

DEPARTMENT: Public Works/Transportation Planning

BY: Dana Hertfelder

PHONE: 966-5356

RECOMMENDED ACTION AND JUSTIFICATION:

Approve Budget Action for Fiscal Year 06-07 transferring funds within the Transportation Planning budget to allow for Roads staff and Public Works Administration staff to be reimbursed for work related to Transportation Planning, and to cover Accrued Benefits expense. (28,408)

Expenditures in the Transportation Planning budget are supported by funding from the State Rural Planning Assistance program. Since we only had an employee working in this division for part of the year, Roads and Public Works Administration staff spent a fair amount of time on transportation related work. In order for this time to be reimbursed, we need to increase appropriations for In-County Services (line 0420). We have savings in several other line items to cover this. Also, State funding for transportation planning increased significantly for fiscal year 06-07 and we don't want to risk the loss of that funding by not claiming all allowable costs.

Actual costs for Accrued Benefits are \$876 and we are requesting to cover this with savings from the Maintenance of Equipment line item.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board routinely approves transfers within budget units that do not change the overall budget.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not approve the requested action. Public works staff would not be fully reimbursed for time spent on transportation issues and we would be unable to claim all available funding from the State.

Financial Impact? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Current FY Cost: \$28,408	Annual Recurring Cost: \$
Budgeted In Current FY? <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Partially Funded		
Amount in Budget: \$34,686		List Attachments, number pages consecutively
Additional Funding Needed: \$28,408		1. Budget Action
Source:		
Internal Transfer <u>X</u>		
Unanticipated Revenue _____	4/5's vote	
Transfer Between Funds _____	4/5's vote	
Contingency _____	4/5's vote	
<input type="checkbox"/> General <input type="checkbox"/> Other		

CLERK'S USE ONLY:

Res. No.: 07-408 Ord. No. _____
Vote - Ayes: 4 Noes: _____
Absent: [Signature]
Approved _____
 Minute Order Attached No Action Necessary

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended
 No Opinion
Comments: _____

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____
Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

By: _____
Deputy

CAO: [Signature]

BUDGET ACTION FORM

FY 2006-07

FUND	DEPT/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
033	0251	577-0420	In-County Services		27,532	
033	0251	577-0109	Administrative Analyst			11,583
033	0251	577-0301	Benefits			4,981
033	0251	577-0405	Clothing			968
033	0251	577-0418	Contracts (Consultants)			10,000
033	0251	577-0304	Accrued Benefits		876	
033	0251	577-0412	Maintenance of Equipment			876
001	0104	414-1090	GENERAL CONTINGENCY			
TRANSFER BETWEEN FUNDS						
TOTAL					28,408	28,408

ACTION REQUESTED: (Check all that apply)

- Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies
- Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION: To allow for reimbursement of staff time and cover accrued benefits.

DEPT HEAD SIGNATURE *Carl Tracy* DATE 08/08/07
 APPROVED BY RES NO. 07-408 CLERK *[Signature]* DATE 8-21-07

033 Transportation Planning

AUDITOR'S USE ONLY BA#
