

DEPARTMENT: Assessor-Recorder BY: Gary Estep Phone: 966-2332
RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes ___ No x)

Request to transfer \$3437.54 from Recorders Micro Graphics trust account to Maintenance of Equipment account, for the payment of repairs on the Basic Four computer.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

We are still in the process of getting the program to run on the AS400 for Recording and until that is complete we are still relying on the Basic Four system. The Basic Four quit working and it was necessary to have it repaired in order for Recording to function. In the past the Board has allowed the transfer of funds from trust accounts, within various departments.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Without the transfer of funds the bill will not be paid. The Board could elect to pay it from General Fund.

Costs:	() Not Applicable	
A.	Budgeted current FY	\$
B.	Total anticipated costs	\$
C.	Required additional funding	\$
D.	Internal transfers	\$ \$3,437.54
SOURCE (x) 4/5ths Vote Required		
A.	Unanticipated revenues	\$
B.	Reserve for contingencies	\$
C.	Source description:	
Balance in Reserve for Contingencies,		
if approved: \$		

SPECIAL INSTRUCTIONS:

List the attachments and number the pages consecutively:

CLERK'S USE ONLY:

Res. No.: 95-421 Ord. No. _____
Vote - Ayes: 4 Noes: _____
Absent: _____ Abstained: later
hwy Approved () Denied
() Minute Order Attached () No Action Necessary

COUNTY ADMINISTRATIVE OFFICER'S RECOMMENDATION:

This item on agenda as:

- Recommended
- Not Recommended
- For Policy Determination
- Submitted with Comment
- Returned for Further Action

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____

ATTEST: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

Comments: _____

BY: _____
Deputy

C.A.O. Initials: GW

COUNTY OF
MARIPOSA

BUDGET ACTION FORM

DEPT/DIV: Assessor-Recorder _____ CONTACT: Gary Estep _____
 DATE: November 7, 1995 _____ Phone: 966-2332 _____

ACTION REQUESTED: (Check All That Apply)

- (x) Budget appropriation by Board of Supervisors (4/5th Vote required): Amending the total amount available in the County budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;
- () Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;
- () Transfer by Administrator: Moving existing appropriations within a single budget category between line items (i.e. services and supplies, etc.)
- (x) Transfer by Auditor: Moving salaries between line items to accommodate variances internal to salaries; OR transfers within the County budget under \$50.00 to accommodate minor variations from the budget.

<u>FUND/DEPT/ACCT NO.</u>	<u>LINE ITEM DESCRIPTION</u>	<u>AMOUNT (FROM) / (TO)</u>
164-1100-880-0787	Recorders Micrograhics Trust	(\$3,437.54)
001-0109-309-1600	General Transfer In	\$3,437.54
001-0109-309-1600	General Transfer In	\$3,437.54
001-0109-423-0412	Maintenance of Equipment	\$3,437.54

Justification: Pay for repairs on Basic Four computer.

Department Head Signature: [Signature] Date: 10-27-95
 Approved By: Res. No. 95-421 Clerk: [Signature] Date: 11-7-95
 Administrator: _____ Date: _____
 Auditor: [Signature] Date: 10-27-95

AUDITOR'S USE ONLY:

Description: _____ Transfer No.: _____
 B.R. NO.: _____