



Mental Health Board

For MARIPOSA COUNTY

Post Office Box 99

Mariposa, California 95338

(209) 966-2000

**October 2, 2014
Meeting Minutes
12:00 – 1:30 P.M.**

Members Present: Ruth Catalan, Jennifer Gamble, Clarence Tedrow, Janet Bibby, Lori Ritter, Miranda Adams, Lisa Carisio, Paul Perry, Linda Brown

Members Excused: Sterling Cramer, Colleen Duncan, Ron Schmidt

Members Absent: N/A

Guest: Amanda Meek, Kris Cast, Bill Root, Dorothy Langworthy

Quorum: Yes

Director: Chevon Kothari

Deputy Director:

Staff: Angela Phillips, Social Worker Supervisor I
Donna Shimer, Recording Secretary

I. Meeting was called to order at 12:04 pm by Ruth Catalan, Chair

Public Comments:

II. Approval of Minutes: Clarence Tedrow made a motion to approve the September 4, 2014 meeting minutes, Lisa Carisio seconded the motion, Janet Bibby abstained, and the motion was passed.

III. Reports:

A. Director/Deputy Director (Chevon Kothari)

- **Deputy Director Interviews** – Chevon informed the Advisory Board that interviews for the Deputy Director Position will begin on Monday. Lori Ritter and Ruth Catalan will be representing the Advisory Board on the interview panel.

- **Mileage Reimbursement Forms** – Chevon informed the Advisory Board that starting next month a mileage reimbursement form will be in everyone packet, along with an extra copy of the agenda. If they use the mileage form they can turn it into either Ruth Catalan or Donna Shimer.
- **Section 8 Vouchers** – Chevon informed the Advisory Board that Stanislaus County Housing Authority will be releasing the Section 8 vouchers starting next month. She is in the process of setting up a meeting next week with them to go over priority areas. She has also been in the process of meeting with landlords to insure they are prepared to take the Section 8 vouchers.
- **Home Base Contract** – Chevon discussed with the Advisory Board the presentation she will be presenting to the BOS on October 14, 2014. She will be doing a presentation to the BOS to accept a contract with a firm called Home Base. The firm works with counties with homeless base issues to develop strategies over homelessness issues.
- **ROAD House Council Meeting** – Chevon informed the Advisory Board that there was a discussion at the Council meeting as to where would be a good place to open on the weekend for folks to be especially during the winter months. She is looking into opening either the ROAD House or Heritage House on the weekends. She will report back to the Advisory Board at next month's meeting.

B. Social Worker Supervisor I (Angela Phillips) nothing to report at this time

C. Board Chair (Ruth Catalan)

- **Membership** - Ruth welcomed the two new board members and informed the Advisory Board that she received two more applications from potential board members. Donna Shimer will submit these applications to the BOS for approval.
- **Committees** - Ruth reviewed the committees for Suicide, Homeless, Recruitment and ROAD House with the Advisory to see if the current committee members wanted to stay on their committee and to see if any new members wanted to participate on any of the committees. Paul Perry will be joining Lori Ritter and Janet Bibby on the Suicide Committee, Clarence Tedrow will be joining Lisa Carisio on the Homeless Committee, Lisa Carisio and Lori Ritter will continue to be on the Recruitment Committee, and Jenny Gamble, Paul Perry and Linda Brown will be on the ROAD House Committee.
- **Ethics Training** – Ruth discussed with the Advisory Board the importance of doing the Ethic's Training. She asked that Donna Shimer send out the Ethic's Training information to everyone who needs to take the training.

D. Financial Report (Pat Kuhlman) Chevon handed out the MHSA Fiscal Year 2014-2015 report. Pat was unable to attend the meeting. Janet Bibby asked Chevon if staff could review the Corrective Action Plan Monthly

Payback section. She gets a different figure than what was reported.
Chevon stated that she will meet with Pat when she returns.

IV. Old Business:

A. Mental Health Advisory Board Budget: Chevon informed the Advisory Board that they will be doing an adjustment to the Mental Health Advisory Board Budget at mid-year. The current Budget is \$500 a fiscal year. Donna Shimer was asked to keep this on the agenda for the November meeting.

B. Triage Grant: Chevon informed the Advisory Board that the Triage Grant that Human Services received has funding for only one position. They decided to make it a three person team. This team be responsible for handling Crisis, low level crisis or Triage concerns, People needing support, information, easy access to services, etc. One team member has been identified, Bobbie DuPertuis, they are still in the process of identifying the other two team members. One will be a Clinician and the other will be a Mental Health Assistant II. The plan is to go live November 1st. Also the After Hours Crisis Workers contracts will be going to the BOS on October 21st for approval, and be in place to start November 1st also.

C. ROAD House/Peer to Peer Training: Chevon gave a presentation on outsourcing the ROAD House and everything that it entails. The Advisory Board had a lengthy discussion on this. Chevon also discussed the proposed changes for the MHSA Plan for 2014-2017. Paul Perry made a motion to submit a proposal to outsource the ROAD House. Lisa Carisio seconded the motion, and the motion passed. Donna Shimer was asked to put this on the agenda for the November meeting. It will be called the Wellness Center Contract.

V. New Business:

Jennifer Gamble had discussed with the Advisory Board about having a therapist on sight at the ROAD House. Chevon informed the Advisory Board that the clinicians are in the process of developing some new groups for people to attend. She also explained to the Advisory Board that the Current layout at the ROAD House there is currently no private place for a therapy session that is why they ask that it be done at the Human Services Building.

VI. Committee Report:

A. Suicide: N/A

B. Homeless: N/A

C. Recruitment: N/A

VII. Adjournment: Paul Perry made a motion to adjourn the meeting at 12:50pm, Linda Brown seconded the motion and the motion was passed.

Reminder: The next meeting will be held on **November 6, 2014** at the Mariposa County Human Services Mariposa Room from 12:00 p.m. – 1:30 p.m.

Submitted,

Donna Shimer

Donna Shimer
Recording Secretary.

APPROVED