

DEPARTMENT: Planning

BY: Kris Schenk, Planning Director  
PHONE: 742-5334

**RECOMMENDED ACTION AND JUSTIFICATION:** The existing contract for General Plan services with Hauge Brueck, as specified in Amendment Number Three for a total of \$50,000, provides for three days of the consultant's on site availability in Mariposa, based upon the original schedule of three public hearings: October 11, November 17 and December 6, 2006. The Board of Supervisors has subsequently approved two additional public workshop dates: October 17 and December 5, 2006. The Board has already approved a transfer from salary savings of \$1,500 for the first extra day of the planning consultant's attendance. Contract Amendment Number Four, attached, authorizes an increase of \$3,000 in overall costs and will reimburse the consultant, Andy Hauge, for attending the two additional General Plan public meetings.

**BACKGROUND AND HISTORY OF BOARD ACTIONS:** In October the Board of Supervisors approved a novation of the General Plan Update contract from Parsons to Hauge Brueck Associates, LLC. Since that time, Hauge Brueck has successfully produced updated editions of the General Plan documents, which have been reviewed at length during public meetings with the Planning Commission and the Board of Supervisors. The General Plan Update is still on its rapid track for final adoption in December, 2006.

**ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:** Inability to approve the transfer of funds or the amendment to the contract for the additional on site planning services could threaten the schedule for adoption of the General Plan Update.

|   |                           |   |
|---|---------------------------|---|
| Financial Impact? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No   | Current FY Cost: \$53,000 | Annual Recurring Cost: \$   |
| Budgeted In Current FY? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Partially Funded |                           |   |
| Amount in Budget: \$ 51,500   |                           | List Attachments, number pages consecutively  |
| Additional Funding Needed: \$ 1,500   |                           | 1. Amendment Number Four to the contract for services for the Mariposa County General Plan  |
| Source: _____   |                           | 2. Amendment Number Three to the contract for services for the Mariposa County General Plan |
| Internal Transfer _____   |                           | 3. Budget Action Form   |
| Unanticipated Revenue _____ 4/5's vote  |                           | _____   |
| Transfer Between Funds _____ 4/5's vote   |                           | _____   |
| Contingency _____ 4/5's vote  |                           | _____   |
| <input type="checkbox"/> General <input type="checkbox"/> Other   |                           | _____   |

**CLERK'S USE ONLY:**

Res. No.: 06-557 Ord. No. \_\_\_\_\_  
Vote - Ayes: 5 Noes: \_\_\_\_\_  
Absent: \_\_\_\_\_  
 Approved  
 Minute Order Attached  No Action Necessary

**COUNTY ADMINISTRATIVE OFFICER:**

Requested Action Recommended  
 No Opinion  
Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The foregoing instrument is a correct copy of the original on file in this office.

Date: \_\_\_\_\_  
Attest: MARGIE WILLIAMS, Clerk of the Board  
County of Mariposa, State of California

By: \_\_\_\_\_  
Deputy

CAO: [Signature]

### BUDGET ACTION FORM

| FUND                          | DEPT/DIV | ACCOUNT  | DESCRIPTION             | PROJECT | INCREASE     | DECREASE      |
|-------------------------------|----------|----------|-------------------------|---------|--------------|---------------|
| 001                           | 0249-575 | 01.50    | Senior Planner          |         |              | \$1,500       |
| 001                           | 0249-579 | 04.18    | GP Professional Service |         | \$1,500      |               |
|                               |          |          |                         |         |              |               |
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|                               |          |          |                         |         |              |               |
| 001                           | 0104     | 414-1090 | GENERAL CONTINGENCY     |         |              |               |
|                               |          |          |                         |         |              |               |
| <b>TRANSFER BETWEEN FUNDS</b> |          |          |                         |         | <b>DEBIT</b> | <b>CREDIT</b> |
|                               |          |          |                         |         |              |               |
|                               |          |          |                         |         |              |               |
|                               |          |          |                         |         | \$1,500      | \$1,500       |

**ACTION REQUESTED: (Check all that apply)**

Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies;

Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories with a budget unit;

JUSTIFICATION: Transfer of funds for consultant to attend additional public hearings.

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DEPT HEAD SIGNATURE Kris Scheuk DATE: 11/22/06

APPROVED BY RES NO. 06-557 CLERK [Signature] DATE 12-5-06

**AUDITOR'S USE ONLY**  
BA#