

DEPARTMENT: Human Services / Community Action

BY: Cheryle Rutherford-Kelly
PHONE: (209) 966-2000

RECOMMENDED ACTION AND JUSTIFICATION:

It is respectfully recommended that your Board:

1. Accept an increase to the LIHEAP contract 06B-5373 in the amount of \$12,000;
2. Authorize the Auditor's department to process the attached budget action form; and
3. Authorize the Human Services Director to execute the LIHEAP Agreement 06B-5373, Amendment Three.

BACKGROUND AND HISTORY OF BOARD ACTIONS:

PLEASE SEE ATTACHMENT

ALTERNATIVES AND CONSEQUENCES OF NEGATIVE ACTION:

PLEASE SEE ATTACHMENT

Financial Impact? Yes No Current FY Cost:
 Budgeted In Current FY? Yes No Partially Funded
 Amount in Budget: \$ 337,615
 Additional Funding Needed: \$ 12,000
 Source: Contracts/Grants _____
 Internal Transfer _____
 Unanticipated Revenue 4/5's vote
 Transfer Between Funds _____ 4/5's vote
 Contingency _____ 4/5's vote
 General Other

Annual Recurring Cost:

Page One, Memo to the Board
 Page Two, Budget Action Form
 Pages Three - Seven, LIHEAP Contract 06B-5373 Amendment 3

CLERK'S USE ONLY:

Res. No.: 07-10 Ord. No. _____
 Vote - Ayes: 5 Noes: _____
 Absent: _____
 Approved
 Minute Order Attached No Action Necessary

COUNTY ADMINISTRATIVE OFFICER:

Requested Action Recommended
 No Opinion
 Comments:

The foregoing instrument is a correct copy of the original on file in this office.

Date: _____
 Attest: MARGIE WILLIAMS, Clerk of the Board
 County of Mariposa, State of California
 By: _____
 Deputy

CAO: [Signature]



**MARIPOSA COUNTY
DEPARTMENT OF HUMAN SERVICES**

Community Action Programs

Promoting Self-Sufficiency Through Community Partnerships

**Cheryle
Rutherford-Kelly**
Executive Director

Housing and Community Development Division
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March 21, 2007

TO: Members, Board of Supervisors
Rick Benson, CAO

FROM: Cheryle Rutherford-Kelly

RE: Community Action Programs / Low Income Home Energy Assistance
Program (LIHEAP) 2006/07

RECOMMENDATION

It is respectfully recommended that your Board:

1. Accept an increase to the LIHEAP contract 06B-5373 in the amount of \$12,000;
2. Authorize the Auditor's department to process the attached budget action form; and
3. Authorize the Human Services Director to execute the LIHEAP Agreement 06B-5373, Amendment Three.

BACKGROUND

The purpose of LIHEAP, under the auspices of the California Department of Community Services and Development (CSD), is to provide energy assistance and weatherization services to low-income residents. LIHEAP funds have been allocated to Mariposa County for several years and operate on a calendar year. In recent years this program has assisted an average of 500 low-income households each year, primarily seniors, the disabled and the working poor.

CURRENT SITUATION

The LIHEAP contract for 2006-07 has been amended to increase the total consideration payable to the county by \$12,000. The Human Services Department, Community Action Programs office requested the increase to cover costs incurred during the "heat wave" in July of 2006. CSD authorized the contract funds to be used a second time for households that were most severely impacted by the "heat wave" and were facing the possibility of their electricity being shut off or a bill that was too high to pay. The LIHEAP program normally allows assistance one time per year to be paid to either the wood or propane vendor or for a payment to PG&E. The payment to PG&E is done electronically from the State Controller's office. The funding for electricity payments is termed "non-consideration" and is not received as revenue into the county. The wood and propane payments as well as the administrative costs associated with the program are reimbursed to the county on a monthly basis. In response to the "heat wave", the state allowed households to apply for assistance a second time. Those that had already received electricity assistance required a manual payment to be issued to PG&E. The contract amendment is moving \$12,000 from the non-consideration allocation and increasing the total amount of the contract for reimbursement to the county.

FINANCIAL

The attached budget action form increases LIHEAP revenue by \$12,000 for a total of \$349,645 (\$337,645 + \$12,000). It further transfers expenditure funding budgeted from the same contract from weatherization services to client services. These are grant funds and therefore do not impact the County General Fund.

BUDGET ACTION FORM

FUND	DEP/DIV	ACCOUNT	DESCRIPTION	PROJECT	INCREASE	DECREASE
335	0514	305.65-23	LIHEAP WX/ENERGY	H065D	(12,000)	
335	0514	941.04-19	PROF SVCS WX	H065A		28,000
335	0514	941.04-34	CLIENT SERVICES	H065D	40,000	
TOTALS					28,000	28,000

TRANSFER BETWEEN FUNDS					DEBIT	CREDIT
TOTALS						

- ACTION REQUESTED:** (Check all that apply)
- Budget appropriation by Board of Supervisors (4/5ths Vote Required): Amending the total amount available in the county budget, or in any one fund of the budget, or transferring appropriation from Contingencies
 - Transfer by Board of Supervisors (3/5ths Vote Required): Moving existing appropriations from one budget to another, or between categories within a budget unit;

JUSTIFICATION Increase in state grant funds for energy assistance program.

DEPT HEAD SIGNATURE <i>Cheryl R...</i>	DATE <i>3/21/07</i>
APPROVED BY RES NO. <i>07-117</i> CLERK <i>MW</i>	DATE <i>4-3-07</i>

DEPARTMENT Human Services	AUDITOR'S USE ONLY BA #
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