

**MARIPOSA COUNTY
BOARD OF SUPERVISORS**

**AGENDA
ACTION FORM**

DATE: 7/16/96 96-319
AGENDA ITEM NO.: 1/

DEPARTMENT: Administration

BY: Mike Coffield

PHONE: 966-3222

RECOMMENDED ACTION AND JUSTIFICATION:

(Policy Item: Yes ___ No X)

Approve the 1995-96 Budget as the 1996-97 Proposed Budget in accordance with Government Code Section 29064, and authorize Department Heads to execute contracts which contain substantially the same terms and conditions as the prior year, subsequent to the review and approval of County Counsel and the County Administrative Officer.

BACKGROUND AND HISTORY OF BOARD ACTIONS: On May 21, 1996, the Board approved the 1996-97 Budget Outlook Report, which authorized the issuance of budget instructions, suggested budget guidelines and a calendar for deliberations to take place during the second and third week of September. The department's budget requests have now been received; in round numbers they seek increases which exceed available revenues by more than \$1.5 million. Baseline requests are approximately at the level expected but one cautionary note is the early summer softness in tourism revenues. If this trend does not improve by budget deliberations, the revenue estimate in the Budget Outlook Report will have to be reduced, and very few program adjustments will be affordable.

Authorizing Department Heads to execute contracts will allow projects such as the Fair Parade, which will take place prior to deliberations, to proceed without further action by the Board. Also, while sufficient appropriations are available in the Advertising Fund, at the current rate of expenditure the Courthouse Guide's line item will be overspent by \$601 by the end of September. During deliberations, we will be proposing an increase in this line item of \$3,644 to fully fund it.


LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

If the Board fails to adopt a Proposed Budget, the County automatically operates on the prior year budget until adoption of the Final. If the Board does not authorize Department Heads to execute contracts which are substantially the same as the prior year, each will require prospective authorization by the Board.

<p>COSTS: () Not Applicable</p> <p>A. Budgeted Current FY \$</p> <p>B. Total Anticipated Costs \$</p> <p>C. Required Additional Funding \$</p> <p>D. Internal Transfers \$</p> <p>SOURCE: () 4/5ths Vote Required \$</p> <p>A. Unanticipated Revenues \$</p> <p>B. Reserve for Contingencies \$</p> <p>C. Source Description: _____</p> <p>Balance in Reserve for Contingencies, if approved: _____</p>	<p>SPECIAL INSTRUCTIONS:</p> <p>List the attachments and number the pages consecutively: Resolution adopting 1996-97 Proposed Budget</p> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/> <hr/>
<p>CLERKS USE ONLY:</p> <p>Res. No. <u>96-319</u> Ord. No. _____</p> <p>Vote - Ayes: <u>5</u> Noes: _____</p> <p>Absent: _____ Abstained: _____</p> <p><input checked="" type="checkbox"/> Approved () Denied</p> <p><input checked="" type="checkbox"/> Minute Order Attached () No Action Necessary</p> <p>The foregoing instrument is a correct copy of the original on file in this office</p> <p>Date: _____</p> <p>ATTEST: _____</p> <p style="margin-left: 40px;">MARGIE WILLIAMS, Clerk of the Board County of Mariposa, State of California</p> <p>BY: _____</p> <p style="margin-left: 40px;">Deputy</p>	<p>ADMINISTRATIVE OFFICER'S RECOMMENDATION:</p> <p>This item on agenda as:</p> <p><input checked="" type="checkbox"/> Recommended</p> <p><input type="checkbox"/> Not Recommended</p> <p><input type="checkbox"/> For Policy Determination</p> <p><input type="checkbox"/> Submitted with Comment</p> <p><input type="checkbox"/> Returned for Further Action</p> <p>Comment: _____</p> <p>CAO's Initials: <u>MC</u></p>

MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

TO: MIKE COFFIELD, County Administrative Officer
FROM: MARGIE WILLIAMS, Clerk of the Board 
SUBJECT: RESOLUTION NUMBER 96-319

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,

ADOPTED THIS Order on July 16, 1996

ACTION AND VOTE:

5:22 p.m. Approval of 1995-96 Budget as 1996-97 Proposed (County Administrative Officer)

BOARD ACTION: Following discussion, (M)Parker, (S)Reilly, Res. 96-319 adopted approving FY 1995-96 Final Budget as the FY 1996-97 Proposed Budget; authorizing department heads to execute contracts as recommended; authorizing the Arts Council to bill for the first quarter in advance of adoption of the Final Budget; approving request from Labor Day Parade Committee in the amount of \$750.00; and accepting recommendation to consider overexpenditure of funds for Courthouse guide program in the Final Budget process, with the Advertising Fund to cover the costs in the interim/Ayes: Unanimous.

cc: All Departments
Mariposa County Arts Council, Inc.
Labor Day Parade Committee
File

MARIPOSA COUNTY RESOLUTION NO. 96-319

**ADOPTING THE 1995/96 FISCAL YEAR BUDGET
AS THE FY 1996/97 PROPOSED BUDGET**

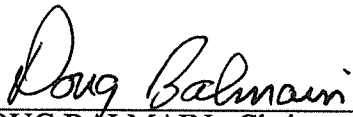
WHEREAS, the Board of Supervisors has approved a budget process which calls for adopting the prior year budget as the 1996/97 proposed budget; and

WHEREAS, Attachment A contains appropriations by budget unit as required by the State Controller;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Mariposa County, a political subdivision of the State of California, in accordance with Section 29089 of the Government Code, the proposed budget of the County of Mariposa for the fiscal year 1996/97 is hereby adopted as specified by object of expenditure within each budget unit reflected in Attachment A.


PASSED AND ADOPTED by the Board of Supervisors of the County of Mariposa, California this 16th day of July, 1996, by the following vote:

AYES: Reilly, Balmain, Stewart, Parker, and Taber
NOES: None
ABSENT: None
ABSTAINED: None



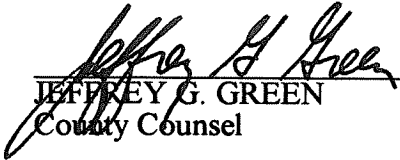
DOUG BALMAIN, Chairman
Mariposa County Board of Supervisors

ATTEST:



MARGIE WILLIAMS
Clerk of the Board

**APPROVED AS TO FORM
AND LEGAL SUFFICIENCY:**



JEFFREY G. GREEN
County Counsel

1996-97 PROPOSED BUDGET RESOLUTION

ATTACHMENT A

TYPE	SALARIES AND BENEFITS	SERVICES AND SUPPLIES	OTHER CHARGES	FIXED ASSETS	CONTINGENCY RESERVE	RESERVE INCREASES	OPERATING TRANSFERS	TOTAL BUDGET
DEPARTMENT								
WATER AGENCY	7,611	1,001,400					423,487	1,432,498
*TOTAL AGENCIES	7,611	1,001,400					423,487	1,432,498

COUNTY								
ACCRUED BENEFITS							38,000	38,000
ADMINISTRATIVE OFFICE	185,033	70,252						255,285
AGRICULTURE COMMISSION	57,110	58,534						115,644
AIR POLLUTION	43,366	16,946		1,500				61,812
ASSESSMENT APPEALS BOARD		1,250						1,250
ASSESSOR/RECORDER	513,584	34,535		2,800				550,919
AUDITOR	292,111	22,132						314,243
AUDITS		28,000						28,000
BOARD OF SUPERVISORS	295,922	42,028		500				338,450
CONSTABLE	51,170	14,000						65,170
CONTINGENCY RESERVE - GENERAL					273,283			273,283
COUNTY CLERK	54,037	7,650						61,687
COUNTY COUNSEL	125,847	7,111						132,958
DA - DISTRICT ATTORNEY-CRIMINAL	262,408	32,291		2,800				297,499
DA - FAMILY SUPPORT	274,989	40,807		31,821				347,617
DATA PROCESSING	61,691	193,393						255,084
ELECTIONS	48,867	71,900						120,767
FARM ADVISOR	35,477	18,990						54,467
FIRE PROTECTION	81,641	241,837		45,229				368,707
GRAND JURY		26,897						26,897
HS - SOCIAL SERVICES ADMIN.	1,259,863	463,730		24,000				1,747,593
HS - SOCIAL SERVICES PROGRAMS	29,177	985,776	3,682,000					3,682,000
HS - MENTAL HEALTH/ALCOHOL&DRUG	150,000	235,575						1,014,953
INSURANCE							2,576,784	385,575
INTERFUND TRANSACTIONS								2,576,784
LAFCO		11,100					200,000	11,100
LIABILITY SET-ASIDE								200,000
LIBRARY	155,027	40,234		2,500				197,761
PERSONNEL	38,331	10,475						48,806
PLANNING DEPARTMENT	296,987	52,825						349,812
PROBATION	299,719	63,683						379,972
PROBATION - JUVENILE HALL	62,106	7,650		570				70,506
PUBLIC HEALTH	509,048	670,026						1,189,762
PUBLIC WORKS - ADMINISTRATION	187,623	31,819		9,407				219,442
PW - AIRPORT		94,784						95,684
PW - ENGINEER/SURVEYOR		15,100						17,100
PW - FACILITIES MAINTENANCE	422,825	258,543		2,000				681,368
RECREATION - HCD	150,682	50,130						200,812
SHERIFF - CORONER	1,999,970	531,172						2,531,142
SHERIFF-CORONER BOATING SAFETY	152,821	41,500						234,321
SHERIFF/CORONER JAIL	632,674	332,420		40,000				965,094
TREASURER-TAX COLLECTOR	210,281	75,441						283,722
VETERANS SERVICES	93,516	10,292					300,000	103,608
WORKERS COMPENSATION								300,000
*TOTAL COUNTY	9,033,703	4,908,828	3,700,931	163,127	273,283		3,114,784	21,194,656

1996-97 PROPOSED BUDGET RESOLUTION

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TYPE ----- DEPARTMENT -----	SALARIES AND BENEFITS -----	SERVICES AND SUPPLIES -----	OTHER CHARGES -----	FIXED ASSETS -----	CONTINGENCY RESERVE -----	RESERVE INCREASES -----	OPERATING TRANSFERS -----	TOTAL BUDGET -----
ENTERPRISE FUND								
PLANNING & BLDG. PERMITS DEPT	259,960	70,152		60,000	37,411			330,112
SOLID WASTE ENT. FUND - PW	50,121	756,276						903,808
*TOTAL ENTERPRISE FUND	310,081	826,428		60,000	37,411			1,233,920

INTERNAL SERVICE FUND								
FLEET MAINTENANCE - ISF	283,184	644,835	205,760	853,648	84,506			2,071,933
HEAVY EQUIPMENT REPLACEMENT		137,583						137,583
VEHICLE REPLACEMENT		386,451						386,451
*TOTAL INTERNAL SERVICE FUND	283,184	1,168,869	205,760	853,648	84,506			2,595,967

SPECIAL								
ADVERTISING		627,066			10,000			637,066
CAPITAL IMPROVEMENT PLAN				2,309,532				2,309,532
DA - VICTIM WITNESS	36,966	13,979		2,398				53,343
FIRE TRUCK REPLACEMENT				35,000				35,000
FISH AND GAME				4,000				9,890
HCD - CSBG	3,490	2,400			20,000			391,629
HCD - HEAD START	109,479	262,150						373,110
HCD - HOUSING & COMMUNITY DEV.	282,345	90,765			3,000			473,685
HCD - HOUSING ADMINISTRATION	37,035	433,650			28,938			73,833
HCD - HOUSING AUTHORITY	25,445	19,450			6,000			400,695
HCD - HOUSING AUTHORITY - CERT	31,545	363,150			21,500			448,695
LAW LIBRARY	31,545	395,650						8,550
LOCAL TRANSPORTATION COMM.	150	8,400						300,000
MUNICIPAL COURT	242,599	307,770						280,369
PL - TRANSPORTATION PLANNING	30,000	86,951						116,951
PW - ROADS	1,420,611	1,590,448	20,000	160,576	20,000			3,211,635
SENIOR NUTRITION PROGRAM	40,030	70,022						110,052
SENIOR SERVICES	7,623	42,831						50,454
SUPERIOR COURT	123,355	227,808						351,163
TRANSIT	76,713	268,342						345,055
*TOTAL SPECIAL	2,498,931	4,840,832	20,000	2,511,506	109,438			9,980,707

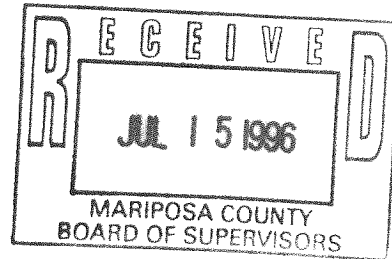
SPECIAL DISTRICT								
COULTERVILLE CSA		53,364	15,310	2,000	9,631	22,676		100,981
COULTERVILLE LIGHTING		3,346				46,090		51,436
DON PEDRO - 1M		8,773	155		1,627	184,145		194,700
DON PEDRO SEWER		43,173			5,000	4,374		52,547
HORNITOS LIGHTING		2,024		2,000		7,829		11,853
MARIPOSA LIGHTING		12,240		20,000		199,452		231,692
MARIPOSA PARKING		15,892	185		156			16,233
MARIPOSA PINES SEWER		16,625		40,000	2,500	19,100		38,225
YOSEMITE WEST	5,123	240,072	15,000		33,000	30,996		364,191
*TOTAL SPECIAL DISTRICT	5,123	395,509	30,650	64,000	51,914	514,662		1,061,858

1996-97 PROPOSED BUDGET RESOLUTION

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TYPE ----- DEPARTMENT -----	SALARIES BENEFITS -----	SERVICES AND SUPPLIES -----	OTHER CHARGES -----	FIXED ASSETS -----	CONTINGENCY RESERVE -----	RESERVE INCREASES -----	OPERATING TRANSFERS -----	TOTAL BUDGET -----
TOTAL	12,138,633	13,141,866	3,957,341	3,652,281	556,552	514,662	3,538,271	37,499,606

July 15, 1996



Honorable Board of Supervisors
County of Mariposa
P.O. Box 784
Mariposa, CA 95338

Dear Board Members:

The Mariposa Labor Day Parade Committee respectfully requests continuation of the funds which the Board has provided previously for the purchase of trophies for the Labor Day Parade which will be held on Saturday, August 31, 1996 in downtown Mariposa.

All other costs and labor to put on this parade are donated. The committee has worked to keep the cost of the trophies at the same \$750 level for the past four years and is requesting the same amount for this year's parade.

The committee is proud of this annual parade and endeavors to provide an outstanding event. We appreciate the Board's support and look forward to a successful parade to kick off the Labor Day festivities.

Thank you for your consideration of this request.

Sincerely,

A handwritten signature in cursive script that reads "George Gordo".

George Gordo
Mariposa Labor Day Parade Chairman

MARIPOSA
COUNTY
ARTS
COUNCIL
INC.

July 15, 1996

TO: MIKE COFFIELD
MARIPOSA COUNTY ADMINISTRATOR

Mary Clubb

FROM: MARY CLUBB,
EXECUTIVE DIRECTOR

RE: CONTRACT WITH MARIPOSA COUNTY & BILLING

The Mariposa County Arts Council would like to request that they be allowed to bill against funds in our 1996-97 funding based on the amount of our 1995-96 contract until such time that a new budget is approved and contracts issued.