

DEPARTMENT: Elections

BY: Marjorie J. Wass  
PHONE: 209-966-2007

**RECOMMENDED ACTION AND JUSTIFICATION:**

Approve an Extra Help Employment Agreement with Darlene Norman effective May 1, 2006 through June 30, 2006 at an hourly rate equal to the amount she was paid "out of class" prior to her retirement.. Cost will be covered in our current budget. Darlene will work on an as needed basis to train the person hired to fill the Election Clerk II position. She will also be instrumental in the training of the **Technical** position requested on this agenda. We will be undergoing an Election Management System conversion of which Darlene is an expert on the current LEMS system and her knowledge in this area will be invaluable. Because of the date of her retirement and close proximity of the Election there are critical tasks performed in May and June that will require her knowledge and expertise in training new staff through the Certification of the June 6<sup>th</sup>, 2006 Primary Election.

**BACKGROUND AND HISTORY OF BOARD ACTIONS:**

Board has previously approved extra help agreements under similar circumstances

**ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:**

Negative action would result in the Election Clerk II position and the **Technical** position missing a key opportunity and not having the benefit or understanding of working through the critical tasks of this position. This will allow the seasoned incumbent to act as consultant on an as needed basis in training specific tasks. There would be insufficient time and training on key election tasks which could affect the Election process.

Financial Impact? ( ) Yes (X) No	Current FY Cost: \$	Annual Recurring Cost: \$
Budgeted In Current FY? ( ) Yes ( ) No ( ) Partially Funded		
Amount in Budget: \$		List Attachments, number pages consecutively
Additional Funding Needed: \$		Extra Help Agreement w/ Exhibit A Pages 1-3
Source:		
Internal Transfer		
Unanticipated Revenue	4/5's vote	
Transfer Between Funds	4/5's vote	
Contingency	4/5's vote	
( ) General ( ) Other		

**CLERK'S USE ONLY:**

Res. No. 06-151 Ord. No. \_\_\_\_\_  
Vote - Ayes: 5 Noes: \_\_\_\_\_  
Absent: \_\_\_\_\_  
Approved  
( ) Minute Order Attached ( ) No Action Necessary

**COUNTY ADMINISTRATIVE OFFICER:**

\_\_\_\_\_ Requested Action Recommended  
\_\_\_\_\_ No Opinion  
Comments:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The foregoing instrument is a correct copy of the original on file in this office.

Date: \_\_\_\_\_  
Attest: MARGIE WILLIAMS, Clerk of the Board  
County of Mariposa, State of California

By: \_\_\_\_\_  
Deputy

CAO: JS