERLIN JONES
District 3 MARSHALL LONG
District 4 KEVIN CANN
District 5 MILES MENETREY

March 27, 2018

Permit Engineer
Department of Transportation
Post Office Box 3558
Merced, CA 95344

Dear Sir or Madam:

On March 20, 2018, the Mariposa County Board of Supervisors adopted a Resolution, approving the Encroachment Permit applications for the detour of traffic from State routes to Mariposa County roadways on Saturday, May 5, 2018, for the duration of the "Mariposa Butterfly Festival Parade," and for the "Mariposa Butterfly Festival" banners.

Mariposa County agrees to hold CalTrans and the State of California harmless for any damages to county roadways as a result of this detour.

Thank you for your consideration in this matter.

Sincerely,

A handwritten signature in cursive script that reads "Rosemarie Smallcombe".

Rosemarie Smallcombe,
Board of Supervisor Chair

RS:tg

Cc: Board of Supervisors
Mike Healy, Public Works Director
File



Mariposa
BUTTERFLY FESTIVAL

February 17, 2018

Mariposa County Board of Supervisors
PO Box 784
Mariposa, Ca. 95338

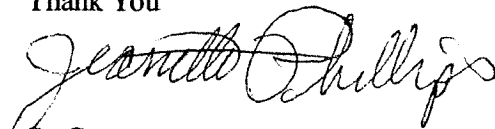
Dear Board of Supervisors:

The Mariposa Butterfly Festival would like to request the County Board Supervisors approve the annual Butterfly Festival as a county sponsored event and to waive all fees associated. The festival will take place on May 4, 5 & 6 of May 2018 with the Taste of Mariposa on April 14 at the fair grounds.

The festival includes a parade downtown , Taste of Mariposa at the Fair Grounds, Vendors and entertainment at the Arts Park, Fifth street parking area , Stroming Rd. Parking area and the county Skate Park & picnic area, 7th street and the old frost shop lot.

Encroachments and assemblage permits are in the process of being signed off and you should them shortly.

Thank You



Su Carney
Mariposa Butterfly Festival
PO Box 1479
Mariposa, Ca 95338
966-7979 966-4343
Or Jeanetta Phillips 742-4933

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL

Mariposa CHP Area
5264 Highway 49 North
Mariposa, CA 95338
(209)966-3656



March 1, 2018

File No.: File No.:455.13243.A13242.Butterfly Festival

Mariposa County Board of Supervisors
P.O. Box 276
Mariposa, CA 95338

Dear Board Members:

The Mariposa office of the California Highway Patrol has received and reviewed an application from the Mariposa Butterfly Festival. This event is scheduled for May 5 & 6 2018. We ask that while the event is being held, the responsible individual(s) requesting approval, ensure adequate parking areas are available to both event personnel and attendees to prevent any vehicles from parking or interfacing with traffic on SR 140. In the event more vehicles arrive than anticipated, the responsible individual(s) are asked to immediately notify the CHP at (209) 356-2900.

We appreciate you allowing us the opportunity to respond to the potential concerns we foresee. In the event there is any problems obtaining Cal Trans encroachment permit please contact us. If there is any additional assistance which can be provided by the California Highway Patrol, please contact Sergeant Paul Curtin at (209) 966-3656.

Sincerely,

A. Lindgren Sgt For

R.A. LINDGREN, Lieutenant
Commander
Mariposa Area



APPLICATION FOR PUBLIC ASSEMBLAGE PERMIT

Pursuant to Mariposa County
Code Chapter 8.28

TO: Mariposa County Sheriff's Department

APPLICATION DATE: 2/5/18

SCHEDULED DATE OF EVENT: MAY 5-6 2018 TIME: 10A.M

EXACT LOCATION OF EACH ACTIVITY: DOWNTOWN MARIPOSA, 5th Street, 7th ST
ARTS Park, Streaming Rd. OH Frost shop lot

NUMBER OF PEOPLE ATTENDING: (Reasonable estimate): 12,000

BRIEF DESCRIPTION OF PLANNED ACTIVITY: (Include number and type of performance, events, names of well-known performers or public figures which would affect crowd size.)

Release of Butterflies, Music, Food & Art vendors, Parade, Car show, SMALL CARNIVAL

WILL FOOD, BEVERAGES, OR ALCOHOLIC BEVERAGES BE SOLD, PROVIDED, OR CONSUMED?

IF YES, PLEASE GIVE DETAILS. (yes) Food vendors to get Permits

PLEASE LIST MODE, EXTENT, AND NATURE OF ADVERTISING: T.V. - Radio, Newspapers

INTERNET, POSTERS, BANNERS, POSTCARDS

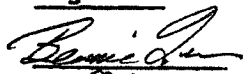
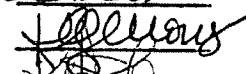


PLEASE LIST NAMES, ADDRESSES, AND PHONE NUMBERS FOR ALL PEOPLE RESPONSIBLE OR IN CHARGE OF THE ACTIVITY, SPECIFYING PERSON TO BE CONTACTED FOR THE PURPOSE OF THE APPLICATION:

1. Su Carney 966-7979-966-4343
2. Tennetta Phillips 742-4933
3. Bill Lowe
4. Michael Hall
5. Charles Phillips 742-4933
- 6.

If more space is needed, please attach on separate page.

Fire Safety: M PUD - CAL-FIRE
 Sanitation Facilities: FESTIVAL RENTS Porta-Potties
 Police Protection: NOTIFY CHP - Sheriff Dept. Scope
 Zoning & Land Use: County Board of Supervisors
 Parking & Traffic Control: Scope, CHP, Sheriff's dept.
 Emergency Medical Services: J.C. Fremont
 Insurance/bond: MARIPOSA COUNTY
 ABC License number (if applicable): _____

COPIES TO BE SENT OR TAKEN TO THE FOLLOWING AGENCIES FOR SIGNATURE AND APPROVAL OR DISAPPROVAL: (Must be returned to Sheriff's Office within 10 days.)

Agency	Signature	Approval	Conditions	Disapproval	Date Signed
County Fire		✓			2/28/18
Health Dept.		✓	See Attached		2/22/18
Hospital		✓			2/28/18
Planning		X	Require Public Works Enc. Permit		2/26/18
CHP	A. Los Sr.	X			3-01-18
*Sheriff:					
Other:					

ANY AGENCY LISTING DISAPPROVAL, PLEASE CITE REASONS FOR DISAPPROVAL: _____

ANY AGENCY LISTING CONDITIONS, PLEASE ATTACH CONDITIONS FOR APPROVAL TO THIS APPLICATION.
 *Submit to Sheriff's Office for final approval


 APPLICANT

P.O. Box 1479, MARIPOSA 95338
 ADDRESS

209-742-4933 - ^{cell} 559-676-7824
 PHONE NUMBER

MARIPOSA COUNTY
APPLICATION FOR ENCROACHMENT PERMIT

TO: PUBLIC WORKS DEPARTMENT
4639 BEN HUR ROAD
MARIPOSA, CA 95338

DATE: 2/5/18

BUILDING PERMIT: _____

GENTLEMEN:

THE UNDERSIGNED HEREBY APPLIES FOR PERMISSION TO EXCAVATE, CONSTRUCT, AND/OR OTHERWISE ENCROACH ON A COUNTY RIGHT-OF-WAY ON _____ ROAD AND AGREES TO DO THE WORK IN ACCORDANCE WITH COUNTY RULES AND REGULATIONS AND SUBJECT TO COUNTY INSPECTION AND APPROVAL, BY PERFORMING THE FOLLOWING WORK: (PLEASE FILL IN ALL BLANKS THAT APPLY).

- | | |
|--|---|
| 1. <input type="checkbox"/> DRIVEWAY | 2. <input type="checkbox"/> NEW BUILDING/HOME |
| <input type="checkbox"/> ROAD CROSSING | <input type="checkbox"/> REMODEL EXISTING |
| <input type="checkbox"/> WATER PIPE, CULVERT, ETC. | <input type="checkbox"/> NEW MAILBOX |
| <input type="checkbox"/> LDA ROAD | <input checked="" type="checkbox"/> OTHER (EXPLAIN BELOW) |

3. DRIVING INSTRUCTION FROM A KNOWN LANDMARK TO LOCATION OF ENCROACHMENT, I.E., INTERSECTION OF COUNTY ROADS, STATE HIGHWAYS OR TOWN, ETC.

Parade 42N-49S Butterfly Festival MAY 5, 2018 / 7th St - Saturday
5th Street Parking lot closed MAY 4 through 6th Street Road Parking lot 5 through 6th
5th St Parking 5/4/18 10 AM - Childrens Butterfly Release All Day

4. ATTACH MAP SHOWING LOCATION AND SKETCHES SHOWING WHAT IS TO BE DONE, SHOW LOCATION OF THE STAKE MARKING PROPOSED ENCROACHMENT OR WORK TO BE DONE.

5. ASSESSOR'S PARCEL NUMBER: _____

6. ADDRESS OF PARCEL: _____

APPLICANT IS **REQUIRED** TO STAKE THE ENCROACHMENT WITH THE **PINK CARD** PROVIDED AND/OR NEW MAILBOX LOCATION WITH THE **GREEN CARD** PROVIDED.

NO PERMIT WILL BE ISSUED UNTIL POSTING HAS BEEN COMPLETED AND APPROPRIATE FEES HAVE BEEN COLLECTED. WORK WILL NOT BE STARTED UNTIL AN ENCROACHMENT PERMIT HAS BEEN ISSUED BY THE DEPARTMENT OF PUBLIC WORKS.

PERMIT NO. _____

DATE ISSUED _____

Su Catvey JEANETTA
OWNERS NAME (Please print) Phillips
[Signature]
SIGNATURE OF OWNER/APPLICANT
P.O. Box 1479
OWNERS MAILING ADDRESS
MARIPOSA Ca 95338
CITY STATE ZIP
209-242-4933
PHONE NUMBER

Attached MAP + Rd. Closures List

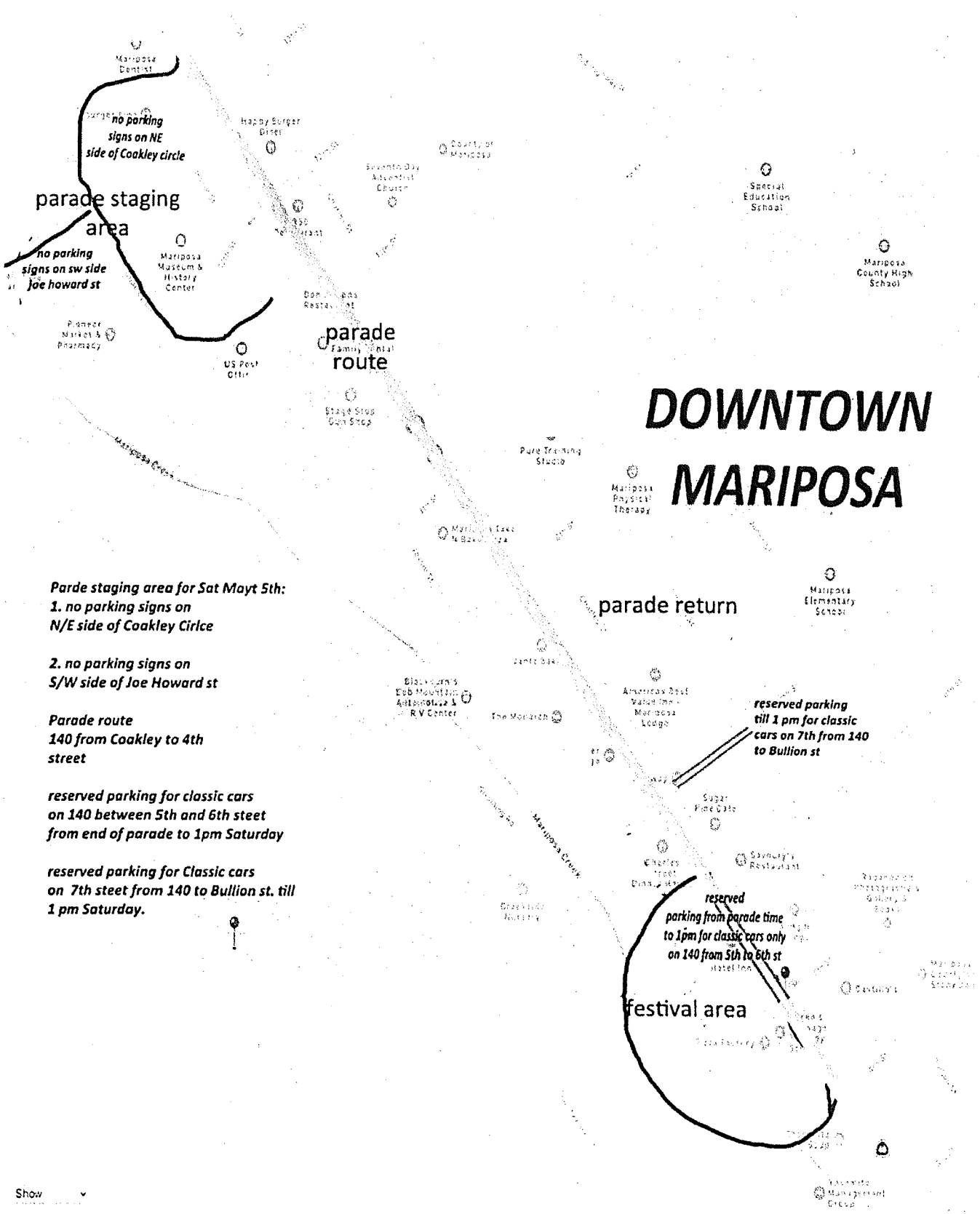


AREAS TO CLOSE DURING FESTIVAL:

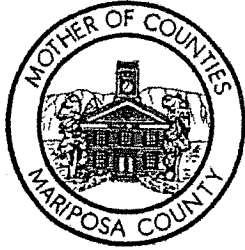
May 4,5,6, 2018

Arts Park	10 AM Friday til Sunday 5PM
Creek Parkway	10 AM Friday til Sunday 5PM
Stroming Rd. Parking Lot	10AM Friday til Sunday 5PM
5 th Street Parking lot	10AM Friday til Sunday 5PM
5 th Street 140 to parking lot	10AM Friday til Sunday 5PM
County park for parking	
Rest area at Museum for parade lineup	Saturday 8AM to 1:30PM N/East side only
Coakley Circle for parade line up	Saturday 8AM to 1:30PM N/east side only
Joe Howard 200 foot up from Coakley Circle for lineup	Saturday 8AM to 1:30 PM S/West side only
9 th street, Jesse to Coakley Circle for parade lineup	Saturday 8 AM to 1:30 PM
Hwy 140, 4 th street to 12 th street for 10 AM Parade	Saturday 8AM to 12 PM
Hwy 140, 4 th street to 12 th street NO PARKING	Saturday 8AM to 12PM
7 th Street -Hwy 140 to Bullion NO PARKING	Saturday 8AM to 1PM
Hwy 140 5 th Street to 6 th Street No Parking	Saturday 8AM to 1PM

All streets along Hwy. 140 from 4th street to 12th street closed at Hwy for Parade saturday



Show



Mariposa County Health Department

Eric Sergienko, MD, MPH, Director

Personal Health Section
5085 Bullion Street
P.O.Box 5
Mariposa, California 95338
(209) 966-3689 FAX (209) 966-4929

Environmental Health Section
5100 Bullion Street
P.O.Box 5
Mariposa, California 95338
(209) 966-2220 FAX (209) 966-8248

Health Department Conditions for Assemblage Permits

- 1) Applicant shall submit a plan to the Health Officer for providing First Aid and Emergency Medical Services at least 30 days prior to the event if applicant plans to provide these.
- 2) Any and all food must be provided by an approved/permitted vendor. Have all food vendors obtain a permit from the Health Department at least 10 days prior to the event.
- 3) If there are no permanent restroom facilities within 200 feet of the food vendors there must be at least 2 portable toilets equipped with hand washing stations located within 200 feet of all food vendors.
- 4) There must be adequate toilet facilities for all participants and visitors. 1 toilet per 50 people minimum. This may require the use of portable toilets.
- 5) The applicant shall provide an adequate number of solid waste and recycling bins so as to prevent littering. Solid waste and recycling bins shall be placed throughout the property including the parking areas. All solid waste shall be removed from the site within 1 week and properly disposed of at the county landfill.
- 6) All potable water shall be from a Health Department approved source. This may require the use of bottled water or source testing.