

DEPARTMENT: Planning and Building BY: Ed Johnson

PHONE: 966-5151

RECOMMENDED ACTION AND JUSTIFICATION: (Policy Item: Yes \_\_\_ No X)

Approve transfer of \$25,000 from Reserve for Contingencies to Building Department Enterprise Fund to reimburse the Fund for free services provided to County residents that are not paid for by permit fees.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

Board policy is to reimburse the Building Enterprise Fund for non-fee offset work such as fee waivers and other non-enterprise fund services. The Building Enterprise Fund will not balance in FY 95-96 without these reimbursements or a County loan.

LIST ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

The Board could loan the Building Enterprise Fund \$25,000. No action will result in the inability of the Building Department to meet expenses for the remainder of the year.

**COSTS:** ( ) Not Applicable

A. Budgeted current FY \$ \_\_\_\_\_

B. Total anticipated costs \$ \_\_\_\_\_

C. Required additional funding \$ \_\_\_\_\_

D. Internal transfers \$ \_\_\_\_\_

**SOURCE:** (X) 4/5ths Vote Required

A. Unanticipated revenues \$ \_\_\_\_\_

B. Reserve for contingencies \$ 25,000

C. Source description: \_\_\_\_\_

Balance in Reserve for Contingencies, (Operating Balance)

if approved: \$ 26,722-

**SPECIAL INSTRUCTIONS:**  
List the attachments and number the pages consecutively:

Memo to Board

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**CLERK'S USE ONLY:**

Res. No.: 96-185 Ord. No. \_\_\_\_\_

Vote - Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_

Absent: \_\_\_\_\_ Abstained: \_\_\_\_\_

( ) Approved ( ) Denied

X Minute Order Attached ( ) No Action Necessary

**ADMINISTRATIVE OFFICER'S RECOMMENDATION:**  
This item on agenda as:

\_\_\_\_\_ Recommended

\_\_\_\_\_ Not Recommended

X For Policy Determination

\_\_\_\_\_ Submitted with Comment

\_\_\_\_\_ Returned for Further Action

Comment: \_\_\_\_\_

A.O. Initials: [Signature]

The foregoing instrument is a correct copy of the original on file in this office.

Date: \_\_\_\_\_

ATTEST: MARCIE WILLIAMS, Clerk of the Board  
County of Mariposa, State of California

By: \_\_\_\_\_  
Deputy

COUNTY OF  
MARIPOSA

BUDGET ACTION FORM

DEPT/DIV: Building Department

CONTACT: Ed Johnson

DATE: 4/4/96

PHONE: 966-5151

ACTION REQUESTED: (Check All That Apply)

- ( X ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the County budget, or in any one fund of the budget, or appropriating Reserve for Contingencies;
- ( ) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;
- ( ) Transfer by Administrator: Moving existing appropriations within a single budget category between line items (i.e. services and supplies, etc.)
- ( ) Transfer by Auditor: Moving salaries between line items to accommodate variances internal to salaries; OR transfers within the County budget under \$50.00 to accommodate minor variations from the budget.

<u>FUND/DEPT/ACCT NO.</u>	<u>LINE ITEM DESCRIPTION</u>	<u>AMOUNT (FROM)/TO</u>
001-0104-414-1090	Reserve for Contingency	(\$25,000)
600-0236-308-1100	Building Department Miscellaneous	\$25,000

*See Attached Minute Order*

Justification: Reimburse Building Enterprise Fund for free services provided to County residents that are not fee-offset.

Department Head Signature: \_\_\_\_\_

Date: 4/4/96

Approved By: Res. No. 96-185

Clerk: hws

Date: 5-7-96

Administrator: \_\_\_\_\_  
Auditor: CSB

Date: 4-4-96

AUDITOR'S USE ONLY:

Description: \_\_\_\_\_ Transfer No.: \_\_\_\_\_

B.R. No.: \_\_\_\_\_

MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

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TO: ED JOHNSON, Planning and Building Director  
FROM: MARGIE WILLIAMS, Clerk of the Board *mw*  
SUBJECT: REQUEST TO APPROPRIATE \$25,000

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THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,  
ADOPTED THIS Order on April 16, 1996

ACTION AND VOTE:

**10:57 a.m.** Ed Johnson, Planning and Building Director;  
C) Review of Building Department Budget and Authorization  
of Appropriation of \$25,000 from Reserve for Contingencies to the  
Building Enterprise Fund  
(4/5ths Vote Required)

**BOARD ACTION:** Discussion was held with Ed Johnson. Board  
concurred with continuing this matter for consideration with the  
third quarter budget report on May 7, 1996.

cc: Ken Hawkins, Auditor  
Mike Coffield, County Administrative Officer  
File

MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

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TO: ED JOHNSON, Planning and Building Director  
FROM: MARGIE WILLIAMS, Clerk of the Board *mw*  
SUBJECT: RESOLUTION NUMBER 96-185

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THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA,  
ADOPTED THIS Order on May 7, 1996

ACTION AND VOTE:

B) Review of Building Department Budget and Authorization  
of Transfer of \$25,000 from Reserve for Contingencies to the  
Building Enterprise Fund (4/5ths Vote Required)

**BOARD ACTION:** Discussion was held with Ed Johnson concerning  
this request and possible alternatives for short and long-range  
planning to deal with the project deficit. It was suggested that  
the fee structure for building permit violations be reviewed.  
(M)Parker, (S)Reilly, Res. 96-185 adopted encumbering \$25,000  
from Reserve for Contingencies, with funding to be appropriated  
at the end of the fiscal year to offset the actual deficit/Ayes:  
Unanimous.

cc: Ken Hawkins, Auditor  
Mike Coffield, County Administrative Officer  
File