

DEPARTMENT: Public Works/Facilities

BY: Dana Hertfelder
PHONE: 966-5356

RECOMMENDED ACTION AND JUSTIFICATION:

Approve Budget Action recognizing unanticipated revenue and transferring funds within the Facilities Maintenance budget to cover anticipated expenditures through June 30, 2007.

(\$15,000)

The Facilities Maintenance division needs to increase appropriations for County Vehicle expense and Fuel expense. County Vehicle expense has increased since last fiscal year because three old pickup trucks were replaced with new ones, so depreciation costs are up. Fuel prices have increased more than we anticipated. We have savings available in several other expense line items to cover these needs.

Utility bills for many different County buildings are paid for through the Facilities division budget. Actual expenditures for this line item for the past two fiscal years have been \$151,847 and \$170,127. The main variable influencing utility expense is how much propane and electricity is used to heat and cool the buildings, so it is difficult to project what actual costs will be. Our original budget request for fiscal year 06-07 was \$170,000 but this was reduced during the budget process to balance the general fund. We need to cover anticipated expenditures for May and June, and last year during those months total utility costs were approximately \$38,000. Revenue in the Facilities division is substantially higher than budgeted primarily due to services provided to the Special Districts. We are requesting approval to recognize \$40,000 in unanticipated revenue to cover the shortfall in the Utilities expense line item.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

The Board approved a similar request for the Facilities division (for fiscal year 05-06) on July 25, 2006 Res. No. 06-344.

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

Do not approve the requested action. Facilities would be short of the necessary appropriations to cover anticipated expenditures in several line items of their budget.

Financial Impact? (X) Yes () No	Current FY Cost: \$55,000	Annual Recurring Cost: \$
Budgeted In Current FY? () Yes () No (X) Partially Funded		
Amount in Budget:	\$ 284,962	List Attachments, number pages consecutively
Additional Funding Needed:	\$ 55,000	1. Budget Action
Source:		
Internal Transfer	X	
Unanticipated Revenue	X 4/5's vote	
Transfer Between Funds	4/5's vote	
Contingency	4/5's vote	
() General () Other		

CLERK'S USE ONLY:

Res. No.: 07-265

Ord. No. _____

Vote - Ayes: 5

Noes: _____

Absent: _____

Approved
 Approved

Minute Order Attached No Action Necessary

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____

Attest: MARGIE WILLIAMS, Clerk of the Board
County of Mariposa, State of California

By: _____
Deputy

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended

No Opinion

Comments:

CAO: *[Signature]*

BUDGET ACTION FORM

FUND	DEPT/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
001	0128	473-0450	County Vehicle		10,000	
001	0128	473-0488	Fuel		5,000	
001	0128	473-0134	Facilities Manager			7,000
001	0128	473-0405	Clothing			3,000
001	0128	473-0409	Household Expense/Janitorial			3,000
001	0128	473-0418	Professional Services			2,000
001	0128	307-0808	Facilities Services		(40,000)	
001	0128	473-0460	Utilities		40,000	
001	0104	414-1090	GENERAL CONTINGENCY			
TRANSFER BETWEEN FUNDS						
TOTAL					15,000	15,000

ACTION REQUESTED: (Check all that apply)

Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or appropriating Reserve for Contingencies

Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION: To cover anticipated expenditures through June 30, 2007.

DEPT HEAD SIGNATURE *D. S. [Signature]*
 APPROVED BY RES NO. 07-265 CLERK [Signature]

DATE 05/30/07
 DATE 6-12-07

0128 Facilities

AUDITOR'S USE ONLY BA#
