# MARIPOSA COUNTY BOARD OF SUPERVISORS

AGENDA ACTION FORM DATE: August 7, 2007 AGENDA ITEM NO. CA-5

**DEPARTMENT:** Human Services/BHRS

BY: Cheryle Rutherford-Kelly

**PHONE**: 966-2000

#### RECOMMENDED ACTION AND JUSTIFICATION:

The Department of Human Services respectfully requests that your Board Chair sign the Mariposa County Fair, 35-A District Agricultural Lease Agreement to allow the Human Services Department to rent a fair booth for the 2007 Mariposa County Fair, August 31 through September 3.

#### BACKGROUND AND HISTORY OF BOARD ACTIONS:

## ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Financial Impact? (X) Yes () No Current FY Cost: \$3 Budgeted In Current FY? () Yes (X) No () Partially Fur Amount in Budget: \$			
CLERK'S USE ONLY:  Res. No.: 07-369 Ord. No  Vote - Ayes: Noes:  Absent:  Approved  () Minute Order Attached () No Action Necessary	COUNTY ADMINISTRATIVE OFFICER:  Requested Action Recommended  No Opinion  Comments:		
The foregoing instrument is a correct copy of the original on file in this office.  Date: Attest: MARGIE WILLIAMS, Clerk of the Board County of Mariposa, State of California  By: Deputy	CAO: 1198		



MARIPOSA COUNTY
HUMAN SERVICES DEPARTMENT

P.O. Box 99 • Mariposa, CA 95338 • (209) 966-2000• Fax (209) 966-8251

□ Behavioral Health and Recovery Services □ Community Action △ Housing Authority □ Public Guardian/Conservator □ Social Services

CHERYLE RUTHERFORD-KELLY, MSW, DIRECTOR

August 7, 2007

TO:

Members, Board of Supervisors

Rick Benson, CAO

FROM:

Cheryle Rutherford-Kelly

RE:

Human Services Fair Booth

#### Recommendation

The Department of Human Services respectfully requests that your Board Chair sign the Mariposa County Fair, 35-A District Agricultural Lease Agreement to allow the Human Services Department to rent a fair booth for the 2007 Mariposa County Fair, August 31 through September 3.

# **Background/Current Situation**

The Human Services Department is wishing to rent booth space at the 2007 Mariposa County Fair to take advantage of an opportunity to meet with the community and provide information about services available from the different units in the Human Services agency. We also plan to provide written information to increase public awareness of the services offered by this department. Staff members from different units will be available to talk with community members and to answer questions they may have about our agency or to refer them to the appropriate person for answers.

### **Financial**

The cost of the booth is outlined in the attached budget action form. There is no impact to general fund dollars.

# **BUDGET ACTION FORM**

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE		
001	0507-672	01-05	Admin Analyst			3,200		
001	0507-672	04-25	Fair Booth		3,200			
						444444		
						***************************************		
	<u></u>			707440				
				TOTALS	3,200	3,200		
TRANS	FER BETV	VEEN FUND	S		DEBIT	CREDIT		
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TOTALS								
ACTION REQUESTED: (Check all that apply)								
<ul> <li>( ) Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies</li> </ul>								
Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to								
another, or between categories within a budget unit;								
JUSTIFICATION Department wide expenses for Mariposa County Fair booth.								
				A.A.	- Area -			
DEPT HEAD SIGNATURE					DATE 7/0	43/07		
APPRO	VED BY R	ES NO.	CLERK		DATE	, ,		
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DEPAR	TMENT	Human Servi	ces		AUDITOR'S USI BA#	= UNLT		

Budget Revision Form Revised 07/2000