

DEPARTMENT: Treasurer, Tax Collector &
County Clerk

BY: Marjorie J. Wass, Treas. Tax Coll. &
County Clerk

PHONE: 966-2621

RECOMMENDED ACTION AND JUSTIFICATION:

Pass and adopt a resolution appointing Keith M. Williams as acting Treasurer, Tax Collector and County Clerk upon the retirement of Marjorie Wass effective December 31, 2006 in order to cover the period between the current Treasurer, Tax Collector & County Clerk's 1st day out of the office through the start of the new term January 8th 2007.

This appointment is recommended to give Keith the authority as Commissioner of Civil Marriages and sign as Department Head on banking records and approve transfers placing his name as principle signer on all investments and accounts. Marriage ceremonies are performed by Deputies acting under the authority of a Commissioner of Civil Marriages. The State must be notified of the date Marjorie is no longer the Commissioner and the name of the next Commissioner. Banking records and investment transaction authority must also be changed when the principle leaves office. This appointment will cover other office situations that may arise during the period between 12/31/06 and 01/08/07.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board has previously acted to appoint officials during vacancies.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not make the appointment and have the office without a Commissioner of Civil Marriages and Treasurer until the new term begins January 8th 2007.

| | | |
|---|--|----------------------------|
| Financial Impact? () Yes (X) No | Current FY Cost: | Annual Recurring Cost: \$0 |
| Budgeted In Current FY? () Yes () No () Partially Funded | | |
| Amount in Budget: \$ _____ | List Attachments, number pages consecutively _____ | |
| Additional Funding Needed: \$ _____ | _____ | |
| Source: | _____ | |
| Internal Transfer _____ | _____ | |
| Unanticipated Revenue _____ 4/5's vote | _____ | |
| Transfer Between Funds _____ 4/5's vote | _____ | |
| Contingency _____ 4/5's vote | _____ | |
| () General () Other | _____ | |

CLERK'S USE ONLY:

Res. No. 06-552 Ord. No. _____
Vote - Ayes: 5 Noes: _____
Absent: _____
AMW Approved
() Minute Order Attached () No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

By: _____
Deputy

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended
 No Opinion
Comments:

CAO: *MJB*