

DEPARTMENT: Administration/Risk Management

BY: Rick Benson

PHONE: 966-3222

RECOMMENDED ACTION AND JUSTIFICATION:

Approve budget action transferring funding within the Liability fund to pay the balance of the General Liability premium through October 1, 2007 (\$4,500). The 2005-06 General Liability Insurance policy period was extended through October 2006 and the Program was subsequently renewed on an annual basis as of that date. In July 2006 the California State Association of Counties (CSAC) Excess Insurance Authority (EIA) sent the County an invoice for the estimated premium for the fiscal year through July 1, 2007. Now that the renewal has been completed and the policy period converted to an October 1st basis, a premium is due for the balance of the policy period from July 1, 2007, to October 1, 2007.

Because many counties may not have budgeted for this premium expense, the CSAC EIA is providing members with an extended payment option, allowing the premium to be paid after July 1, 2007. However, there will be a finance charge of \$1,001 if this option is selected.

The General Liability Insurance policy premium was less than anticipated leaving a balance of a little over \$43,000 in the Liability Premium line item. There is available funding of \$4,500 in the Training line item to pay for the extended premium period. Staff is recommending the budget action be approved and the invoice paid now to avoid the finance charge.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board routinely approves budget actions transferring funds between line items.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not approve the budget action, and direct staff to budget for the extended General Liability Insurance premium and finance charge in the 2007-08 Fiscal Year.

Financial Impact? (X) Yes () No	Current FY Cost: \$203,830	Annual Recurring Cost: \$204,000
Budgeted In Current FY? () Yes () No (X) Partially Funded		
Amount in Budget:	\$43,242	List Attachments, number pages consecutively
Additional Funding Needed:	\$4,500	Budget Action
Source:		
Internal Transfer	X	
Unanticipated Revenue	_____ 4/5's vote	
Transfer Between Funds	_____ 4/5's vote	
Contingency	_____ 4/5's vote	
() General () Other		

CLERK'S USE ONLY:

Res. No.: 06-578 Ord. No. _____
Vote - Ayes: 5 Noes: _____
Absent: _____
AWJ Approved
() Minute Order Attached () No Action Necessary

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended
 No Opinion
Comments:

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California
By: _____
Deputy

CAO: *[Signature]*

BUDGET ACTION FORM

FUND	DEPT/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
707	0149-505	0433	Liability Premium		\$4,500	
707	0149-505	0490	Training & Seminars			\$4,500
001	0104-414	1090	GENERAL CONTINGENCY			
				TOTAL	\$4,500	\$4,500

TRANSFER BETWEEN FUNDS						
				TOTALS	\$0	\$0

ACTION REQUESTED: (Check all that apply)

() Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget , or appropriating Reserve for Contingencies;

(X) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION: To pay for the extended premium period from July 1, 2007 to October 1, 2007.

DEPT HEAD SIGNATURE Mary B. Hobson DATE 12-7-06

APPROVED BY RES NO. 06-528 CLERK [Signature] DATE 12-19-06

LIABILITY FUND

AUDITOR'S USE ONLY BA #

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