

DEPARTMENT: COUNTY COUNSEL

BY: Thomas Guarino

PHONE: 966-3222

RECOMMENDED ACTION AND JUSTIFICATION:

Resolution approving allocation of the County Administrative Officer duties during the vacancy of the position as follows:

- County Administrative Officer – Chairman of the Board
- Purchasing – Chairman of the Board
- Agenda – Chairman of the Board
- Grievance Hearing Officer – Chairman of the Board (to assign to appropriate executive)
- Emergency Services Officer – Chairman of the Board

- Interim Budget/Personnel Manager V. Michael “Mike” Coffield
- Budget – Budget/Personnel Manager
- Personnel – Budget/Personnel Manager
- Risk Management – Budget/Personnel Manager
- Negotiations/Labor Relations – Budget/Personnel Manager

Economic Development and Tourism – Board sub-committee (Supervisors Pickard and Turpin have this functional area assignment)

BACKGROUND AND HISTORY OF BOARD ACTIONS:

On August 1, 2006, the Board discussed this matter and gave direction to staff to bring back a resolution allocating the duties of the County Administrative Officer during the vacancy of the position.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

| | | |
|---|---------------------|--|
| Financial Impact? () Yes (X) No | Current FY Cost: \$ | Annual Recurring Cost: \$ |
| Budgeted In Current FY? () Yes () No () Partially Funded | | |
| Amount in Budget: \$ | | List Attachments, number pages consecutively |
| Additional Funding Needed: \$ | | |
| Source: | | |
| Internal Transfer | | |
| Unanticipated Revenue | 4/5's vote | |
| Transfer Between Funds | 4/5's vote | |
| Contingency | 4/5's vote | |
| () General () Other | | |

CLERK'S USE ONLY:

Res. No.: 06-373 Ord. No. _____
 Vote – Ayes: 5 Noes: _____
 Absent: _____

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended
 No Opinion
 Comments:

MW Approved
() Minute Order Attached () No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____

Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

By: _____
Deputy

CAO: *W*