

DEPARTMENT: Technical Services

BY: Rick Peresan  
PHONE: 966 8029

RECOMMENDED ACTION AND JUSTIFICATION:

Approve budget transfer of \$4,000 from equipment expense to fixed asset account.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board routinely approves budget transfers.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

The Technical Services department cannot purchase required equipment within accounting policy.

Financial Impact? ( ) Yes (X) No	Current FY Cost: \$	Annual Recurring Cost: \$
Budgeted In Current FY? (x) Yes ( ) No ( ) Partially Funded		
Amount in Budget: \$4,000		List Attachments, number pages consecutively
Additional Funding Needed: \$0		1. Cover Letter
Source:		2. Budget Transfer
Internal Transfer _____		
Unanticipated Revenue _____ 4/5's vote		
Transfer Between Funds _____ 4/5's vote		
Contingency _____ 4/5's vote		
( ) General ( ) Other		

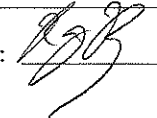
CLERK'S USE ONLY:

Res. No.: 07-460 Ord. No. \_\_\_\_\_  
 Vote - Ayes: 4 Noes: \_\_\_\_\_  
 Absent: Absent  
 Approved  
 Minute Order Attached  No Action Necessary

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended  
 No Opinion  
 Comments:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

The foregoing instrument is a correct copy of the original on file in this office.  
 Date: \_\_\_\_\_  
 Attest: MARGIE WILLIAMS, Clerk of the Board  
 County of Mariposa, State of California  
 By: \_\_\_\_\_  
 Deputy

CAO: 



## MARIPOSA COUNTY TECHNICAL SERVICES MEMORANDUM

To: Mariposa County Board of Supervisors

From: Richard Peresan, Technical Services Director

Date: September 21, 2007

RE: Budget Transfer

The attached budget transfer reflects the purchase of the outside email, ftp, and potential web server purchased with Board approval in August 2007. This item was budgeted as an expense item because it was expected to be under \$5,000. The total cost was \$5,370. According to our accounting policy, the purchase must be recorded as a fixed asset.

I ask the Board to approve the attached budget transfer, moving \$4,000 from equipment expense to the fixed asset line. This will allow purchase of the new central file server.

# BUDGET ACTION FORM

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
001	0151	506-04.80	Equipment			4,000
001	0151	506-06.50	Central Server		4,000	
					4,000	4,000

TRANSFER BETWEEN FUNDS	DEBIT	CREDIT
<b>TOTALS</b>	0	0

**ACTION REQUESTED: (Check all that apply)**

- Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget , or transferring appropriation from Contingencies
- Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit.

JUSTIFICATION: See attached cover letter.

DEPT HEAD SIGNATURE	DATE
APPROVED BY RES NO. <u>00-460</u> CLERK <u>mmj</u>	DATE <u>10-2-07</u>
DEPARTMENT <u>Auditor</u>	AUDITOR'S USE ONLY BA #

**TECHNICAL SERVICES**

Budget Revision Form Revised 12/18

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