

DEPARTMENT: Municipal Court BY: Judge LaRoche PHONE: 966-5711

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes___ No_X)

Resolution transferring funds (\$350.00) from Jury Witness Expense to Transportation and Travel, allowing Municipal Court Clerk to attend the yearly Judicial Council Mid-Management Conference.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

This is a yearly conference by the Judicial Council that provides training and updates relative to the changing court system.

This item was previously submitted to the Auditor's Office for inclusion in the third quarter budget status report as a request for a transfer of funds (\$990.00), allowing both this request and a request for the Municipal Court Judge to attend the Rural Municipal Courts Forum (see attached Budget Action Form dated 05/23/95). Following submission to the Auditor's Office, item was misplaced and was not included in budget status report; therefore, Board did not receive an opportunity to review initial request for fund transfer.

The above fund transfer request (\$350.00) submitted at this time (see attached Budget Action Form dated 06/06/95), is substantially less as the Municipal Court Judge was unable to attend the Rural Municipal Courts Forum.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

- 1) Approve transfer as submitted.
- 2) Provide further direction.

COSTS: () Not Applicable
A. Budgeted current FY \$ _____
B. Total anticipated costs \$ _____
C. Required additional funding \$ _____
D. Internal transfers \$ _____
SOURCE: () 4/5ths Vote Required
A. Unanticipated revenues \$ _____
B. Reserve for contingencies \$ _____
C. Source description: _____
Balance in Reserve for Contingencies, if approved: \$ _____

SPECIAL INSTRUCTIONS:
List the attachments and number the pages consecutively:

CLERK'S USE ONLY:
Res. No.: 95-253 Ord. No. _____
Vote - Ayes: 5 Noes: _____
Absent: _____ Abstained: _____
Approved () Denied
() Minute Order Attached () No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.
Date: _____
ATTEST: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: _____
Deputy

ADMINISTRATIVE OFFICER'S RECOMMENDATION:
This item on agenda as:
 Recommended
 Not Recommended
 For Policy Determination
 Submitted with Comment
 Returned for Further Action
Comment: _____
A.O. Initials: *DL*

COUNTY OF
MARIPOSA

BUDGET ACTION FORM

DEPT/DIV: MUNICIPAL

CONTACT: Carlos C. LaRoche/Mankins

DATE: 5-23-95

PHONE: (209) 966-5711

ACTION REQUESTED: (Check All That Apply)

- () Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the County budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;
- () Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;
- () Transfer by Administrator: Moving existing appropriations within a single budget category between line items (i.e. services and supplies, etc.)
- () Transfer by Auditor: Moving salaries between line items to accommodate variances internal to salaries; OR transfers within the County budget under \$50.00 to accommodate minor variations from the budget.

<u>FUND/DEPT/ACCT NO.</u>	<u>LINE ITEM DESCRIPTION</u>	<u>AMOUNT (FROM)/TO</u>
From: 001-0202-512-0411	Jury & Witness Expense	(\$350.00)
To: 001-0202-512-0449	Transportation & Travel	\$350.00

A budget action form was submitted with the third quarter budget status report but was misplaced and never made it to the Board. A copy is attached. The amount of the request is less because the Judge decided not to attend the Rural Municipal Courts Forum.

Justification: This is to allow the Municipal Court Clerk to attend the yearly Judicial Council Mid Management Conference for training and an up-date on the changing court system

Department Head Signature: Carlos C. LaRoche Date: 5-23-95
 Approved By: Res. No. 95-253 Clerk: MW Date: 6-6-95
 Administrator: _____ Date: _____
 Auditor: _____ Date: _____

AUDITOR'S USE ONLY:

Description: _____ Transfer No.: _____
 _____ B.R. No.: _____

BUDGET ACTION FORM

DEPT/DIV: MUNICIPAL COURT

CONTACT: CARLOS C. LA ROCHE, JUDGE

DATE: April 12, 1995

PHONE: (209) 966-5711

ACTION REQUESTED: (Check All That Apply)

- () Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the County budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;
- (X) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;
- () Transfer by Administrator: Moving existing appropriations within a single budget category between line items (i.e. services and supplies, etc.)
- () Transfer by Auditor: Moving salaries between line items to accommodate variances internal to salaries; OR transfers within the County budget under \$50.00 to accommodate minor variations from the budget.

<u>FUND/DEPT/ACCT NO.</u>	<u>LINE ITEM DESCRIPTION</u>	<u>AMOUNT (FROM)/TO</u>
From: 001-0202-512-0411	Jury & Witness Expense	(\$990.00)
To: 001-0202-512-0449	Transportation & Travel	\$990.00

Justification: The Rural Municipal Courts Forum deals with new laws and is geared for the rural courts such as ours. It is beneficial for the Judge to attend. This would also allow the Clerk to attend the Mid-Manager Conference.

Department Head Signature: _____ Date: _____
 Approved By: Res. No. _____ Clerk: _____ Date: _____
 Administrator: _____ Date: _____
 Auditor: _____ Date: _____

AUDITOR'S USE ONLY:

Description: _____ Transfer No.: _____
 _____ B.R. No.: _____