

DEPARTMENT: **Public Works**

By: **Marty Allan**

Phone: 966-5356

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes___ No x)

Resolution authorizing Public Works to advertise for bids for uniform rental and related services, Public Works Project PWB 95-02, and the Public Works Director to execute a contract with the lowest responsible bidder subject to County Counsel approval.

Uniform and related items are currently being supplied by two different vendors. Aramack handles the Road Division, Facility Maintenance, Special District Maintenance and the Heavy Equipment shop uniforms. Valley Industrial Supply handles Vehicle Maintenance uniforms and mats for all County buildings. Both companies also supply accessory items such as shop towels, air fresheners, toilet tissue, soap, etc.

We have done a preliminary survey and have found we can likely reduce our costs by approximately 20% by going out to bid and awarding all of the business to one supplier. Sealed bids will be opened at 10:00 a.m. on Friday, October 13, 1995.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

County Ordinance No. 761 requires notice to the Board of proposed time and place of bid opening. Past resolutions have authorized the Public Works Director to execute contracts with the lowest responsible bidder.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Retain present supplier contracts and not take advantage of potential cost savings.

COSTS: Not Applicable

A. Budgeted current FY \$* _____

B. Total anticipated costs \$ _____

C. Required additional funding \$ _____

D. Internal transfers \$ _____

SOURCE: 4/5th Vote Required

A. Unanticipated revenues \$ _____

B. Reserve for contingencies \$ _____

C. Source description: _____

Balance in Reserve Contingencies, if approved: \$ _____

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:

Bid Specifications

*Costs are budgeted in various Public Works budgets.

CLERK'S USE ONLY

Res. No.: 95-392 Ord. No. _____

Vote - Ayes: 5 Noes: _____

Absent: _____ Abstained: _____

Approved Denied

Minute Order Attached No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____

ATTEST: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

By: _____
Deputy

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on agenda as:

Recommended

Not Recommended

For Policy Determination

Submitted with Comment

Returned for Further Action

Comment: _____

A.O. Initials: MC / Jymud

UNIFORM RENTAL AND RELATED SUPPLIES SERVICE

PUBLIC WORKS PROJECT PWB 95-02

BID SPECIFICATIONS/BID FORM

Agreement to provide uniform rental and related services to Mariposa County Department of Public Works for a term of 36 months. Services are to be provided on a regularly scheduled basis determined by mutual consent. Services will be provided to several different locations within the town of Mariposa. Annual increases to be negotiated.

Please quote the following items plus any additional services provided by your company not indicated in these specifications.

<u>Item</u>	<u>Charge</u>
Dac/Cotton Blend Shirts	_____
Dac/Cotton Blend Pants	_____
Dac/Cotton Blend Overalls	_____
Cotton Shirts	_____
Cotton Pants	_____
Cotton Overalls	_____
Room Air Freshener	_____
Toilet Tissue	_____
Soap	_____
Cloth Roll Towels	_____
Auto Seat Covers	_____
Waterless Hand Cleaner	_____
Shop Towels	_____
Class Towels (large)	_____
3'x4' Mat	_____
4'x6' Mat	_____
3'x10' Mat	_____
Environmental Fee	_____
Other Options (list)	_____



COUNTY of MARIPOSA

4639 Ben Hur Road
Mariposa, CA 95338
(209) 966-5356

DEPARTMENT OF PUBLIC WORKS

Divisions of:
• Design & Construction
• Administration
• Operations

August 10, 1995

Michael D. Edwards
Director

REQUEST FOR BIDS

UNIFORM RENTAL AND RELATED SUPPLIES SERVICE

Public Works Project PWB 95-02

SEALED BIDS for this project will be received by Mariposa County Department of Public Works, located at 4639 Ben Hur Road, Mariposa, California 95338, until 10:00 a.m. on Friday, October 13, 1995, at which time they will be publicly opened and read, for providing uniform rental and miscellaneous supplies services for various Public Works' divisions. Floor mats to be supplied to all County buildings.

Bid specifications and bid form can be obtained from the Department of Public Works, 4639 Ben Hur Road, Mariposa, CA 95338, (209) 966-5356.