

DEPARTMENT: Human Services / Community Action

BY: Cheryle Rutherford-Kelly
PHONE: (209) 966-2000

RECOMMENDED ACTION AND JUSTIFICATION:

It is respectfully requested that your Board approve the attached budget adjustments in connection with a previously approved request to apply for Community Services Block Grant (CSBG), discretionary funds, dated October 17, 2006 (Res. No. 06-484).

BACKGROUND AND HISTORY OF BOARD ACTIONS:

PLEASE SEE ATTACHMENT

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

PLEASE SEE ATTACHMENT

Financial Impact? (X) Yes	() No	Current FY Cost:
Budgeted In Current FY? () Yes	() No	() Partially Funded
Amount in Budget:	\$	
Additional Funding Needed:	\$	
Source: Contracts/Grants		
Internal Transfer	_____	
Unanticipated Revenue	_____	4/5's vote
Transfer Between Funds	_____	4/5's vote
Contingency	_____	4/5's vote
() General () Other		

Annual Recurring Cost:

Page One – Memo

Page Two – Budget Action Form

CLERK'S USE ONLY:

Res. No.: 07-317 Ord. No. _____
 Vote – Ayes: 5 Noes: _____
 Absent: _____
 Approved
 Minute Order Attached No Action Necessary

COUNTY ADMINISTRATIVE OFFICER:

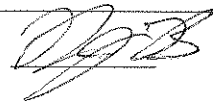
Requested Action Recommended
 No Opinion
 Comments:

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____
 Attest: MARGIE WILLIAMS, Clerk of the Board
 County of Mariposa, State of California

By: _____
 Deputy

CAO:





**MARIPOSA COUNTY
DEPARTMENT OF HUMAN SERVICES**

Community Action Programs

Promoting Self-Sufficiency Through Community Partnerships

**Cheryle
Rutherford-Kelly**
Executive Director

Housing and Community Development Division
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mccap@mariposacounty.org

June 22, 2007

TO: Members, Board of Supervisors
Rick Benson, CAO
FROM: Cheryle Rutherford-Kelly
RE: Budget Adjustment in Community Action

Recommendation

It is respectfully requested that your Board approve the attached budget adjustments in connection with a previously approved request to apply for Community Services Block Grant (CSBG), discretionary funds, dated October 17, 2006 (Res. No. 06-484).

Background/Current Situation

The request previously approved by your Board contained the necessary budget adjustments for the purchase of computers, phones and a vehicle. The final invoices for the phones and the vehicle have been received and are off budget by \$343.02. The attached budget action form transfers the \$343.02 from the phone budget line to the vehicle budget line. This transfer will also allow for the full expenditure of the grant funds.

Financial

Attached budget action form adjusts the Community Action budget fund 335. The phone line 335-0514-941.0501 is decreased and the vehicle line 335-0514-941.0640 is increased by \$343.02.

BUDGET ACTION FORM

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
335	0514	941.0501	Admin Operating Exp	H068		344
335	0514	941.0640	Vehicles	H068	344	
TOTALS					344	344

TRANSFER BETWEEN FUNDS	DEBIT	CREDIT
TOTALS		

ACTION REQUESTED: (Check all that apply)

- () Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget , or transferring appropriation from Contingencies
- (X) Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION Transfer of budget to allow for full expenditure of grand funding.

DEPT HEAD SIGNATURE	DATE 06/20/07
APPROVED BY RES NO. 07-317 CLERK	DATE \$ 7-10-07

DEPARTMENT Human Services	AUDITOR'S USE ONLY BA #
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