

DEPARTMENT: County Clerk

BY: Keith M. Williams, County Clerk
PHONE: 966-2007

RECOMMENDED ACTION AND JUSTIFICATION:

Set public hearing for January 8, 2008 at 11am to approve fee increases for marriage licenses and fictitious business name statements and increase and implement fees for other County Clerk services.

In order to fund the new marriage licenses software module it is recommended that all costs associated with the issuance of a marriage license be increased. Further, it is recommended that other fees associated with the County Clerk's office be increased. Some of these fees will be needed for a future update to the County Clerk's software modules for Fictitious Business Name Statements, and other filings currently supported by the CATS software.

The proposed changes are reflective of the increased costs and are in line with surrounding counties and take into account the increased costs of the department. The last change to the fee schedule was in 2003 when the Fish & Game fees were increased due to increases mandated by the State.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board has previously increased fees to cover costs.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Deny the request and pay for the software increase from the General Fund.

Financial Impact? () Yes (X) No	Current FY Cost:	Annual Recurring Cost: \$0
Budgeted In Current FY? () Yes () No () Partially Funded		
Amount in Budget: \$ _____		List Attachments, number pages consecutively _____
Additional Funding Needed: \$ _____		_____
Source: _____		County Clerk Fee Analysis
Internal Transfer _____		_____
Unanticipated Revenue _____ 4/5's vote		_____
Transfer Between Funds _____ 4/5's vote		_____
Contingency _____ 4/5's vote		_____
() General () Other _____		_____

CLERK'S USE ONLY:

Res. No.: 07-553 Ord. No. _____
Vote - Ayes: 5 Noes: _____
Absent: _____
 Approved
 Minute Order Attached () No Action Necessary

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended
 No Opinion
Comments: _____

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

By: _____
Deputy

CAO: ZJB

Mariposa County Clerk Fees Analysis

Mariposa Co	Current Fees	Proposed Fees	REVENUE INCREASE Estimated
<u>MARRIAGE</u>			
Public License	\$45.00	\$60.00	\$3,240.00
Confidential Lic.	\$50.00	\$65.00	\$345.00
Declared Lic.	\$45.00	\$60.00	
Duplicate Lic.	\$5.00	\$10.00	
After hours fee, add	\$0.00	\$75.00	
Civil Ceremony	\$15.00	\$30.00	\$750.00
Provide Witness	\$5.00	\$10.00	\$50.00
Certified Copy	\$13.00	\$13.00	
Deputy Commissioner Civil Marriage (for 1 day)	\$0.00	\$30.00	\$510.00
Subtotal Revenue Increase			\$4,895.00
<u>FBN</u>			
Statement, incl. 1 cert. copy(1name, 1Reg.)	\$15.00	\$30.00	\$3,555.00
Ea. Add. Name or Reg.	\$2.00	\$5.00	\$300.00
Abandonment	\$7.50	\$15.00	\$90.00
Withdrawal fr/Partnership	\$7.50	\$15.00	
Monthly printout report	\$5.50	\$10.00	\$90.00
Certification FBN, Abandonment, Withdrawal from Partnership		\$20.00	
<u>NOTARY</u>			
Registration	\$0.00	\$25.00	\$900.00
Filing	\$7.00	\$7.00	
Revocation, cancel	\$7.00	\$15.00	
Verification/Authentication of Notary's Signature	\$0.00	\$20.00	
<u>LEGAL DOCUMENT ASSISTANT</u>			
Filing Registration	\$175.00	\$175.00	
Filing Bond	\$7.00	\$7.00	
Ea. Add. ID Card	\$10.00	\$10.00	
<u>UNLAWFUL DETAINER ASSIST.</u>			
Filing Registration	\$175.00	\$175.00	
Filing Bond	\$7.00	\$7.00	
Ea. Add ID Card	\$10.00	\$10.00	
Foreign Pensioner Verification	\$0.00	\$20.00	
Exemplification of Record or Other Papers on file	\$20.00	\$20.00	
Photocopies of report by month	\$5.50	\$10.00	
Passports	\$30.00	\$30.00	
Fish & Game-Co. Administrative Fee	\$50.00	\$50.00	
As of 10/26/2007 <i>KMH</i>			
TOTAL ESTIMATED REVENUE INCREASE			\$9,830.00

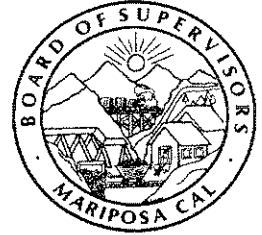


COUNTY OF MARIPOSA

P.O. Box 784, Mariposa, CA 95338 (209) 966-3222

JANET BIBBY, CHAIR
LYLE TURPIN, VICE CHAIR
BRAD ABORN
DIANNE A. FRITZ
BOB PICKARD

DISTRICT III
DISTRICT II
DISTRICT I
DISTRICT IV
DISTRICT V



MARIPOSA COUNTY BOARD OF SUPERVISORS

MINUTE ORDER

TO: KEITH WILLIAMS, County Clerk/Treasurer/Tax Collector
FROM: MARGIE WILLIAMS, Clerk of the Board *MW*
SUBJECT: Set Public Hearing for January 8, 2008 at 10:00 a.m. to Approve Fee Increases for Marriage Licenses and Fictitious Business Name Statements and Increase and Implement Fees for Other County Clerk Services

RESOLUTION 07-553

THE BOARD OF SUPERVISORS OF MARIPOSA COUNTY, CALIFORNIA

ADOPTED THIS Order on December 4, 2007

ACTION AND VOTE:

Keith M. Williams, County Clerk/Treasurer/Tax Collector;

Set Public Hearing for January 8, 2008 at 11:00 a.m. to Approve Fee Increases for Marriage Licenses and Fictitious Business Name Statements and Increase and Implement Fees for Other County Clerk Services

BOARD ACTION: Discussion was held with Keith Williams. It was noted that due to the scheduling of the public hearing for the Coulterville water and sewer fees at 2:00 p.m. in Coulterville on January 8, 2008, that this hearing would be scheduled at 10:00 a.m. versus 11:00 a.m.

Input from the public was provided by the following:

James Upperman questioned the maintenance costs for the marriage license program.

(M)Fritz, (S)Aborn, Res. 07-553 was adopted setting the public hearing for January 8, 2008, at 10:00 a.m./Ayes: Unanimous.

Cc: File